



Kelseyville Fire Protection District

Minutes of the Board of Directors Regular Meeting March 17, 2021 at 9:00 a.m. 4020 Main Street Kelseyville, CA 95451

Directors present: Chairperson Rohner, Vice Chairperson Maddox, and Director Brookes. Director Lauenroth absent.

Meeting called to order: 9:04 a.m.

Pledge of Allegiance

Public Comment:

- Due to the social distancing of COVID 19, the public was notified of two different ways to attend the KFPD meeting. An online option as well as a phone in option was provided. The Board allowed public comment and there was no response.

Correspondence:

- Letter from Smith & Newell regarding the final audit of FY 2021

Consent Items:

- Director Brookes made a motion to approve the agenda. Vice Chairperson Maddox seconded the motion – Motion passed.

Ayes: 3
Noes: 0
Absent: 1
Abstain: 0

- Vice Chairperson Maddox made a motion to approve the minutes from the January 20, 2021 regular meeting. Director Brookes seconded the motion – Motion passed.

Motion passed.

Ayes: 3
Noes: 0
Absent: 1
Abstain: 0

- Vice Chairperson Maddox made a motion to approve the warrant register and pay the bills for March 2021. Director Brookes seconded the motion. – Motion passed.

Ayes: 3
Noes: 0
Absent: 1
Abstain: 0

Volunteer's and Professional Firefighter's Report

- No report

Director's Report:

- No report

Fire Prevention Officer's Report:

- Day care Inspections taking place
- Hazard abatement notices are being sent out
- Fire Safe Council meetings have started again

Fire Chief's Report:

- Type 6 Update – Reworking specifications to add more water to engine
- Signed an agreement with FCTC for the Firefighter/Paramedic recruitment
- The Type 3 Engine loan has been paid in full
- Captains Exam will take place on March 30th
- The extractor and dryer have been delivered. An electrician will need to be hired to install the dryer
- Engine 5621 is still out of services for mechanical issues

Regular Agenda Items:

- Vice Chairperson Maddox made a motion to approve final contract with NBS Consulting Firm for our measure. Director Brookes seconded the motion.

Motion passed.

Ayes: 3

Noes: 0

Absent: 1

Abstain: 0

- Director Brookes made a motion to approve Resolution 2021-08, a resolution to cancel reserves to participate in the Intergovernmental Transfer Program. Vice Chairperson Maddox seconded the motion.

Motion passed.

Ayes: 3

Noes: 0

Absent: 1

Abstain: 0

- Vice Chairperson Maddox made a motion to approve Resolution 2021-09, a resolution to appropriate unanticipated revenue to pay off the Ferrara Type 3 Engine Loan and to replenish the overtime budget account. Director Brookes seconded the motion.

Motion passed.

Ayes: 3

Noes: 0

Absent: 1

Abstain: 0

- Director Brookes made a motion to approve Resolution 2021-10, a resolution a resolution to readopt the Impact Mitigation Fee (Annual). Vice Chairperson Maddox seconded the motion.

Motion passed.

Ayes: 3

Noes: 0

Absent: 1

Abstain: 0

Adjournment:

- The regular meeting of the Board of Directors adjourned at 9:45 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Michele T. Rohner

Michele Rohner, Chairperson of the Board

April 21, 2021

Date

*****An audio recording of this meeting is available upon request*****