



# Kelseyville Fire Protection District

## BOARD OF DIRECTORS

### Regular Meeting Minutes

December 20, 2023, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

1. **CALL TO ORDER: 9:03 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL ( X-PRESENT, A-ABSENT, E-EXCUSED)**

A Director Brookes  
X Director Lauenroth  
X Chairperson Maddox  
X Vice Chairperson Rohner  
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

#### 5. **CONSENT ITEMS**

- Vice Chairperson Rohner made a motion to approve the agenda. Director Lauenroth seconded the motion.  
Motion Passed  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- Chairperson Maddox made a motion to approve the minutes from November 15, 2023. Director Villalobos seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- Chairperson Maddox made a motion to approve the warrant register and pay the bills for December 2023. Director Villalobos seconded the motion. – Motion Passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0

## **6. CORRESPONDENCE AND COMMUNICATIONS**

- None

## **7. DIRECTOR'S REPORT**

- None

## **8. PROFESSIONAL FIREFIGHTER'S REPORT**

- Christmas adopt a family was a success. KFPA was able to adopt several children from the St. Peter's Church giving tree.

## **9. FIRE PREVENTION OFFICER'S REPORT**

- Attending the Youth Fire Setter program in a couple weeks.

## **10. FIRE CHIEF'S REPORT**

- M5511 had a minor accident and had paint work done
- E5531 had paint and scratches corrected from last summer
- Station 56 has significant water damage that needs to be corrected
- The new water tender (pictures shown) estimated to be completed in February
- FF Grinnell and Jones are done with their internships and in the final testing phase of their paramedic license
- The district recently started accepting credit card payments online for solar and various plan reviews.
- Revenue recap and incident statistics

## **11. REGULAR AGENDA ITEMS:**

- Discussed and approved the final draft of the nexus study  
Motion made by Vice Chairperson Rohner. Motion seconded by Director Villalobos. Motion Passed.  
Ayes:4  
Noes:0  
Absent:1  
Abstain:0
- Nominations for Chair and Vice Chair for the 2024 calendar year. Vice Chairperson Rohner nominated Beau Maddox as Chairperson and Director Lauenroth nominated Michele Rohner as Vice Chairperson. Both directors accepted the nomination.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0

**ADJOURNMENT TO CLOSED SESSION: 9:35 a.m.**

**CLOSED SESSION:**

- Public employment – All Staff (Pursuant to Government Code § 54957(b))

Reconvened to Public Session at 9:59 a.m. with no action taken.

Adjourned at 9:59 a.m.

**Attest:**

*Kristina Navarro*

Kristina Navarro, Clerk of the Board

January 17, 2024

**Date**

*Beau Maddox*

Beau Maddox, Chairperson of the Board

**\*\*\*An audio recording of this meeting is available upon request\*\*\***