



# Kelseyville Fire Protection District

## Minutes of the Board of Directors Regular Meeting December 15, 2021, at 9:00 a.m. 4020 Main Street Kelseyville, CA 95451

**Directors present:** Chairperson Rohner, Vice Chairperson Maddox, Director Villalobos, Director Lauenroth and Director Brookes.

**Meeting called to order:** 9:05 a.m.

### **Pledge of Allegiance**

### **Public Comment:**

- Due to the social distancing of COVID 19, the public was notified of two different ways to attend the KFPD meeting. An online option as well as a phone in option was provided. The Board allowed public comment and there was no response.

### **Correspondence:**

- None

### **Citizens Input:**

- None

### **Consent Items:**

- Director Lauenroth made a motion to approve the agenda. Director Brookes seconded the motion-Motion Passed  
Ayes: 5  
Noes: 0  
Absent: 0  
Abstain: 0
- Director Lauenroth made a motion to approve the minutes from the November 17, 2021, a regular scheduled meeting. Vice Chairperson Maddox seconded the motion – Motion passed.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 0  
Abstain: 0
- Director Brookes made a motion to approve the warrant register and pay the bills for December 2021. Director Villalobos seconded the motion. – Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 0  
Abstain: 1 – Chairperson Rohner due to a conflict of interest

### **Volunteer's and Professional Firefighter's Report**

- Measure Promotion

- Santa's Breakfast with the Kelseyville Elementary PTO

**Director's Report:**

- None

**Fire Prevention Officer's Report:**

- Bleuss is attending his last Plans Examiner Class in Sacramento

**Fire Chief's Report:**

- Type 6 waiting on the chassis
- Type 1 is still having some issues mechanic is coming December 17th
- BA testing will be done on December 30<sup>th</sup>
- All employees have successfully obtained their Class B drivers license
- Three employees will be attending the Driver Operator 1A and 1B this month
- The construction work is almost complete at Station 56
- Station 55 will have roof repair work done in January
- Recruiting for a Firefighter/Paramedic. 1 applicant so far and 2 prospects

**Regular Agenda Items:**

- Director Brookes made a motion to approve amendments to the Board Policy Manual. Amendments to page 2, paragraph 4, Change the month of reviewing policy manual from May to December. Amend page 4 – Article 3 – Remove “Shall have a live scan background check”. Amend Page 17 – 6.3 Fire Chief Evaluation, remove “establish an ad-hoc committee to carry out the evaluation process.” Replace the Fire Chief's email with an updated version. Vice Chairperson Maddox seconded the motion.

Motion passed.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

- Nominations and Election of Chairperson and Vice Chairperson for calendar year 2022. Chairperson Rohner nominates Vice Chairperson Maddox to be the Chairperson for the 2022 calendar year. Director Lauenroth nominates Chairperson Rohner to be Vice Chairperson for the 2022 calendar year. Nominations pass with a 5/0 vote.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 9:27 a.m.

**Attest:**

*Kristina Navarro*

**Kristina Navarro, Clerk of the Board**

*Beau Maddox*

**Beau Maddox, Chairperson of the Board**

---

**Date**

**\*\*\*An audio recording of this meeting is available upon request\*\*\***

