



Kelseyville Fire Protection District

Minutes of the
Board of Directors Regular Meeting
March 16, 2022, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

Directors present: Chairperson Maddox, Vice Chairperson Rohner, Director Brookes, Director Lauenroth and Director Villalobos present.

Meeting called to order: 9:04 a.m.

Public Comment:

- Due to the social distancing of COVID 19, the public was notified of two different ways to attend the KFPD meeting. An online option as well as a phone in option was provided. The Board allowed public comment and there was no response.

Correspondence:

- Thank you letter
- Final Audit

Citizens Input:

- None

Consent Items:

- Director Lauenroth made a motion to approve the agenda. Director Brookes seconded the motion—Motion Passed

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

- Director Lauenroth made a motion to approve the minutes from the February 16, 2022, a regular scheduled meeting. Director Villalobos seconded the motion—Motion passed.

Motion passed.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

- Director Lauenroth made a motion to approve the warrant register and pay the bills for March 2022. Director Brookes seconded the motion—Motion passed.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

Volunteer's and Professional Firefighter's Report

- None

Director's Report:

- Director Brookes thanked KFPD for lift assistance for a relative.

Fire Prevention Officer's Report:

- Working on annual business inspections.

NOTICE OF RECORDER FAILING TO RECORD. AUDIO MAY NOT BE COMPLETE

Fire Chief's Report:

- Ambulance revenue monthly review
- Call volume monthly review
- IT Upgrades are happening this month with email integration, server switch and increased security
- The Firefighter/Paramedic job posting will close with FCTC on March 31st.
- The IFT/EMT posting on Indeed has 4 applications submitted. Interviews will be happening soon
- Captain Dowdy held a Field Training Officer course at Station 55 – 2 of KFPD employees attended
- We are looking into contracting services with Fire Recovery for fire response calls
- The district is seeking quotes for a new propane company
- The Type 6 engine is estimated to be delivered in June. All radio equipment will be shipped this month
- The Type 1 left to West Coast Frame in Sacramento for tank repair
- R5621 had radiator issues, blower fan issues and heater issues. Repairs happening soon
- R5511 has a coolant leak
- E5532 is out of service with a blown head gasket
- M5511 is out of service and at Matt Mazzei – needs a new particulate filter
- Firefighter Nicki Taylor and David Drew are set to start their field internships in May.

Regular Agenda Items:

- Director Brookes made a motion to consider and adopt Resolution 2022-13 – A resolution increasing reserves as a result of participation in the state intergovernmental transfer program. Vice Chairperson Rohner seconded. Motion passed.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

- Director Lauenroth made a motion to consider and adopt Resolution 2022-14 – A resolution canceling medical services reserves to repay the loan for the purchase of the gurneys. Vice Chairperson Rohner seconded. Motion passed.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

- Vice Chairperson Rohner made a motion to consider and adopt Resolution 2022-15 – A resolution requesting imposition of the fire mitigation fees pursuant to the Lake County Fire Mitigation Fee Ordinance. Director Brookes seconded. Motion passed.

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

Adjournment: 10:10

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

Beau Maddox

Beau Maddox, Chairperson of the Board

April 20, 2022

Date

*****An audio recording of this meeting is available upon request*****