



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
September 17, 2025, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **Call to Order:** 9:03 a.m.

2. **Pledge of Allegiance**

3. **Roll Call (X-Present, A-Absent, E-Excused)**

A	Director Brookes
X	Director Lauenroth
X	Chairperson Maddox
X	Vice Chairperson Rohner
X	Director Villalobos

4. **Special Agenda Items – Citizens’ Input** – The Board allowed public comment without any response.

5. **Consent items:**

- a. Director Lauenroth motioned to approve the agenda with the amendment of moving Item 11a after the consent items. Vice Chairperson Rohner seconded the motion. Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- b. Vice Chairperson Rohner motioned to approve the minutes from August 20, 2025. Director Villalobos seconded the motion. Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- c. Chairperson Maddox motioned to approve the warrant register and pay the bills for September 2025. Director Villalobos seconded the motion. – Motion Passed.
Ayes: 3
Noes: 0
Absent: 1
Abstain: 1 – Rohner – Conflict of Interest

6. **Correspondence and Communications**

- a. Lake County Fire Chief’s Association Grand Jury Response

7. Director's Report

- a. Director Lauenroth stated that the hydrant located at Brotherson and Live Oak Drive has been remedied.

8. Professional Firefighters Report

- a. Selling raffle tickets for the Pear Festival

9. Fire Prevention Officer Report

- a. Bleuss has been working with mobile home parks to complete their hydrant inspections.
- b. Bleuss will be assisting the KBA with the sidewalk clean-up project on September 21st.

10. Fire Chief Report

- a. Discussed adding a gate in the opening left between our property and Lady Luck Garage because people still enter through the gate on Lady Luck's side, as they frequently leave it open and unattended.
- b. The Captain meeting will be held immediately after the board meeting.
- c. Engineer interviews will be held after the Captain's meeting
- d. Annual Audit is scheduled for October 9th.
- e. KBA will be installing exterior lights around the station as part of the Beautification Project on Main Street.
- f. October 25th KFPD will be hosting an open house and 100-year celebration. Invited the Board to attend.
- g. Chief Huggins will be out of state starting 9/19 and returning around the second week of October.
- h. Chief Huggins reviewed the call statistics and ambulance billing revenue.

11. Regular Agenda Items

- a. Discussed and approved the Side Letter of Agreement between the Kelseyville Fire Protection District and the Kelseyville Professional Firefighters Association regarding changes to Appendix B and Section 12.01 of the Memorandum of Understanding for the period of July 1, 2025-June 30, 2028. Vice Chairperson Rohner made a motion to approve, which was seconded by Director Lauenroth. The motion passed.

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

Adjourned at 9:31 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board

October 15, 2025

Date