



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
November 20, 2024, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95351

1. **CALL TO ORDER:** 9:03 a.m. on November 20, 2024

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

A Director Brookes
A Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment without any response.

5. **CONSENT ITEMS**

- Director Villalobos motioned to approve the agenda. Chairperson Maddox seconded the motion.
Motion Passed
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0
- Director Villalobos motioned to approve the October 16, 2024, minutes. Chairperson Maddox seconded the motion. Motion passed.
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0
- Chairperson Maddox motioned to approve the warrant register and pay the bills for November 2024. Director Villalobos seconded the motion. – Motion Passed.
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0

6. **CORRESPONDENCE AND COMMUNICATIONS**

- Fire Chief evaluation forms handed out. The evaluation will take place in January.

7. DIRECTOR'S REPORT

- None

8. PROFESSIONAL FIREFIGHTER'S REPORT

- Christmas Party will be on December 15th.

9. FIRE PREVENTION OFFICER'S REPORT

- Prevention Officer Bleuss gave an update on the Cannabis Task Force meetings that he has been attending to work on the ordinance. Business inspections will be starting soon.

10. FIRE CHIEF'S REPORT

- Apparatus Bay doors are still in the process of being repaired.
- The Type 3 engine needs repairs from the fire season damages it sustained. The Engine will be placed out of service for repairs once the fire season dies down and all of the parts are in.
- Station 55 needs a new oven. The District and the Union have agreed to split the costs.
- The Union has adopted a family for Christmas
- AFG is due in mid-December. KFPD will be asking for a Type 6 engine.
- Breathing Apparatus Hydrostatic testing (every 5 years) was done, and the flow testing will occur in mid-December.
- Captain Helm's intern, Sam West is more than halfway done with his internship and Captain Dowdy is considering taking on a new intern at the beginning of the year.
- Chief Huggins gave the revenue recap report from H.S.I

11. REGULAR AGENDA ITEMS:

- Discussed and Approved Resolution 2025-05, a resolution to adopt and approve a salary schedule in compliance with Title 2 of the California Code of Regulations Section 570.5 and the California Public Employees' Retirement System (Calpers). Motion made by Vice Chairperson Rohner. Motion seconded by Director Villalobos. Motion passed.

Ayes: 3

Noes: 0

Absent:2

Abstain:0

Adjourned at 9:19 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board

December 18, 2024

Date