



# Kelseyville Fire Protection District

## NOTICE OF A BOARD OF DIRECTORS

Regular Meeting

December 18, 2024, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

**NOTICE IS HEREBY GIVEN, pursuant to California Government Code Section 54956, that the Chairperson of the Kelseyville Fire Protection District Board of Directors, State of California, has called a regular meeting of said Board of Directors.**

**This regular meeting is to discuss and consider the following items:**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

Director Brookes  
 Director Lauenroth  
 Chairperson Maddox  
 Vice Chairperson Rohner  
 Director Villalobos

- 4. SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may speak on items of interest to the public that is within the subject matter jurisdiction, provided that no action shall be taken on any item, not on the agenda. Comments shall be limited to three (3) minutes per person.
- 5. CONSENT ITEMS:** Consent items are considered non-controversial and will be acted on once without discussion. Any member of the Board or the public may pull any consent item for discussion and separate action.
  - a. Approval of agenda
  - b. Approval of the minutes from November 20, 2024 – a regularly scheduled meeting
  - c. Warrant register and payment of bills for December 2024.
- 6. CORRESPONDENCE AND COMMUNICATIONS**
  - a. Fire Chief Evaluation form – Due January
- 7. DIRECTOR'S REPORT**
- 8. PROFESSIONAL FIREFIGHTER'S REPORT**
- 9. FIRE PREVENTION OFFICER'S REPORT**

## **10. FIRE CHIEF'S REPORT**

### **11. REGULAR AGENDA ITEMS:**

- a. Discuss and approve Resolution 2025-06, A resolution to cancel Medical Services and Equipment reserves to purchase software from First Due in the amount of \$5,300.
- b. Certificate of Appointment In Lieu of Election of Director and Oath of Office for Board Directors Steven Brookes – 4-year term expiring in December 2028
- c. Certificate of Appointment In Lieu of Election of Director and Oath of Office for Board Director Beau-Jean Maddox – 4-year term expiring in December 2028.
- d. Nominations and Election of Board Chair and Vice Chairperson for calendar year 2025.

### **12. ADJOURN**

**POSTED BY:** *Kristina Navarro* December 11, 2024  
Kristina Navarro, Clerk to the Board Date

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