



Kelseyville Fire Protection District

NOTICE OF A BOARD OF DIRECTORS

Regular Meeting

January 21, 2026, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

NOTICE IS HEREBY GIVEN, pursuant to California Government Code Section 54956, that the Chairperson of the Kelseyville Fire Protection District Board of Directors, State of California, has called a regular meeting of said Board of Directors.

This regular meeting is to discuss and consider the following items:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

____ Director Brookes
____ Director Lauenroth
____ Chairperson Maddox
____ Vice Chairperson Rohner
____ Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may speak on items of interest to the public that is within the subject matter jurisdiction, provided that no action shall be taken on any item, not on the agenda. Comments shall be limited to three (3) minutes per person.
5. **CONSENT ITEMS:** Consent items are considered non-controversial and will be acted on once without discussion. Any member of the Board or the public may pull any consent item for discussion and separate action.
 - a. Approval of agenda
 - b. Approval of the minutes from December 17, 2025 – a regularly scheduled meeting
 - c. Warrant register and payment of bills for January 2026.
6. **CORRESPONDENCE AND COMMUNICATIONS**
7. **DIRECTOR'S REPORT**
8. **PROFESSIONAL FIREFIGHTER'S REPORT**
9. **FIRE PREVENTION OFFICER'S REPORT**
10. **FIRE CHIEF'S REPORT**

11. REGULAR AGENDA ITEMS

a. None

12. ADJOURN

POSTED BY: Kristina Navarro January 16, 2026
Kristina Navarro, Clerk to the Board Date

Agency website: www.kelseyvillefire.com



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
December 17, 2025, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **Call to Order:** 9:15 a.m.

2. **Pledge of Allegiance**

3. **Roll Call (X-Present, A-Absent, E-Excused)**

X	Director Brookes
X	Director Lauenroth
X	Chairperson Maddox
X	Vice Chairperson Rohner
E	Director Villalobos

4. **Special Agenda Items – Citizens’ Input** – The Board allowed public comment without any response.

5. **Consent items:**

- a. Director Brookes motioned to approve the agenda. Vice Chairperson Rohner seconded the motion. Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- b. Vice Chairperson Rohner motioned to approve the minutes from November 19, 2025. Director Brookes seconded the motion. Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- c. Chairperson Maddox motioned to approve the warrant register and pay the bills for December 2025. Vice Chairperson Rohner seconded the motion. – Motion Passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

6. Correspondence and Communications

- a. None

7. Director's Report

- a. Director Lauenroth thanked Engineer Bleuss for attending the Wreaths Across America Event at the Kelseyville Cemetery

8. Professional Firefighters Report

- a. None

9. Fire Prevention Officer Report

- a. Gaddy Lane Apartments Update – Construction has started again
- b. Annual business inspections are being done every shift
- c. Transition to NERIS is complete
- d. KFPFA is attending many community events over the holiday season

10. Fire Chief Report

- a. AFG – Hired Lexipol to write a grant for a Type 6 Engine
- b. FF Tyko completed her Fire Officers series
- c. Engineer Murphy completed his Paramedic program
- d. FF Drew has applied to the National Fire Academy and is close to completing his Fire Officer courses
- e. The IFT side of the station is undergoing water damage repair and will receive a new roof this month.
- f. HSI revenue report and call statistic review

11. Regular Agenda Items

- a. Discuss and approve Resolution 2026-07, a resolution to cancel building reserves to re-roof the old station/IFT side of Station 55. Director Lauenroth made a motion to approve, and it was seconded by Director Brookes. The motion passed.
Ayes: 4
Noes: 0
Absent:1
Abstain:0
- b. Discuss and approve Impact Mitigation refund of \$2,511.00 for the cancellation of a building permit located at 8710 Wight Way, property owner Joseph Marciano. Director Brookes made a motion to approve, and it was seconded by Director Lauenroth. The motion passed.
Ayes: 4
Noes: 0
Absent:1
Abstain:0

Adjourned to Closed Session 9:58 a.m.

12. Closed Session – Pursuant to Government Code Section 54957

- a. Public Employment – All Staff – Approved one-time retention payment

Adjourned at 10:38 a.m.

Attest:

Kristina Navarro, Clerk of the Board

Beau Maddox, Chairperson of the Board

KFD Month End revenue report December 2025

From Marc Mariani <mmariani@hsihealth.com>
Date Thu 1/15/2026 2:34 AM
To Kristina Navarro <Knavarro@kelseyvillefire.com>
Cc Joe Huggins <Jhuggins@kelseyvillefire.com>

 1 attachment (616 KB)

KFD One-Click Close Report_12.25.xlsx;

Attached please find your revenue report for December 2025.

Net cash collections in December were \$89,585. Total net payments received this month pertaining to the PP GEMT Medi-Cal program were \$33,107.

We recorded 54 completed transports in December, which is 20 transports less than the prior month, and is 33 transports less than the same month from the prior year. The projected net revenue generated this month is \$38,437, which is \$40,798 less than the prior month, and is \$45,210 less than the same month from the prior year. The projected net revenue per transport in December was \$712/trip, compared to the prior month PNRPT of \$1,071/trip.

The payer mix in December was less favorable than the prior month, as the proportion of trips billable to Commercial Insurance decreased 1 percentage point, while Medicare increased 5 percentage points, Medicaid increased 4 percentage points, Other Government decreased 2 percentage points, and Self Pay decreased 6 percentage points.

The proportion of December transports completed at an ALS level of service was 87%, which is 5 percentage points greater than the prior month. Scene calls represented 100% of the total transports in December. The average loaded mileage per trip in December was 1.4 miles/trip greater than the prior month, and was 2.1 miles/trip greater than the trailing twelve month average.

Please feel free to contact me directly if you have any questions about the information contained in these reports.

Thank you,

