



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
May 15, 2024, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **CALL TO ORDER: 9:01 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

X Director Brookes
X Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment without any response.

5. **CONSENT ITEMS**

- Vice Chairperson Rohner motioned to approve the agenda. Director Lauenroth seconded the motion.
Motion Passed
Ayes: 5
Noes: 0
Absent: 0
Abstain: 0
- Vice Chairperson Rohner motioned to approve the April 11, 2024 minutes. Director Villalobos seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent:0
Abstain: 0
- Director Brookes motioned to approve the warrant register and pay the bills for May 2024. Chairperson Maddox seconded the motion. – Motion Passed.
Ayes: 5
Noes: 0
Absent: 0
Abstain:0

6. CORRESPONDENCE AND COMMUNICATIONS

- None

7. DIRECTOR'S REPORT

- Director Lauenroth asked about arrival/response time on a certain call. It was determined that KFPD had a delayed response due to being on another call.

8. PROFESSIONAL FIREFIGHTER'S REPORT

- None

9. FIRE PREVENTION OFFICER'S REPORT

- KCA School Update
- Gaddy Lane Apartments' water flow system is complete.

10. FIRE CHIEF'S REPORT

- Surplus of equipment on various items on GovDeals this fiscal year. \$97,000 collected. The excess revenue was used to purchase another utility vehicle.
- UTV training - 5 employees when to a train the trainer hands-on course. A new policy will be implemented
- Water tender is being serviced in Vacaville for electrical issues
- IGT return came in this month
- Annual maintenance is being done this month for the heart monitors, gurneys, and ladders
- Peter Solgat is at Station 55 every Monday morning washing equipment
- The first public hearing for our impact mitigation fees with the County of Lake is on May 21st.
- Structure fire in the Riviera – Firefighter Jones was first on the scene and gave an excellent size up. This was his first solo shift at Station 56

11. REGULAR AGENDA ITEMS:

- Discussed and approved Resolution 2024-13, a resolution increasing reserves because of participation in the State Governmental Transfer Program.
Motion made by Chairperson Maddox. Motion seconded by Vice Chairperson Rohner. Motion Passed.
Ayes:5
Noes:0
Absent:0
Abstain:0
- Discussed and approved Resolution 2024-14, a resolution appropriating unanticipated revenue from the sale of capital assets to purchase a 2024 Ram 2500 truck.
Motion made by Vice Chairperson Rohner. Motion seconded by Director Brookes. Motion Passed.
Ayes:5
Noes:0
Absent:0
Abstain:0
- Discussed and approved Policy 617 – Utility Task Vehicle/Utility Terrain Vehicle (UTV) Operations.
Motion made by Chairperson Maddox. Motion seconded by Director Villalobos. Motion Passed.
Ayes:5
Noes:0
Absent:0
Abstain:0

- Discuss and approved the Recommended Budget for Fiscal Year 2024/25 General Fund (353). Motion made by Director Lauenroth. Motion seconded by Director Brookes. Motion Passed.
Ayes:5
Noes:0
Absent:0
Abstain:0
- Discuss and approved the Recommended Budget for Fiscal Year 2024/25 Impact Mitigation Fund (362). Motion made by Director Lauenroth. Motion seconded by Vice Chairperson Rohner. Motion Passed.
Ayes:5
Noes:0
Absent:0
Abstain:0
- Discussion regarding fiscal year-end meeting to approve final checks for fiscal year 2023/24. A special meeting will take place on June 25th.

Adjourned at 9:34 a.m.

Attest:

Kristina Navarro

Kristina Navarro, Clerk of the Board

May 15, 2024

Beau Maddox

Beau Maddox, Chairperson of the Board

Date

*****An audio recording of this meeting is available upon request*****