



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
December 17, 2025, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **Call to Order:** 9:15 a.m.

2. **Pledge of Allegiance**

3. **Roll Call (X-Present, A-Absent, E-Excused)**

X Director Brookes
X Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
E Director Villalobos

4. **Special Agenda Items – Citizens’ Input** – The Board allowed public comment without any response.

5. **Consent items:**

a. Director Brookes motioned to approve the agenda. Vice Chairperson Rohner seconded the motion. Motion Passed

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

b. Vice Chairperson Rohner motioned to approve the minutes from November 19, 2025. Director Brookes seconded the motion. Motion Passed

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

c. Chairperson Maddox motioned to approve the warrant register and pay the bills for December 2025. Vice Chairperson Rohner seconded the motion. – Motion Passed.

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

6. **Correspondence and Communications**

a. None

7. Director's Report

- a. Director Lauenroth thanked Engineer Bleuss for attending the Wreaths Across America Event at the Kelseyville Cemetery

8. Professional Firefighters Report

- a. None

9. Fire Prevention Officer Report

- a. Gaddy Lane Apartments Update – Construction has started again
- b. Annual business inspections are being done every shift
- c. Transition to NERIS is complete
- d. KFPA is attending many community events over the holiday season

10. Fire Chief Report

- a. AFG – Hired Lexipol to write a grant for a Type 6 Engine
- b. FF Tyko completed her Fire Officers series
- c. Engineer Murphy completed his Paramedic program
- d. FF Drew has applied to the National Fire Academy and is close to completing his Fire Officer courses
- e. The IFT side of the station is undergoing water damage repair and will receive a new roof this month.
- f. HSI revenue report and call statistic review

11. Regular Agenda Items

- a. Discuss and approve Resolution 2026-07, a resolution to cancel building reserves to re-roof the old station/IFT side of Station 55. Director Lauenroth made a motion to approve, and it was seconded by Director Brookes. The motion passed.

Ayes: 4

Noes: 0

Absent:1

Abstain:0

- b. Discuss and approve Impact Mitigation refund of \$2,511.00 for the cancellation of a building permit located at 8710 Wight Way, property owner Joseph Marciano. Director Brookes made a motion to approve, and it was seconded by Director Lauenroth. The motion passed.

Ayes: 4

Noes: 0

Absent:1

Abstain:0

Adjourned to Closed Session 9:58 a.m.

12. Closed Session – Pursuant to Government Code Section 54957

- a. Public Employment – All Staff – Approved one-time retention payment

Adjourned at 10:38 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board