



# Kelseyville Fire Protection District

## BOARD OF DIRECTORS

### Regular Meeting Minutes

November 15, 2023, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

1. **CALL TO ORDER: 9:01 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL ( X-PRESENT, A-ABSENT, E-EXCUSED)**

A Director Brookes  
A Director Lauenroth  
X Chairperson Maddox  
X Vice Chairperson Rohner  
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

#### 5. **CONSENT ITEMS**

- Vice Chairperson Rohner made a motion to approve the agenda. Director Villalobos seconded the motion.  
Motion Passed  
Ayes: 3  
Noes: 0  
Absent: 2  
Abstain: 0
- Vice Chairperson Rohner made a motion to approve the minutes from October 18, 2023. Director Villalobos seconded the motion.  
Motion passed.  
Ayes: 3  
Noes: 0  
Absent: 2  
Abstain: 0
- Chairperson Maddox made a motion to approve the warrant register and pay the bills for November 2023. Director Villalobos seconded the motion. – Motion Passed.  
Ayes: 3  
Noes: 0  
Absent: 2  
Abstain: 0

**6. CORRESPONDENCE AND COMMUNICATIONS**

- Fire Chief evaluation forms handed out to the board. Evaluation will take place at the January 2024 meeting.

**7. DIRECTOR’S REPORT**

- None

**8. PROFESSIONAL FIREFIGHTER’S REPORT**

- None

**9. FIRE PREVENTION OFFICER’S REPORT**

- Working on the cannabis task force and review ordinance, KCA portable classrooms have been installed on Live Oak Dr.

**10. FIRE CHIEF’S REPORT – Chief Huggins out on vacation**

**11. REGULAR AGENDA ITEMS:**

- None

**Adjourned at 9:06 a.m.**

**Attest:**

*Kristina Navarro*

**Kristina Navarro, Clerk of the Board**

**December 20, 2023**

**Date**

*Beau Maddox*

**Beau Maddox, Chairperson of the Board**

**\*\*\*An audio recording of this meeting is available upon request\*\*\***