



# Kelseyville Fire Protection District

## NOTICE OF A BOARD OF DIRECTORS

Regular Meeting

February 18, 2026, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

NOTICE IS HEREBY GIVEN, pursuant to California Government Code Section 54956, that the Chairperson of the Kelseyville Fire Protection District Board of Directors, State of California, has called a regular meeting of said Board of Directors.

This regular meeting is to discuss and consider the following items:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

☐ Director Brookes  
☐ Director Lauenroth  
☐ Chairperson Maddox  
☐ Vice Chairperson Rohner  
☐ Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may speak on items of interest to the public that is within the subject matter jurisdiction, provided that no action shall be taken on any item, not on the agenda. Comments shall be limited to three (3) minutes per person.
5. **CONSENT ITEMS:** Consent items are considered non-controversial and will be acted on once without discussion. Any member of the Board or the public may pull any consent item for discussion and separate action.
  - a. Approval of agenda
  - b. Approval of the minutes from January 21, 2026 – a regularly scheduled meeting
  - c. Warrant register and payment of bills for February 2026.
6. **CORRESPONDENCE AND COMMUNICATIONS**
  - a. SB 827 – Fiscal & Ethics Training Requirements
7. **DIRECTOR'S REPORT**
8. **PROFESSIONAL FIREFIGHTER'S REPORT**

**9. FIRE PREVENTION OFFICER'S REPORT**

**10. FIRE CHIEF'S REPORT**

**11. REGULAR AGENDA ITEMS**

- a. Discuss and approve Resolution 2026-08 – A resolution increasing reserves as a result of participation in the State Intergovernmental Transfer Program (IGT)
- b. Discuss and approve Resolution 2026-09-A resolution canceling building reserves to replace the electrical panels at Station 56 and install the dryer vent.
- c. Discuss and approve Resolution 2026-10 – A resolution canceling medical services and equipment (IGT) reserve to purchase 2 iPads, Starlink Mobile Unit, and Starlink mount for the ambulances.

**12. ADJOURN TO CLOSED SESSION**

**13. CLOSED SESSION**

- a. **Public Employee Performance Evaluation - Fire Chief  
(Pursuant to Government Code Section 54957)**

**14. ADJOURN**

**POSTED BY:** \_\_\_\_\_  
Kristina Navarro, Clerk to the Board **Date** \_\_\_\_\_



# Kelseyville Fire Protection District

BOARD OF DIRECTORS  
Regular Meeting Minutes  
January 21, 2026, at 9:00 a.m.  
4020 Main Street  
Kelseyville, CA 95451

1. **Call to Order:** 9:00 a.m.

2. **Pledge of Allegiance**

3. **Roll Call ( X-Present, A-Absent, E-Excused)**

X	Director Brookes
X	Director Lauenroth
E	Chairperson Maddox
X	Vice Chairperson Rohner
X	Director Villalobos

4. **Special Agenda Items – Citizens’ Input** – The Board allowed public comment without any response.

5. **Consent items:**

- a. Director Lauenroth motioned to approve the agenda. Director Villalobos seconded the motion. Motion Passed  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- b. Director Lauenroth motioned to approve the minutes from December 17, 2025. Vice Chairperson Rohner seconded the motion. Motion Passed  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- c. Director Brookes motioned to approve the warrant register and pay the bills for January 2026. Director Villalobos seconded the motion. – Motion Passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0

## **6. Correspondence and Communications**

- a. None

## **7. Director's Report**

- a. Director Lauenroth asked if the KFPD was equipped with an engine or truck that will reach a three-story building. KFPD does not, however, mutual aid departments have ladder trucks. Discussion regarding the fire that occurred on Gard Street.

## **8. Professional Firefighters Report**

- a. None

## **9. Fire Prevention Officer Report**

- a. None

## **10. Fire Chief Report**

- a. Discussion of Hydrant issues and Special Districts
  - i. Three hydrants were not functioning during the Gard Street Fire. Chief and Bleuss will be meeting with Special Districts in February to discuss.
- b. Annual Grand Jury meeting scheduled for the end of February
- c. HSI revenue report and call statistic review

## **11. Regular Agenda Items**

- a. None

**Adjourned at 9:40 a.m.**

**Attest:**

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**Kristina Navarro, Clerk of the Board**

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**Michele Rohner, Vice Chairperson of the Board**

# ***Kelseyville Fire Protection District***

## **RESOLUTION NO. 2026-08**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KELSEYVILLE FIRE PROTECTION DISTRICT INCREASING RESERVES AS A RESULT OF PARTICIPATION IN THE STATE INTERGOVERNMENTAL TRANSFER PROGRAM**

**WHEREAS**, Government Code 29130 provides that excess revenue may be available for specific appropriation by a four-fifths vote of the Board at a duly noticed hearing as part of any regular or special meeting of which all members had reasonable notice; and

**WHEREAS**, the Kelseyville Fire Protection District (KFPD) has received unanticipated revenue in the amount of \$837,435 from Partnership Health Plan California for an Intergovernmental Transfer ("IGT") Program; and

**WHEREAS**, the sum of \$801,975 has been determined to be in excess of KFPD's 2024 unreimbursed costs from medical services provided to Partnership Health members and must be expended on health care services, including, but not limited to, salaries, supplies, and equipment; and

**WHEREAS**, any amount used from the Medical Services & Equipment reserve to participate in the IGT Program does not satisfy the contractual obligation to use the funds on health care services in the Plan-Provider Agreement (section F); and

**WHEREAS**, the Board of Directors passed Resolution 2026-05, canceling reserves to participate in the IGT Program with the intent to replenish reserves with any excess revenue.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Kelseyville Fire Protection District directs the County Auditor-Controller to replenish reserves and increase the budget according to the following:

**Increase Revenue Budget:**

353-9553-465.68-60 Institutional Care & Svcs	\$ 801,975
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**Increase Reserves:**

353-0000-392.25-00 Med Svcs & Equip Res	\$ 312,889	Replenish
353-0000-392.25-00 Med Svcs & Equip Res	\$ 489,086	Unreimb Costs

**THIS RESOLUTION WAS PASSED AND ADOPTED** by the Board of Directors of the Kelseyville Fire Protection District at a special scheduled meeting held on February 18, 2026, by the following vote:

AYES:

NOES:

ABSENT OR ABSTAIN

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**Beau Maddox - Chairperson of the Board**

**ATTEST:**

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**Kristina Navarro, Clerk of the Board**

**KELSEYVILLE FIRE PROTECTION DISTRICT  
RESOLUTION 2026-09**

**A RESOLUTION TO CANCEL RESERVES TO INCREASE THE BUILDING  
MAINTENANCE ACCOUNT**

**WHEREAS**, GOVERNMENT CODE 29130, provides that canceling reserves may be available for specific appropriation by a four-fifths vote of the Board at a noticed public hearing held as part of any regular or special meetings of which all members have had reasonable notice; and,

**WHEREAS**, the Kelseyville Fire Protection District has reserves designated for "Buildings" in the amount of \$141,345; and

**WHEREAS**, the Kelseyville Fire Protection District recognizes the need to appropriate funds from the building reserve account to pay for the replacement of two electrical panels and to install a dryer vent at Station 56.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Kelseyville Fire Protection District directs the County Auditor-Controller to cancel reserves in the sum of \$13,886 and appropriate funds for the payment according to the following:

*From: 353-0000-392.06-00 \$13,886*

*To: 353-9553-795.18-00 \$13,886*

**THIS RESOLUTION** was introduced and adopted by the Board of Directors of the Kelseyville Fire Protection District at a regular meeting held on February 18, 2026, by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Beau Maddox – Chairperson

Attest:

\_\_\_\_\_  
Kristina Navarro, Financial Analyst/Clerk to the Board

**KELSEYVILLE FIRE PROTECTION DISTRICT  
RESOLUTION 2026-10**

**A RESOLUTION TO CANCEL RESERVES FOR PARTICIPATION IN THE STATE  
INTERGOVERNMENTAL TRANSFER PROGRAM**

**WHEREAS**, GOVERNMENT CODE 29130, provides that canceling reserves may be available for specific appropriation by a four-fifths vote of the Board at a noticed public hearing held as part of any regular or special meeting of which all members have had reasonable notice; and,

**WHEREAS**, the Kelseyville Fire Protection District has reserves designated for "Medical Services and Equipment" in the amount of \$2,095,405; and

**WHEREAS**, the Kelseyville Fire Protection District recognizes the need to appropriate funds from Medical Services & Equipment (IGT) reserve accounts to purchase replacement ipads for the back of the ambulances for PCR efficiency;

**AND WHEREAS**, the Kelseyville Fire Protection District recognizes the need to appropriate funds from Medical services & Equipment (IGT) reserve accounts to purchase a Starlink Mobile Unit and mount;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Kelseyville Fire Protection District directs the County Auditor-Controller to cancel reserves in the sum of \$ and appropriate funds for the State Intergovernmental Transfer Program according to the following:

*From: 353-0000-392.25-00 \$3,071*

*To: 353-9553-795.28-48 \$3,071*

**THIS RESOLUTION** was introduced and adopted by the Board of Directors of the Kelseyville Fire Protection District at a regular meeting held on February 18, 2026 by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Beau Maddox – Chairperson

Attest:

\_\_\_\_\_  
Kristina Navarro, Financial Analyst/Clerk to the Board