



Kelseyville Fire Protection District

BOARD OF DIRECTORS

Regular Meeting Minutes

August 16, 2023, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

1. **CALL TO ORDER: 9:01 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

X Director Brookes
X Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

5. **CONSENT ITEMS**

- Director Brookes made a motion to approve the agenda. Director Villalobos seconded the motion.
Motion Passed
Ayes: 5
Noes: 0
Absent: 0
Abstain: 0
- Chairperson Maddox made a motion to approve the minutes from July 19, 2023. Director Lauenroth seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 0
Abstain: 0
- Chairperson Maddox made a motion to approve the warrant register and pay the bills for August 2023. Vice Chairperson Rohner seconded the motion. – Motion Passed.
Ayes: 5
Noes: 0
Absent: 0
Abstain: 0

6. **CORRESPONDENCE AND COMMUNICATIONS**

- None

7. DIRECTOR'S REPORT

- Director Lauenroth had questions regarding the new apartment complex on Gaddy Lane. Prevention answered all questions asked.

8. PROFESSIONAL FIREFIGHTER'S REPORT

- No Report

9. FIRE PREVENTION OFFICER'S REPORT

- Following up on weed abatements.

10. FIRE CHIEF'S REPORT

- AFG grant was awarded for gym equipment for both stations.
- The new ambulance has a final inspection on August 17th and should be delivered by the end of the month.
- The district will be surplusng 1 IFT ambulance.
- The landscaping project started on August 15th and should be completed by the end of the month.
- Smith and Newell Audit is scheduled for September 29th.
- Station 55 water heater needs to be replaced. District went out to bid for new on demand system.
- The district has plans to do a control burn on Gas Hill, hopefully it will be done before the school year starts.
- Tanner Clark has signed a contract with the district to attend a fire academy at the district's expense upon completion.
- Holly Grinnell and Ryan Jones have started their paramedic internships.
- The Chief gave an overview of the call statistics and ambulance revenue.

11. REGULAR AGENDA ITEMS:

- a. Discussed and approved Resolution 2024-02, a resolution to accept the VFC grant for 2023 and authorize Chief Huggins to sign.
Motion made by Vice Chairperson Rohner. Motion seconded by Director Brookes. Motion Passed.
Ayes: 5
Noes: 0
Absent:0
Abstain:0
- b. Discussed and approved the Prop 4 compliance report for the 2022/23 Fiscal Year.

Motion made by Vice Chairperson Rohner. Motion seconded by Director Villalobos. Motion Passed.

Ayes: 5
Noes: 0
Absent:0
Abstain:0

- c. Discussed and approved the Adopted Budget for Fiscal Year 2023/2024 for the General Fund (353). Motion made by Chairperson Maddox Motion seconded by Vice Chairperson Rohner. Motion Passed.

Ayes: 5
Noes: 0
Absent:0
Abstain:0

- d. Discussed and approved the Adopted Budget for Fiscal Year 2023/2024 for the Impact Mitigation Fund (362). Motion made by Director Villalobos. Motion seconded by Director Lauenroth. Motion Passed.

Ayes: 5
Noes: 0
Absent:0
Abstain:0

Adjourned at 9:53 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board

Date

*****An audio recording of this meeting is available upon request*****