



# Kelseyville Fire Protection District

## BOARD OF DIRECTORS

### Regular Meeting Minutes

March 20, 2024, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

1. **CALL TO ORDER: 9:03 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL ( X-PRESENT, A-ABSENT, E-EXCUSED)**

X Director Brookes – present at 9:27 am  
X Director Lauenroth  
X Chairperson Maddox  
X Vice Chairperson Rohner  
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

#### 5. **CONSENT ITEMS**

- Vice Chairperson Rohner motioned to approve the agenda. Director Lauenroth seconded the motion.  
Motion Passed  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- Chairperson Maddox motioned to approve the minutes from January 17, 2024. Director Villalobos seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0
- Chairperson Maddox motioned to approve the warrant register and pay the bills for February and March 2024. Director Lauenroth seconded the motion. – Motion Passed.  
Ayes: 4  
Noes: 0  
Absent: 1  
Abstain: 0

## **6. CORRESPONDENCE AND COMMUNICATIONS**

- Thank you letter from Lake County Special Olympics
- Letter from Peter Solgat – KHS Student interested in washing fire trucks this season.

## **7. DIRECTOR'S REPORT**

- None

## **8. PROFESSIONAL FIREFIGHTER'S REPORT**

- None

## **9. FIRE PREVENTION OFFICER'S REPORT**

- Attending the Youth Fire Setter Academy in Santa Rosa with a juvenile from our community
- School inspections will be conducted starting 4/1/24.

## **10. FIRE CHIEF'S REPORT**

- Water Tender is complete – Board of Directors will do a walk-around after the board meeting.
- Old water tender, rescue, and ambulance 5514 will be surplus on GovDeals.
- Firefighters Grinnell and R. Jones have completed their paramedic programs.
- Annual physicals will be done at Station 55 on March 18<sup>th</sup>.
- FAE Stephen Malm will be promoted to Captain on March 29th.

## **11. REGULAR AGENDA ITEMS:**

- Discussed and approved Resolution 2024-08, a resolution requesting the imposition of the fire mitigation fees pursuant to the Lake County Fire Mitigation Ordinance. Motion made by Chairperson Maddox. Motion seconded by Director Lauenroth. Motion Passed. Ayes:5  
Noes:0  
Absent:0  
Abstain:0
- Discussed and approved Resolution 2024-09, a resolution canceling IGT reserves to repay expense accounts for FF/Paramedic Grinnell's paramedic school expenses per her contract. Motion made by Vice Chairperson Rohner. Motion seconded by Chairperson Maddox. Motion Passed. Ayes: 5  
Noes: 0  
Absent: 0  
Abstain: 0
- Discuss and approve Resolution 2024-10, a resolution to appropriate and transfer impact mitigation monies for the Station 56 project and for Station 55 HVAC repair. Motion made by Director Brookes. Motion seconded by Vice Chairperson Maddox. Motion Passed.
- Discuss and approve Resolution 2024-11, a resolution to cancel equipment reserves to pay for the new tactical tender's radios and DMV registration. Motion made by Director Brookes. Motion seconded by Director Villalobos. Motion passed. Ayes: 5  
Noes: 0  
Absent: 0  
Abstain: 0

Adjourned at 9:47 a.m.

**Attest:**

*Kristina Navarro*

Kristina Navarro, Clerk of the Board

April 17, 2024

Date

*Beau Maddox*

Beau Maddox, Chairperson of the Board

**\*\*\*An audio recording of this meeting is available upon request\*\*\***