



Kelseyville Fire Protection District

Minutes of the
Board of Directors Regular Meeting
August 18, 2021, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

Directors present: Chairperson Rohner, Vice Chairperson Maddox, and Director Brookes. Director Lauenroth absent.

Meeting called to order: 9:00 a.m.

Pledge of Allegiance

Public Comment:

- Due to the social distancing of COVID 19, the public was notified of two different ways to attend the KFPD meeting. An online option as well as a phone in option was provided. The Board allowed public comment and there was no response.

Correspondence:

- Thank you letter from the Northshore Support Team

Citizens Input:

- John & Carol Nowell
- Kathy Andre

Please request audio for citizen input comments

Consent Items:

- Chairperson Rohner made a motion to move regular agenda items A-F to the top of the agenda and then approve the agenda. Vice Chairperson Maddox seconded the motion-Motion Passed

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

Regular Agenda Items:

- Presentation from Sara Mares – NBS
- Director Brookes made a motion to waive the reading and approve Resolution 2022-02, A resolution to adopt local goals and policies concerning the use of the mello-roos community facilities act of 1982, as amended. Director Villalobos seconded the motion.

Motion passed.

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

Regular Agenda Items: (continued)

- Director Brookes made a motion to waive the reading and approve Resolution 2022-03, A resolution to adopt a debt management policy. Vice Chairperson Maddox seconded the motion
Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Director Villalobos made a motion to waive the reading and approve Resolution 2022-04, A resolution to declare the intention to establish the Kelseyville Fire Protection District Community Facilities District No. 2021-1 (Facilities & Services) and to authorize the levy of special tax therein to finance facilities and services. Director Brookes seconded the motion
Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Director Brookes made a motion to waive the reading and approve Resolution 2022-05, A resolution to declare the necessity to incur a bonded indebtedness of Kelseyville Fire Protection District Community Facilities District No. 2021-1 (Facilities & Services) to be secured by special taxes levied within such community facilities district to finance certain public facilities. Vice Chairperson Maddox seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Director Brookes made a motion to approve the agreement for a placement agent/underwriting service for the potential 2022 Special Tax Bonds. Vice Chairperson Maddox seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

Consent Items:

- Vice Chairperson Maddox made a motion to approve the minutes from the July 21, 2021, regular scheduled meeting. Director Villalobos seconded the motion – Motion passed.
Motion passed.
Ayes: 3
Noes: 0
Absent: 1
Abstain: 1 (Brookes absent from July meeting)

- Vice Chairperson Maddox made a motion to approve the warrant register and pay the bills for August 2021. Director Brookes seconded the motion. – Motion passed.

Ayes: 3
Noes: 0
Absent: 1
Abstain: 1 (Rohner, conflict of interest)

Volunteer's and Professional Firefighter's Report

- None

Director's Report:

- None

Fire Prevention Officer's Report:

- None

Fire Chief's Report:

- Four employees have passed the Class B License exam
- Rescue 5511 is at Petersen Cat for axle repair
- AFG Water Tender Grant update
- Firefighter/EMT Drew and Taylor have started paramedic school. Captain Dowdy and Engineer Malm will be helping with the class.
- Due to the uprising of COVID, the station will remain closed to the public

Regular Agenda Items:

- Discussed and reviewed bid from Bridges Construction for Station Restoration Project. The board has asked to keep the bid open and reach out to out of county contractors. Item will be tabled and brought back in September.
- Director Brookes made a motion to approve the Aerosol Transmissible Diseases Exposure Control Plan. Director Villalobos seconded the motion.

Motion passed.

Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

- Vice Chairperson Maddox made a motion to approve the Adopted Budget for Fund 353 (general) and Fund 362 (mitigation) for Fiscal Year 2021/2022. Director Brookes seconded the motion.

Motion passed.

Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

Adjournment:

- The regular meeting of the Board of Directors adjourned at 10:07 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Michele T. Rohner

Michele Rohner, Chairperson of the Board

September 15, 2021

Date

*****An audio recording of this meeting is available upon request*****