



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
March 18, 2026, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **Call to Order:** 9:00 a.m.

2. **Pledge of Allegiance**

3. **Roll Call (X-Present, A-Absent, E-Excused)**

X Director Brookes
X Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **Special Agenda Items – Citizens’ Input** – The Board allowed public comment without any response.

5. **Consent items:**

a. Vice Chairperson Rohner motioned to approve the agenda. Chairperson Maddox seconded the motion. Motion Passed

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

b. Vice Chairperson Rohner motioned to approve the minutes from February 18, 2026. Chairperson Maddox seconded the motion. Motion Passed

Ayes: 4

Noes: 0

Absent: 0

Abstain: 1 – Brookes was absent for the February meeting

c. Director Lauenroth motioned to approve the warrant register and pay the bills for March 2026. Chairperson Maddox seconded the motion. – Motion Passed.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

6. **Correspondence and Communications**

a. None

7. **Director’s Report**

- a. Director Lauenroth inquired about the Volunteer Firefighter Program. Chief Huggins explained the training and physical requirements that must be met now in CA to become a qualified volunteer.
- b. Director Lauenroth also inquired about the 100+ piles of wood chips that are accumulating at Kelseyville Packing. Bleuss will look into it.

8. Professional Firefighters Report

- a. None

9. Fire Prevention Officer Report

- a. Middletown School Inspections completed
- b. Gaddy Apartments are making more progress
- c. Kelseyville Proper Hydrant testing completed with 3 hydrants marked as non-operational

10. Fire Chief Report

- a. Discussed entering into an agreement with CivicPlus to update our website to new government standards
- b. Starlink Mobile installed on M5511 and will look into adding another to M5512 after testing the first one out some more
- c. Fire Recovery program is performing well due to KFPD receiving collision reports from CHP
- d. FF/Paramedic Applicant will be going through the interview/ride-along process in April
- e. Final Audit is complete
- f. Hydrant Update – Met with Special Districts Administrator and a few key employees to discuss the hydrant testing of all hydrants in the Kelseyville Proper area. To date all hydrants have been tested and recorded.
- g. Chief and Bleuss will meet with the Konocti Mutual Water employees in April to discuss their water system and hydrants.
- h. HSI revenue report and call statistic review

11. Regular Agenda Items

- a. Discussed and approved Resolution 2026-011 – a resolution of the Board of Directors of the Kelseyville Fire Protection District making findings and requesting the County of Lake to implement fire mitigation fees with the automatic inflation pursuant to the Lake County Fire Mitigation Fee ordinance. Chairperson Maddox made a motion to approve, and it was seconded by Director Brookes. The motion passed.
Ayes: 5
Noes: 0
Absent:0
Abstain:0
- b. Discussed and approved a budget transfer moving \$5,514 from the capital Asset account to the Software Subscription account. Director Villalobos made a motion to approve, and it was seconded by Vice Chairperson Rohner
Ayes: 5
Noes: 0
Absent:0
Abstain:0

12. Adjourned to Closed Session: 9:31 a.m.

13. CLOSED SESSION

- a. **Public Employee Performance Evaluation – Fire Chief**
(Pursuant to Government Code Section 54957) – Evaluation given

14. ADJOURN: 9:49 A.M.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox Chairperson of the Board