



# Kelseyville Fire Protection District

Board of Directors Regular Meeting Minutes  
April 19, 2023, at 9:00 a.m.  
4020 Main Street  
Kelseyville, CA 95451

**Directors present:** Chairperson Maddox, Vice Chairperson Rohner, Director Lauenroth, and Director Villalobos. Director Brookes was absent.

**Meeting called to order:** 9:03 a.m.

**Public Comment:**

- Due to the social distancing of COVID 19, the public was notified of two different ways to attend the KFPD meeting. An online option as well as a phone in option was provided. The Board allowed public comment and there was no response.

**Correspondence:**

- CSDA Magazine for the board.

**Citizens Input:**

- None

**Consent Items:**

- Vice Chairperson Rohner made a motion to approve the agenda. Director Lauenroth seconded the motion-Motion Passed  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- Vice Chairperson Rohner made a motion to approve the minutes from March 15, 2023. Chairperson Maddox seconded the motion – Motion Passed  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- Director Lauenroth made a motion to approve the warrant register and pay the bills for April 2023. Director Villalobos seconded the motion. – Motion Passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0

**Volunteer's and Professional Firefighter's Report**

- Nothing to report

**Director's Report:**

- Nothing to report

**Fire Prevention Officer's Report:**

- Engineer Bleuss gave a report on school inspections and pre-fire planning. Director Lauenroth inquired about the apartment complex being built next to the post office.

**Fire Chief's Report:**

- Station 55 roof repair project has started with an estimated completion date of May 25<sup>th</sup>.
- Annual Physicals are complete with no issues.
- Staff Update – Interviews will be held on May 1<sup>st</sup> for FF/Paramedic (1 vacancy) and IFT/EMT (1 vacancy)
- Ambulance chassis is still in Iowa at Lifeline. No estimate of when the recall will be complete so that Lifeline will start the remount.
- CalFire matching grant has been completed and submitted for FY 23/24.
- Chief will be reviewing different water tender builds and would like to see KFPD purchase in the near future.
- Chief will be attending the FDIC Conference in Indianapolis from 4/26-4/29.
- IGT revenue was received in the amount of \$1,008,700.
- IFT update given regarding the hospitals having issues obtaining transport for patients out of county.
- Revenue and call volume recap given.

**Regular Agenda Items:**

- Discussed and Approved Resolution 2023-12, a resolution to appropriate unanticipated revenue in the amount of \$32,500 from the sale of Engine 5621 and appropriating the revenue to the Type 6 loan with Community Leasing. Motion made by Director Lauenroth, Chairperson Maddox seconded the motion. Motion passed.

Ayes: 4  
 Noes: 0  
 Absent: 1  
 Abstain: 0

- Discussed and Approved Resolution 2023-13, a resolution to increase appropriations in capital assists-buildings and improvements and transfer mitigation monies from mitigation to the operation fund in the amount of \$74,364 to pay for Station 55 roof repair. Motion made by Vice Chairperson Rohner, Director Lauenroth seconded the motion. Motion passed.

Ayes: 4  
 Noes: 0  
 Absent: 1  
 Abstain: 0

- Kristina discussed the County's plans to remove "paper" parcels or "low value" parcels that are less than \$5,000 from the tax roll.
- Approval of policy chapters 1,2,3 and 8 will be moved to the May agenda. The board was given printed out copies of the policies for their review.

- Second reading of Ordinance No. 2023-01 An ordinance amending the Fire Safety Ordinance of the Kelseyville Fire Protection District to Adopt by Reference and Amend Selected provisions,

Chapters and Appendices of the California Fire Code; to Adopt Local Findings; and to make technical and administrative revisions to the Fire Safety Ordinance. No comments or objections. Ordinance No 2023-01 passed. Board was polled for vote.

Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0

**Adjournment: 10:07 a.m.**

**Attest:**

\_\_\_\_\_  
Kristina Navarro, Clerk of the Board

\_\_\_\_\_  
Beau Maddox, Chairperson of the Board

\_\_\_\_\_  
Date

**\*\*\*An audio recording of this meeting is available upon request\*\*\***



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**Kelseyville Fire Protection District**

Board of Directors Special Meeting Minutes  
April 19, 2023,  
immediately following the regular scheduled meeting  
4020 Main Street  
Kelseyville, CA 95451

**This special meeting is for the purpose of discussing and considering the following items:**

**Directors present:** Chairperson Maddox, Vice Chairperson Rohner, Director Lauenroth, and Director Villalobs. Director Brookes was absent.

**Meeting called to order:** 10:08 a.m.

**Adjourn to closed session:** 10:08 a.m.

Employment Review – All Staff

**Adjournment of Closed Session:** 10:58 a.m.

No action taken.

**Adjournment:** 10:59 a.m.

**Attest:**

\_\_\_\_\_  
**Kristina Navarro, Clerk of the Board**

\_\_\_\_\_  
**Beau Maddox, Chairperson of the Board**

\_\_\_\_\_  
**Date**