



Kelseyville Fire Protection District

BOARD OF DIRECTORS

Regular Meeting Minutes

January 17, 2024, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

1. **CALL TO ORDER: 9:08 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

A Director Brookes
X Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

5. **CONSENT ITEMS**

- Vice Chairperson Rohner motioned to approve the agenda adding Resolution 2024-07. Director Maddox seconded the motion.
Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Vice Chairperson Rohner motioned to approve the minutes from December 20, 2023. Director Lauenroth seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Chairperson Maddox motioned to approve the warrant register and pay the bills for January 2024. Vice Chairperson Rohner seconded the motion. – Motion Passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

6. CORRESPONDENCE AND COMMUNICATIONS

- Thank you letter from Santa Rosa Junior College, Public Safety Training Center

7. DIRECTOR'S REPORT

- Chair and Vice Chairman will be absent in February, Board decided to cancel February meeting

8. PROFESSIONAL FIREFIGHTER'S REPORT

- None

9. FIRE PREVENTION OFFICER'S REPORT

- KCA is still a work in progress
- Gaddy Street Apartment Complex update
- Waldorf School update

10. FIRE CHIEF'S REPORT

- Water Tender Update – body is painted and will be placed on the chassis this week
- New breaker system needed to be installed in the bay to support air compressor
- Engine 5531 is back in service
- New office chairs were purchased to replace old chairs that were falling apart
- Revenue recap and incident statistics

11. REGULAR AGENDA ITEMS:

- Discussed and approved Resolution 2024-06, a resolution approving the Kelseyville Fire Protection District Fire Mitigation Fee Nexus Study and requesting the Lake County Board of Supervisors to adopt and implement the proposed fire mitigation fee program on behalf of the district. Motion made by Vice Chairperson Rohner. Motion seconded by Director Lauenroth. Motion Passed.
Ayes:4
Noes:0
Absent:1
Abstain:0
- Discussed and approved Resolution 2024-07, a resolution to cancel reserves for participation in the state intergovernmental transfer program (IGT). Motion made by Vice Chairperson Rohner. Motion seconded by Director Lauenroth. Motion Passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Discuss and approve Bridges Construction contract for Station 56 renovations and waive the competitive bidding process per KFPD Policy 213.5. Motion made by Vice Chairperson Rohner. Motion seconded by Director Villalobos. Motion Passed.

ADJOURNMENT TO CLOSED SESSION: 10:00 a.m.
CLOSED SESSION:

- Public employment – Fire Chief Evaluation for Calendar Year 2023 (Pursuant to Government Code § 54957(b))

Reconvened to Public Session at 10:24 a.m. Fire Chief evaluation complete.

Adjourned at 10:24 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

February 21, 2024

Date

Beau Maddox

Beau Maddox, Chairperson of the Board

*****An audio recording of this meeting is available upon request*****