



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
January 15, 2025 at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95351

1. **CALL TO ORDER:** 9:03 a.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

A Director Brookes
X Director Lauenroth
X Chairperson Maddox
E Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment without any response.

5. **CONSENT ITEMS**

- Director Lauenroth motioned to approve the agenda. Director Villalobos seconded the motion.
Motion Passed
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0
- Director Lauenroth motioned to approve the December 18, 2024, minutes. Director Villalobos seconded the motion. Motion passed.
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0
- Chairperson Maddox motioned to approve the warrant register and pay the bills for January 2025. Director Lauenroth seconded the motion. – Motion Passed.
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0

6. **CORRESPONDENCE AND COMMUNICATIONS**

- None

7. **DIRECTOR'S REPORT**

- Director Lauenroth expressed concern regarding a fire hydrant on Live Oak Drive x 7th street. Prevention Officer Bleuss will flow the hydrant and follow up with the Board.

8. PROFESSIONAL FIREFIGHTER'S REPORT

- None

9. FIRE PREVENTION OFFICER'S REPORT

- Working on the implementation of First Due

10. FIRE CHIEF'S REPORT

- Chief Huggins is currently away on assignment of the Palisades incident with our crew and engine.

11. REGULAR AGENDA ITEMS:

- a) The new job classification for a Sole Role Paramedic was discussed and approved. Director Lauenroth inquired about the funding for this position. The Financial Analyst stated that the district currently has an open position, and the funds from that position can be utilized to cover the Sole Role Paramedic for the remainder of the fiscal year. This position will also be included in the budget for future years.
Chairperson Maddox made a motion to approve, which was seconded by Director Lauenroth. The motion passed.
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0

12. CLOSED SESSION –

- Public Employee Performance Evaluation – Fire Chief – Due to Chief Huggins' absence, the board will table this item until he returns.

Adjourned at 9:19 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board

February 19, 2025

Date