



Kelseyville Fire Protection District

Minutes of the Board of Directors Regular Meeting January 19, 2022, at 9:00 a.m. 4020 Main Street Kelseyville, CA 95451

Directors present: Chairperson Maddox, Vice Chairperson Rohner, Director Lauenroth and Director Brookes. Director Villalobos absent.

Meeting called to order: 9:03 a.m.

Pledge of Allegiance

Public Comment:

- Due to the social distancing of COVID 19, the public was notified of two different ways to attend the KFPD meeting. An online option as well as a phone in option was provided. The Board allowed public comment and there was no response.

Correspondence:

- None

Citizens Input:

- Kathy Andre would like to know the district's intentions with moving forward with another Measure. Chief Huggins responded that there is nothing planned as of right now.

Consent Items:

- Director Brookes made a motion to approve the agenda. Director Lauenroth seconded the motion-Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Vice Chairperson Rohner made a motion to approve the minutes from the December 15, 2021, a regular scheduled meeting. Chairperson Maddox seconded the motion – Motion passed.
Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Director Brookes made a motion to approve the warrant register and pay the bills for January 2021. Chairperson Maddox seconded the motion. – Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

Volunteer's and Professional Firefighter's Report

- Submitted a letter to the Board of Directors to open negotiations.

Director's Report:

- None

Fire Prevention Officer's Report:

- Discussed new apartment complex on Gaddy.
- Completed his plan examiner courses.

Fire Chief's Report:

- The money from the intergovernmental transfer program were received. The district would like to pay off the loan for the heart monitor and possible loan repayment of the gurneys.
- AFG grant is due Friday, January 21st.
- The remodel at Station 56 is complete
- The roof has been repaired at Station 55
- IFT EMT position has been posted, trying to recruit two EMT's.
- McKee Sommerville passed her paramedic test.
- The Type 6 Chassis is in, and Chief is still waiting on an update from Ferrara.

Regular Agenda Items:

- Vice Chairperson made a motion to approve amendments to Section 9.7 of the Policies and Procedures Manual – Maternity Leave. Chairperson Maddox seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Vice Chairperson Rohner made a motion to amend the Aerosol Transmissible Diseases Exposure Control Plan and authorize Chief Huggins to amend this policy as needed without prior approval from the Board of Directors. January 2022 amendment to Page 13. Any employee that declines the booster shot when they are eligible, will fall under the “unvaccinated” rules. The employee will need to mask when in the station and be tested before coming on shift.
- Resolution 2022-12 – A Resolution declaring the results of a special election in the Community Facilities District. Chairperson Maddox read the resolution in its entirety. Resolution approved:
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

Adjournment:

- The regular meeting of the Board of Directors adjourned at 9:25 a.m. to enter into a closed session.
- Closed Session
 - Public Employee Performance Evaluation – Fire Chief
- Closed Session Adjourned at 10:07
- Entered back into Public Session 10:07
- Action taken during closed session – Discussed and submitted employee evaluation forms for Chief Huggins to be entered into his personnel file.
- **Adjournment:** 10:08

Attest:

Kristina Navarro

Beau Maddox

Beau Maddox, Chairperson of the Board

Date

*****An audio recording of this meeting is available upon request*****