



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
June 21, 2023, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **CALL TO ORDER: 9:01 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

X Director Brookes
X Director Lauenroth
X Chairperson Maddox
E Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

5. **Demonstration of Stryker Stair Chair** – Sahel from Stryker gave a presentation of the newest stair chair that we will be purchasing in August.

6. **CONSENT ITEMS**

- Director Lauenroth made a motion to approve the agenda. Director Villalobos seconded the motion.

Motion Passed

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

- Director Brookes made a motion to approve the minutes from May 17th, 2023. Director Lauenroth seconded the motion.

Motion passed.

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

- Chairperson Maddox made a motion to approve the warrant register and pay the bills for June 2023. Director Villalobos seconded the motion. – Motion Passed.

Ayes: 4

Noes: 0
Absent: 1
Abstain: 0

7.

8. CORRESPONDENCE AND COMMUNICATIONS

- a. Distribute Policy Chapters 9, 10 and 11 for review and approval at the July meeting.
- b. Distribute Mt. Konocti Mutual Water Board ballot.

9. DIRECTOR'S REPORT

- a. Director Lauenroth questioned who to contact regarding out of service hydrants.

10. PROFESSIONAL FIREFIGHTER'S REPORT

- a. **No Report**

11. FIRE PREVENTION OFFICER'S REPORT

- a. Bleuss has been continuing with the weed abatements letters and attending cannabis task force meetings.

12. FIRE CHIEF'S REPORT

- a. New Ambulance (rechassis) will be completed mid to late August
- b. Working with US Fire Pumps for a design for a new tactical water tender
- c. Out to bid for Station 55 landscaping
- d. Working on adopted budget for FY 23/24
- e. Employee recap – Down 1 FF/Paramedic, Tanner Clark is interested in attending a fire academy and Chief would like to support his decision in attending.
- f. Revenue Recap for May 2023, call statistics and fire recovery revenue

13. REGULAR AGENDA ITEMS:

- a. Discussed and approved Resolution 2023-16, a resolution to cancel medical service reserves to repay the loan for the purchase of the Type 6 Engine. (E5661)
Motion made by Director Brookes. Motion seconded by Chairperson Maddox. Motion Passed.
Ayes: 4
Noes: 0
Absent:1
Abstain:1
- b. Discussed and approved Resolution 2023-17, a resolution to cancel medical service reserves to repay the expense accounts for ambulance maintenance, large medical supply items, and paramedic school.
Motion made by Director Brookes. Motion seconded by Director Villalobos. Motion Passed.
Ayes: 4
Noes: 0
Absent:1

Abstain:1

- c. Discussed and approved Resolution 2023-18, a resolution to establish 2023-24 Appropriations Limit.

Motion made by Chairperson Maddox. Motion seconded by Director Brookes. Motion Passed.

Ayes: 4

Noes: 0

Absent:1

Abstain:1

- d. Discussed and approved board signature on a Letter of Authorization to claim unclaimed money from the California State Controller.

Motion made by Director Lauenroth. Motion seconded by Director Brookes. Motion Passed.

Ayes: 4

Noes: 0

Absent:1

Abstain:1

- e. Discussed and approved Policy Chapters

- Chapter 4 – Fire Prevention
- Chapter 5 – Emergency Medical Services
- Chapter 6 – Training
- Chapter 7 – Equipment and Technology

Motion made by Chairperson Maddox. Motion seconded by Director Villalobos. Motion Passed.

Ayes: 4

Noes: 0

Absent:1

Abstain:1

ADJOURNMENT TO CLOSED SESSION: 9:42 a.m.

CLOSED SESSION:

(a) Existing Litigation pursuant to Gov. Code section 54956.9 (d)(1) – Athena Holbrook vs. KFPD
Reconvened to Public Session at 9:52 a.m. with no action taken.

Adjourned at 9:53 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board

July 19, 2023

Date

*****An audio recording of this meeting is available upon request*****