



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
December 18, 2024, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95351

1. **CALL TO ORDER:** 9:02 a.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

X Director Brookes
X Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment without any response.

5. **CONSENT ITEMS**

- Director Lauenroth motioned to approve the agenda. Director Brookes seconded the motion.
Motion Passed
Ayes: 5
Noes: 0
Absent: 0
Abstain: 0
- Vice Chairperson Rohner motioned to approve the November 20, 2024, minutes. Director Villalobos seconded the motion. Motion passed.
Ayes: 3
Noes: 0
Absent: 0
Abstain: 2 – Brookes & Lauenroth were not present for the November 20, 2024 meeting.
- Director Brookes motioned to approve the warrant register and pay the bills for December 2024. Vice Chairperson Rohner seconded the motion. – Motion Passed.
Ayes: 5
Noes: 0
Absent: 0
Abstain: 0

6. **CORRESPONDENCE AND COMMUNICATIONS**

- Reminder to the board that Chief Huggins' evaluation is due at the January meeting.

7. **DIRECTOR'S REPORT**

- None

8. PROFESSIONAL FIREFIGHTER'S REPORT

- None

9. FIRE PREVENTION OFFICER'S REPORT

- None

10. FIRE CHIEF'S REPORT

- The Type III engine will be repaired now that the weather has changed – Wicked Automotive will be performing a majority of the work.
- Adopt A Family gifts will be handed out on Friday. Two Engines and Chief will be attending.
- AFG is due Friday. A Type 6 engine will be requested.
- SCBA flow testing was done on 12/17 and all 23 units passed. FF Yount is responsible for this task.
- Kristina's laptop and David Drew's radio laptop were in need of replacement and we had to order one computer for Station 56 for tablet command.
- Chief Huggins gave the revenue recap report from H.S.I

11. REGULAR AGENDA ITEMS:

- Discussed and Approved Resolution 2025-06, a resolution to cancel Medical Services and Equipment reserves to purchase software from First Due in the amount of \$5,300. Motion made by Chairperson Maddox. Motion seconded by Director Brookes. Motion passed.
Ayes: 5
Noes: 0
Absent:0
Abstain:0
- Chief Huggins sworn in Board Directors Steven Brookes for a 4-year term ending in December 2028 and Director Beau Jean Maddox for a 4-year term ending December 2028.
- Nominations took place for Chair and Vice Chair. Chairperson Maddox accepted the nominations for Chairperson and Vice Chairperson Rohner accepted the nominations for Vice Chairperson for the 2025 calendar year.

Adjourned at 9:17 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

January 15, 2025

Beau Maddox

Beau Maddox, Chairperson of the Board

Date