



# Kelseyville Fire Protection District

## BOARD OF DIRECTORS

### Regular Meeting Minutes

October 18, 2023, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

1. **CALL TO ORDER: 9:04 a.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL ( X-PRESENT, A-ABSENT, E-EXCUSED)**

A Director Brookes  
A Director Lauenroth  
X Chairperson Maddox  
X Vice Chairperson Rohner  
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment and there was no response.

5. **CONSENT ITEMS**

- Vice Chairperson Rohner made a motion to approve the agenda. Director Villalobos seconded the motion.  
Motion Passed  
Ayes: 3  
Noes: 0  
Absent: 2  
Abstain: 0
- Vice Chairperson Rohner made a motion to approve the minutes from September 20, 2023. Director Villalobos seconded the motion.  
Motion passed.  
Ayes: 3  
Noes: 0  
Absent: 2  
Abstain: 0
- Chairperson Maddox made a motion to approve the warrant register and pay the bills for October 2023. Director Villalobos seconded the motion. – Motion Passed.  
Ayes: 3  
Noes: 0  
Absent:2  
Abstain:0

## **6. CORRESPONDENCE AND COMMUNICATIONS**

- None

## **7. DIRECTOR'S REPORT**

- None

## **8. PROFESSIONAL FIREFIGHTER'S REPORT**

- KPFA gave a recap of the Pear Festival

## **9. FIRE PREVENTION OFFICER'S REPORT**

- None

## **10. FIRE CHIEF'S REPORT**

- Water Tender is moving along and is on schedule to be completed in early 2024.
- Ambulance 5514 (IFT) sold on GovDeals for \$43,500
- Firefighter Yount is back to full duty and has been working on the SCBA maintenance. He will be attending a training course on Fit testing next week.
- Redbud Community Healthcare donated an AmbuMan to every fire district around the lake, in house trainings are being done, Board will receive an overview at a later date.
- Kelsey Cobb is remodeling their barracks, and the crews are staying at Station 55 in the evenings.
- Class A uniforms are almost complete.
- Audit for FY 22/23 has been completed. The final report will be sent mid-December.
- Revenue recap and call statistics

### **REGULAR AGENDA ITEMS:**

- a. Discussed and approved contract with Q Branch Networks for IT services in the amount of \$2,750/month.  
Motion made by Chairperson Maddox. Motion seconded by Vice Chairperson Rohner. Motion Passed.  
Ayes: 3  
Noes: 0  
Absent:2  
Abstain:0
- b. Discussed and approved Resolution 2023-05, a resolution to appropriate and transfer impact mitigation funds to pay for the station 56 mold radiation project and Chief's office flooring.  
Motion made by Vice Chairperson Rohner. Motion seconded by Director Villalobs. Motion Passed.  
Ayes: 3  
Noes: 0

Absent:2  
Abstain:0

Adjourned at 9:26 a.m.

**Attest:**

*Kristina Navarro*

Kristina Navarro, Clerk of the Board

*Beau Maddox*

Beau Maddox, Chairperson of the Board

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Date

**\*\*\*An audio recording of this meeting is available upon request\*\*\***