



# Kelseyville Fire Protection District

## Minutes of the Board of Directors Regular Meeting January 20, 2021 at 9:00 a.m. 4020 Main Street Kelseyville, CA 95451

**Directors present:** Chairperson Rohner, Vice Chairperson Maddox, Directory Traller and Director Lauenroth. Director Brookes absent.

**Meeting called to order:** 9:08 a.m.

### **Pledge of Allegiance**

### **Public Comment:**

- Due to the social distancing of COVID 19, the public was notified of two different ways to attend the KFPD meeting. An online option as well as a phone in option was provided. The Board allowed public comment and there was no response.

### **Correspondence:**

- None

### **Consent Items:**

- Director Lauenroth made a motion to approve the agenda. Vice Chairperson Maddox seconded the motion –Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- Vice Chairperson Maddox made a motion to approve the minutes from the December 16, 2020 regular meeting. Director Lauenroth seconded the motion – Motion passed.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0

- Vice Chairperson Maddox made a motion to approve the warrant register and pay the bills for January 2021. Director Lauenroth seconded the motion. – Motion passed.

Ayes: 4  
 Noes: 0  
 Absent: 1  
 Abstain: 0

**Volunteer’s and Professional Firefighter’s Report**

- No report

**Director’s Report:**

- Director Traller asked that KFPD updates the website.

**Fire Prevention Officer’s Report:**

- Business Inspections have started for 2021
- Hazard abatement notices are starting to go out

**Fire Chief’s Report:**

- Potential Measure. Chief Huggins and Kristina will be meeting with NBS consulting later in the week
- Reviewing specs for a Type 6 Engine. Engineer Helm has been working with Chief on this project
- Recruitment for Firefighter/Paramedics will be happening soon
- The Reserve program has two potential recruits
- Chief will be offering a Promotional Examination for Captains
- AFG grant is due on February 12<sup>th</sup>. KFPD will be applying for a Tactical Water Tender
- Another round of thermal imaging cameras were ordered and now every employee has one
- Extractor & Dryer were ordered and will be delivered end of February – early March

**Regular Agenda Items:**

- Director Lauenroth made a motion to approve Resolution 2021-06, a resolution to cancel equipment reserves to purchase 4 additional TICS in the amount of \$2,300.00. Vice Chairperson Maddox seconded the motion.

Motion passed.

Ayes: 4  
 Noes: 0  
 Absent: 1  
 Abstain: 0

- Vice Chairperson Maddox made a motion to approve a policy amendment for Section 13.3 – Grounds for Disciplinary Action and Conduct. Director Lauenroth seconded the motion.

Motion passed.

Ayes: 4  
 Noes: 0  
 Absent: 1  
 Abstain: 0

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 10:38 a.m.

**Attest:**

*Kristina Navarro*

**Kristina Navarro, Clerk of the Board**

*Michele T. Rohner*

**Michele Rohner, Chairperson of the Board**

February 17, 2021

**Date**

**\*\*\*An audio recording of this meeting is available upon request\*\*\***