



Kelseyville Fire Protection District

BOARD OF DIRECTORS

Regular Meeting Minutes

July 19, 2023, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

1. **CALL TO ORDER: 9:01 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

X Director Brookes
A Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

5. **CONSENT ITEMS**

- Director Brookes made a motion to approve the agenda. Director Villalobos seconded the motion.
Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- Chairperson Maddox made a motion to approve the minutes from June 21, 2023. Director Brookes seconded the motion.
Motion passed.
Ayes: 3
Noes: 0
Absent: 1
Abstain: 1 – Rohner Absent for June meeting
- Chairperson Maddox made a motion to approve the warrant register and pay the bills for July 2023. Vice Chairperson Rohner seconded the motion. – Motion Passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

6. **CORRESPONDENCE AND COMMUNICATIONS**

- Distribute correspondence from Smith and Newell regarding the upcoming audit.
- Distribute pictures of the progress made on the rechassis amulance

7. DIRECTOR'S REPORT

- No Report

8. PROFESSIONAL FIREFIGHTER'S REPORT

- No Report

9. FIRE PREVENTION OFFICER'S REPORT

- No Report

10. FIRE CHIEF'S REPORT

- No Report – Chief Huggins on vacation

11. REGULAR AGENDA ITEMS:

- a. Discussed and approved Resolution 2024-01, a resolution to establish a maximum special tax for fiscal year 2023/24.
Motion made by Vice Chairperson Rohner. Motion seconded by Director Brookes. Motion Passed.
Ayes: 4
Noes: 0
Absent:1
Abstain:0
- b. Discussed and approved the contract with California Department of Forestry and Fire Protection for dispatch services for the period of July 2023 – June 2023. This agreement will not be distributed to the agency without the district agreement signed by Lake County Fire, Northshore Fire and Lakeport Fire.
Motion made by Vice Chairperson Rohner. Motion seconded by Director Brookes. Motion Passed.
Ayes: 4
Noes: 0
Absent:1
Abstain:0
- c. Discussed the landscape bids for the Station 55 project. Bid will be approved if the budget allows.
- d. Discussed and approved Policy Chapters 9-11. Motion made by Vice Chairperson Rohner Motion seconded by Director Villalobos. Motion Passed.
Ayes: 4
Noes: 0
Absent:1
Abstain:0

ADJOURNMENT TO CLOSED SESSION: 9:42 a.m.

CLOSED SESSION:

(a) Existing Litigation pursuant to Gov. Code section 54956.9 (d)(1) – Athena Holbrook vs. KFPD
Reconvened to Public Session at 9:52 a.m. with no action taken.

Adjourned at 9:28 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board

August 16, 2023

Date

*****An audio recording of this meeting is available upon request*****