



Kelseyville Fire Protection District

NOTICE OF A BOARD OF DIRECTORS

Regular Meeting

May 21, 2025, at 9:00 a.m.

4020 Main Street

Kelseyville, CA 95451

NOTICE IS HEREBY GIVEN, pursuant to California Government Code Section 54956, that the Chairperson of the Kelseyville Fire Protection District Board of Directors, State of California, has called a regular meeting of said Board of Directors.

This regular meeting is to discuss and consider the following items:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

___ Director Brookes
___ Director Lauenroth
___ Chairperson Maddox
___ Vice Chairperson Rohner
___ Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may speak on items of interest to the public that is within the subject matter jurisdiction, provided that no action shall be taken on any item, not on the agenda. Comments shall be limited to three (3) minutes per person.
5. **CONSENT ITEMS:** Consent items are considered non-controversial and will be acted on once without discussion. Any member of the Board or the public may pull any consent item for discussion and separate action.
 - a. Approval of agenda
 - b. Approval of the minutes from March 19, 2025 – a regularly scheduled meeting
 - c. Approval of the minutes from April 16, 2025 – a regularly scheduled meeting
 - d. Warrant register and payment of bills for May 2025.
6. **CORRESPONDENCE AND COMMUNICATIONS**
 - a. Discuss and distribute the FY 2023/24 final audit report
7. **DIRECTOR'S REPORT**
8. **PROFESSIONAL FIREFIGHTER'S REPORT**

9. FIRE PREVENTION OFFICER'S REPORT

10. FIRE CHIEF'S REPORT

11. REGULAR AGENDA ITEMS:

- a. Discuss and approve Resolution 2025-13, a resolution to appropriate unanticipated revenue from the Volunteer Fire Capacity Grant (Matching Grant)
- b. Discuss and approve Resolution 2025-14, a resolution to appropriate unanticipated revenue from the Assistance by Hire Assignment LNU012072 Req #E14 to allocate additional funds to the Water Tender Lease Agreement and to replace the mobile radio in E5531.
- c. Discuss and approve a budget transfer moving budget allocations from Capital Assets – Building and Improvements to Capital Assets – Equipment/Office for the additional purchase of invoicing software from FirstDue.
- d. Discuss and approve the Recommended Budget for Fiscal Year 2025/26 – General Fund
- e. Discuss and approve the Recommended Budget for Fiscal Year 2025/26 – Mitigation Fund

12. ADJOURN TO CLOSED SESSION

13. CLOSED SESSION

- a. Conference with Labor Negotiators (Pursuant to Government Code Section 54957.6)
 - i. Unrepresented Employee Fire Chief
 - ii. Unrepresented Employee Financial Analyst

14. ADJOURN TO OPEN SESSION

- a. Report of Closed Session

15. ADJOURN

POSTED BY:

Kristina Navarro
Kristina Navarro, Clerk to the Board

5-16-25

Date



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
March 19, 2025, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95351

1. **CALL TO ORDER:** 9:12 a.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

A Director Brookes
X Director Lauenroth
X Chairperson Maddox
E Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment without any response.

5. **CONSENT ITEMS**

- Director Lauenroth motioned to approve the agenda with the removal of items 11b and 11e. Director Villalobos seconded the motion.
Motion Passed
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0
- Chairperson Maddox motioned to approve the February 19, 2025 minutes. Director Villalobos seconded the motion
Motion Passed
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0
- Chairperson Maddox motioned to approve the warrant register and pay the bills for March 2025. Director Lauenroth seconded the motion. – Motion Passed.
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0

6. CORRESPONDENCE AND COMMUNICATIONS

- Thank you letter from Lake County Special Olympics and KCA.

7. DIRECTOR'S REPORT

- None.

8. PROFESSIONAL FIREFIGHTER'S REPORT

- Submitted letter to open negotiations for the upcoming MOU. Presented by Negotiators Helm and Rosenthal.

9. FIRE PREVENTION OFFICER'S REPORT

- Gaddy Street apartment construction is back up and running, Completion is expected by the fall of 2025. Bleuss gave an update on the new software First Due.

10. FIRE CHIEF'S REPORT

- Totorica Plumbing completed the annual sprinkler inspection and made some repairs to the system. The district also purchased a cover for the system.
- The rope rescue gear has been delivered and is now in service. Training will be conducted for all staff.
- WT5511 is still out of service and is awaiting a welding repair for the tank. We are hopeful it will be back by the end of April.
- M5512 is out of service due to an axle issue, and Wicked Automotive is currently working on the repair.
- Sam West has been hired as a full-time Firefighter/Paramedic, and Tanner Clark has transitioned to the role of Sole Role Paramedic.
- Firefighters/Paramedics Jones and Grinnell both had badge pinning ceremonies this month and have successfully completed their probation periods.
- Chief and Kristina will attend the FDAC conference from April 1st to April 3rd in Napa.
- Chief Huggins reviewed the call statistics and ambulance billing revenue.

11. REGULAR AGENDA ITEMS:

- a) Discussed and approved a new position classification of Engineer/EMT.
Chairperson Maddox made a motion to approve, which was seconded by Director Lauenroth. The motion passed.
Ayes: 3
Noes: 0
Absent: 2
Abstain: 0
- b) Item removed
- c) Discussed and approved Resolution 2025-09, a resolution to adopt and approve a salary schedule in compliance with Title 2 of the California Code of Regulations section 570.5 and the California Public Employees' Retirement System (Calpers) – Added Engineer/EMT to the salary schedule. Director Lauenroth made a motion to approve, which was seconded by Director Villalobos. The motion passed.
Ayes: 3

Noes: 0
Absent: 2
Abstain: 0

- d) Discussed and approved Resolution 2025-10, a resolution making findings and requesting imposition of the fire mitigation fees pursuant to the Lake County Fire Mitigation Fee Ordinance 3139. Fee increased to \$1.56 effective July 1st, 2025.

e) Item removed

12. Closed Session – Tabled until April 2025

Adjourned at 9:38 a.m.

Attest:

Kristina Navarro, Clerk of the Board

Beau Maddox, Chairperson of the Board

Date



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
April 16, 2025, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95351

1. **CALL TO ORDER:** 9:12 a.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

X Director Brookes
A Director Lauenroth
X Chairperson Maddox
X Vice Chairperson Rohner
X Director Villalobos

4. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – The Board allowed public comment without any response.

5. **CONSENT ITEMS**

- Vice Chairperson Rohner motioned to approve the agenda with the addition of 11d. Director Brookes seconded the motion.
Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- The March 19, 2025 minutes were table due to a lack of quorum. Director Rohner and Brookes were not in attendance at the March 19th meeting

Ayes:
Noes:
Absent:
Abstain:
- Chairperson Maddox motioned to approve the warrant register and pay the bills for April 2025. Director Brookes seconded the motion. – Motion Passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

6. CORRESPONDENCE AND COMMUNICATIONS

- a. Kristina reminded the board that the Recommended Budget adoption will take place in May and will need 4/5th present.

7. DIRECTOR'S REPORT

- a. Director Brookes thanks the district for their assistance over the last couple of weeks.

8. PROFESSIONAL FIREFIGHTER'S REPORT

- a. None

9. FIRE PREVENTION OFFICER'S REPORT

- a. Kelseyville School District inspections will take place over the next week

10. FIRE CHIEF'S REPORT

- a. Chief Huggins discussed the recent thefts that have been occurring at Station 55 and because of those issues the district will be looking into the possibility of installing a fence around the back of the station.
- b. Chief Huggins gave a recap of the FDAC conference
- c. Engine 5531 is in Santa Rosa at Peterson Trucks for repair
- d. Medic 5511 is back in service after the repair of the air bag
- e. Every 15 minutes program will be held in Kelseyville after the board meeting
- f. Chief Huggins reviewed the call statistics and ambulance billing revenue.

11. REGULAR AGENDA ITEMS:

- a) Discussed and approved Resolution 2025-08, a resolution to increase reserves as a result of participation in the State Intergovernmental Transfer Program. (IGT).
Director Brookes made a motion to approve, which was seconded by Chairperson Maddox. The motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- b) Discussed and approved Resolution 2025-11, a resolution to cancel reserves to pay for unforeseen building repairs.
Vice Chairperson Rohner made a motion to approve, which was seconded by Director Villalobos. The motion passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- c) Discussed and approved an impact mitigation refund in the amount of \$55,800 to Pasta Farms LLC. Director Brookes made a motion to approve, which was seconded by Vice Chairperson Rohner. The motion passed.
Ayes: 4
Noes: 0

Absent: 1

Abstain:0

- d) Discussed and approved Resolution 2025-12, a resolution appropriating unanticipated revenue from the Palisades Incident to cover incurred costs of overtime. Vice Chairperson Rohner made a motion to approve, which was seconded by Director Villalobos.

12. Adjourn to Closed Session at 9:29 a.m.

13. Closed Session – Pursuant to Government Code Section 54957

- a. Public Employee Performance Evaluation – Fire Chief

14. Adjourn to Open Session at 9:43 a.m.

15. Report of Closed session made by Chairperson Maddox –

- a. Exceptional Evaluation

Adjourned at 9:45 a.m.

Attest:

Kristina Navarro, Clerk of the Board

Beau Maddox, Chairperson of the Board

Date

KFD Month End revenue report April 2025

From Marc Mariani <mmariani@hsihealth.com>
Date Thu 5/15/2025 1:43 AM
To Kristina Navarro <Knavarro@kelseyvillefire.com>
Cc Joe Huggins <Jhuggins@kelseyvillefire.com>

 1 attachment (616 KB)

KFD One-Click Close Report_04.25.xlsx;

Attached please find your revenue report for April 2025.

Net cash collections in April were \$73,948. Total net payments received this month pertaining to the PP GEMT Medi-Cal program were \$28,197.

We recorded 61 completed trips in April, which is 11 transports less than the prior month, and is 20 transports less than the same month from last year. The projected net revenue generated this month is \$39,367, which is \$42,119 less than the prior month, and is \$35,118 less than the same month from the prior year. The projected net revenue per transport in April was \$645/trip, compared to the prior month PNRPT of \$1,132/trip.

The payer mix in April was less favorable than the prior month, as the proportion of trips billable to Commercial Insurance decreased 8 percentage points, while Medicare decreased 8 percentage points, Medicaid increased 12 percentage points, Other Government increased 1 percentage point, and Self Pay increased 3 percentage points.

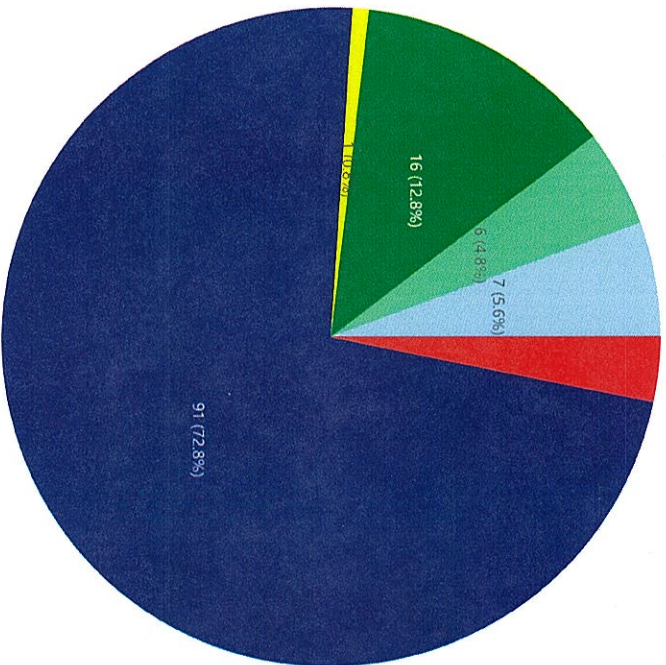
The proportion of April transports completed at an ALS level of service was 82%, which is 4 percentage points less than the prior month. Scene calls represented 100% of the total transports in April. The average loaded mileage per trip in April was 0.2 miles/trip less than the prior month, but was 0.3 miles/trip greater than the trailing twelve month average.

Please feel free to contact me directly if you have any questions about the information contained in these reports.

Thank you,



Total (125)



- 1 - Fire
- 3 - Rescue & Emergency Medical Service Incident
- 4 - Hazardous Condition (No Fire)
- 5 - Service Call
- 6 - Good Intent Call
- 7 - False Alarm & False Call

KELSEYVILLE FIRE PROTECTION DISTRICT

RESOLUTION 2025-13 A RESOLUTION TO APPROPRIATE UNANTICIPATED REVENUE

WHEREAS, Government Code 29130 states that unanticipated revenue may be appropriated with a four-fifths vote of the Board, during a public hearing that is noticed as part of any regular or special meeting, provided that all members have received reasonable notice; and

WHEREAS, the Kelseyville Fire Protection District has received \$3,321.67 in unanticipated revenue from the Volunteer Fire Capacity (VFC) Grant;

AND WHEREAS, the Kelseyville Fire Protection District needs to replenish expenditure account 11-00 (Clothing and Personal Supplies) for purchases made under this grant, which included 6 fire shelters;

NOW, THEREFORE, BE IT RESOLVED AND DIRECTED THAT: the sum of \$3,321.67 in unanticipated revenue is hereby appropriated from:

353-9553-456.56-30	Other Government Agencies	\$ 3,231
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To the following account:

353-9553-795.11-00	Clothing and Personal supplies	\$ 3,231
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This resolution was passed by the Board of Directors of the Kelseyville Fire Protection District at a regular meeting May 21, 2025 by the following vote:

Maddox	_____
Brookes	_____
Villalobos	_____
Lauenroth	_____
Rohner	_____

Beau Maddox-Chairperson of the Board

Date

Attest:

Kristina Navarro Financial Analyst/Clerk to the Board

Date

KELSEYVILLE FIRE PROTECTION DISTRICT

RESOLUTION 2025-14 A RESOLUTION TO APPROPRIATE UNANTICIPATED REVENUE

WHEREAS, Government Code 29130 states that unanticipated revenue may be appropriated with a four-fifths vote of the Board, during a public hearing that is noticed as part of any regular or special meeting, provided that all members have received reasonable notice; and

WHEREAS, the Kelseyville Fire Protection District has received \$349,660 in unanticipated revenue from the Wet Hire Assignment LNU012072 Req# E-14;

AND WHEREAS, the Kelseyville Fire Protection District wishes to allocate additional funds to the Water Tender Lease in order to reduce the outstanding balance;

AND WHEREAS, the Kelseyville Fire Protection District wishes to allocate funds to replace the mobile radio in Engine 5531;

NOW, THEREFORE, BE IT RESOLVED AND DIRECTED THAT: the sum of \$105,500 in unanticipated revenue is hereby appropriated from:

353-9553-461.66-01	Charges for Services - Personnel	\$ 105,500
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To the following account:

353-9553-795.42-10	Notes and Loans	\$ 100,000
353-9553-795.62-74	Capital Asset – Other	\$ 5,500

This resolution was passed by the Board of Directors of the Kelseyville Fire Protection District at a regular meeting May 21, 2025 by the following vote:

Maddox	_____
Brookes	_____
Villalobos	_____
Lauenroth	_____
Rohner	_____

Beau Maddox-Chairperson of the Board

Date

Attest:

Kristina Navarro Financial Analyst/Clerk to the Board

Date

COUNTY OF LAKE
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

BUDGET TRANSFER

Fiscal Year: 24/25

Budget Title: <u>Kelseyville Fire</u>	Budget Transfer #B _____ (Auditor's Office Completes this section)
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TRANSFER FROM:

From: Fund	<u>353</u>	Dept	<u>9553</u>	
	(000)		(0000)	
<u>Account</u>		<u>Account Title</u>		<u>Amount</u>
(000.00-00)				
<u>795.61-60</u>		<u>Capital Assets - Bldg & Imp</u>		<u>\$1,900</u>
				\$
				\$
				\$
				\$
				\$
				\$
				\$

TRANSFER TO:

To: Fund	<u>353</u>	Dept	<u>9553</u>	
	(000)		(0000)	
<u>Account</u>		<u>Account Title</u>		<u>Amount</u>
(000.00-00)				
<u>795.62-71</u>		<u>Capital Assets - Equip/Office</u>		<u>\$ 1,900</u>
				\$
				\$
				\$
				\$
				\$
				\$
				\$

Department's justification & explanation of why transfer is necessary:

Lower than anticipated cost on App Bay door repair and added on First Due Invoicing Software

Authorized Department Signature: _____

Date: _____

☐ APPROVED

☐ DENIED

CHAIRPERSON, DISTRICT

DATE

Auditor-Controller Use Only

Date _____ JE# _____ By: _____

COUNTY OF LAKE

MEMORANDUM

TO: Jenavive Herrington
Auditor-Controller

FROM: Kelseyville Fire Protection District

Fund No: 353

SUBJECT: RECOMMENDED BUDGET FISCAL YEAR 2025-2026

Dept: 9553

DATE: 21-May-25

The Board of Directors of the Kelseyville Fire Protection District District **DID**
approve, during their public meeting on 21-May-25, the following for
RECOMMENDED BUDGET and for RECOMMENDED **RESERVES/DESIGNATIONS**
for fiscal year 2025-2026.

Authorize Auditor-Controller to adjust Reserves/Designations as necessary:

x or
YES **NO**

TOTAL FINANCING USES:

Total Appropriation for Budget Expenditures: (A) 4,169,668

(Detail by Category on Pg. 2)

Increase to Reserves/Designations: (B) 0

(Detail on Pg. 2)

Total Uses: 4,169,668

TOTAL FINANCING SOURCES:

Total Fund Balance Available as of: 4/23/2025 825,968
(Enter Amount on "Balance Budget Worksheet" tab)

Total Anticipated Revenues: 3,343,700

(Detail on Pg. 10)

Decrease to Reserves/Designations: (B) 0

(Detail on Pg. 2)

Total Sources: 4,169,668

Variance: 0

Total recommended requirements for Fiscal Year 25/26 (C) 4,169,668

Authorized Signature
(Chairperson of the Board **ONLY**)

21-May-25

Date

For additional Budget information please contact:

Rebecca Gunther
Supervising Accountant-Auditor

Sarah Brown
Chief Deputy Auditor-Controller

RECOMMENDED BUDGET

Budget Summary Worksheet - RECOMMENDED 2025-26

(Note: Category totals on this form **must** agree with category totals of budget submission - District's responsibility).

Total Salaries & Employee Benefits	3,115,627
Total Service & Supplies	832,992
Total Other	221,049
Total Fixed Assets	0
Sub-Total (must equal Grand Total Expenses pg 8)	4,169,668
Total Contingencies	
TOTAL APPROPRIATION FOR BUDGET EXPENDITURES	4,169,668 (A)

Increases or Decreases to Reserves/Designations - RECOMMENDED 2025-26

Description	*Balance as of 4/23/25 (*Use latest Balance Sheet Data)	(B) Increase Amount	(B) Decrease Amount (enter as neg)	Total Budget Yr Reserves/Design.
Reserve:				
General	27,728			27,728
Designation:				
General/Unreserved				0
Equipment Repl	325,495			325,495
Building	205,643			205,643
Capacity Expansion	416,267			416,267
Medical Svcs/Supps	880,980			880,980
Other (Identify)	100			100

Must be completed by District for verification by Auditor

	(A)		(B)		(C)
Total	4,169,668	+	0	=	4,169,668

Total RECOMMENDED Appropriation \$ 4,169,668 (A) and total combined increase/
decrease to reserves \$ 0 (B) constitutes the District's Total RECOMMENDED
Budget financing requirement of \$ 4,169,668 (C) for Fiscal Year 2025-26.

SALARIES AND EMPLOYEE BENEFITS

1.11 Salaries & Wages-Permanent	1,611,017
1.12 Salaries & Wages-Temporary	-
1.13 Salaries & Wages-Overtime, Holiday, Stby	300,000
1.14 Salaries & Wages-Other, Term	-
2.21 Retirement Contributions-FICA	20,000
2.22 Retirement Contributions-PERS	12,000
2.23 Retirement Contributions-Co Paid Employee Con	702,210
2.28 Retirement Contributions-Deferred Comp	-
3.30 Insurance-Health/Life	300,000
3.31 Insurance-Unemployment	-
3.32 Insurance-Opt Out	5,400
3.39 Insurance-State Disability	-
3.45 Retiree - OPEB	-
4.00 Worker's Compensation	165,000

TOTAL SALARIES AND EMPLOYEE BENEFITS

\$ 3,115,627

SERVICE AND SUPPLIES

11.00 Clothing & Personal Supplies	22,100
12.00 Communications	118,120

13.00 Food	-
14.00 Household Expense	14,920
15.10 Insurance-Other	46,000
15.12 Insurance-Public Liability	-
15.13 Fire & Comprehensive	-
17.00 Maintenance-Equipment	85,000
18.00 Maintenance-Buildings & Imprvmnts	15,700
19.40 Medical Supplies	-
20.00 Memberships	13,683
22.70 Office Expense-Supplies	5,000

22.71 Office Expense-Postage	750

22.72 Office Expense-Book & Periodicals	200

23.80 Professional & Specialized Services	176,159

24.00 Publications & Legal Notices	200

25.00 Rents & Leases-Equipment	-

26.00 Rents & Leases-Buildings & Improv	-

27.00 Small Tools & Instruments	3,000

28.30 Special Departmental-Supplies & Services	35,000

28.48 Special Departmental-Ambulance Expense	102,300

29.50 Transportation & Travel	107,000

30.00 Utilities	48,150

38.00 Inventory Items	39,710

<u>TOTAL SERVICES AND SUPPLIES</u>	\$ 832,992
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OTHER

42.10 Principal & Interest-Notes & Loans	219,500

42.11 Principal & Interest-Advances	-

47.00 Rights of Way	-

48.00 Taxes & Assessments	1,549

52.10 Other Charges-Contrib. to Non-Co Gov Agen	-

53.50 Resource Management	-

<u>TOTAL OTHER</u>	\$ 221,049
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FIXED ASSETS

MUST LIST ALL FIXED ASSETS IN DETAIL BY ITEM AND DOLLAR AMOUNT

60.00 Land	-

61.60 Buildings & Improvements-Current	-

61.69 Buildings & Improvements-Prior	-

62.71 Equipment-Office	-

62.72 Equipment-Autos & Light Trucks	-

62.73 Equipment-Shop	-

62.74 Equipment-Other	-

62.76 Equipment-Fire Hose	-

62.79 Equipment-Prior Years	-

63.04 Const. in Progress-Water Sys	-

63.13 Const. in Progress-Bldg & Imp	-

TOTAL FIXED ASSETS	\$ 0
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GRAND TOTAL EXPENSES	\$ 4,169,668
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EMPLOYEE SALARIES 1.11 AND 1.12

FISCAL YEAR 2025-26

DISTRICT NAME Kelseyville Fire Protection District **BUDGET UNIT** 9553

EMPLOYEE PERMANENT	POSITION TITLE	PAY RATE	CURRENT MONTHLY	SALARY ANNUAL
	FIRE CHIEF			129,550
	CAPTAIN			79,464-101,412
	ENGINEER/EMT			60,000-75,991
	ENGINEER/MEDIC			72,992-93,159
	FF/EMT			54,120-69,072
	FF/MEDIC			64,452-82,268
	FINANCE			73,728
Total 1.11				203,278

EMPLOYEE TEMPORARY	POSITION TITLE	PAY RATE	CURRENT MONTHLY	SALARY ANNUAL
Total 1.12				0

REVENUE BY SOURCE

FISCAL YEAR 2025-26

District Name	Kelseyville Fire Protection District	Budget Unit	9553
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Account No.
(xxx.xx-xx)

Description

Pr Yr Estimate

Cur Yr Estimate

[illegible]**TOTAL REVENUE**

0

3,343,700

BUDGET CONTROL ESTIMATED REVENUE / APPROPS 2025-26																
FUND	DEPT	DISTRICT TITLE	FBA as of April 23, 2025	CANCEL RESERVES	RECOM. REVENUE 25/26	ADOPTED INCR/DECR REV	ADOPTED REVENUE	TOTAL FINANCING SOURCES	RECOM. APPROPS 25/26	ADOPTED INCR/DECR EXP	TOTAL ADOPTED BUDGET	RESERVE INCREASES	TOTAL USES	Variance (Deficit)	A-C Permission to adj Y/N?	Notes
353	9553	KFPD	825,968	0	3,343,700		3,343,700	4,169,668	4,169,668		4,169,668	0	4,169,668	0	Y	Please notify KFPD if you need to adj reserves
			825,968	0	3,343,700	0	3,343,700	4,169,668	4,169,668	0	4,169,668	0	4,169,668			

Column A-Fund-"Do not enter"- this is a formulated field which will populate from Page 1, Column K (cell K6)

Column B-Fund-"Do not enter"- this is a formulated field which will populate from Page 1, Column K (cell K8)

Column C-District Title-Enter district title

Column D-Enter the Fund Balance from Balance Sheet provided with Budget Packet.

Column E-"Do not enter" This is a formulated field which will populate any decreases entered on Page 2, Column I

Column F-"Do not enter" This is a formulated field which will populate the total revenue on Page 10, Column J

Column G & H-"Do not enter" - reserved for Adopted Budget.

Column I-"Do not enter"- this is a formulated field.

Column J-"Do not enter" This is a formulated field which will populate the grant total expenses on Page 8

Column K & L-"Do not enter" - reserved for Adopted Budget.

Column M-"Do not enter" This is a formulated field which will populate any increases entered on Page 2, Column G

Column N-"Do not enter"- this is a formulated field.

Column O-"Do not enter"- this is a formulated field. MUST EQUAL ZERO!

Column P-Enter-"Y" or "N" to allow A-C permission to adjust

Column Q-Optional field if any notes for A-C are necessary

COUNTY OF LAKE

MEMORANDUM

TO: JENAVIVE HERRINGTON
AUDITOR-CONTROLLER

FROM: KELSEYVILLE FIRE PROTECTION DISTRICT - MITIGATION FUND

Subject: RECOMMENDED BUDGET FISCAL YEAR 2025-26

DATE: MAY 21, 2025

The Board of Directors of the Kelseyville Fire Protection District DID approve, during their public meeting on MAY 21 ,2025, the following for RECOMMENDED BUDGET and for RECOMMENDED RESERVES/DESIGNATIONS for fiscal year 2025/26

Total Apporpriation for Budget Expenditures: (A) \$0.00

Authorize Auditor-Controller to adjust Reserves/Designations as necessary: YES

Increase to Reserves/Designations:

Reserve:

General	<u>\$0.00</u>
---------	---------------

Designation:

Equipment	<u>\$0.00</u>
Building	<u>\$0.00</u>
Capacity Exp	<u>\$0.00</u>
Other (Medical Ins)	<u>\$0.00</u>

Total Reserves/Designations (page 2):	<u>\$0.00</u>	(B)
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Total RECOMMENDED requirements for FY 2025/26	<u>\$0.00</u>	(C)
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<u>(Authorized Signature)</u>
<u>Board Chair</u>
<u>(Title)</u>
<u>May 21, 2025</u>
<u>(Date)</u>

RECOMMENDED BUDGET

Budget Summary Worksheet - RECOMMENDED 2025/26

Total Salaries & Employee Benefits	<u>\$0.00</u>
Total Service & Supplies	<u>\$0.00</u>
Total Other	<u>\$0.00</u>
Total Fixed Assets	<u>\$0.00</u>
Sub-Total	<u>\$0.00</u>
Total Contingencies	<u>\$0.00</u>
TOTAL APPROPRIATION FOR BUDGET EXPENDITURES	<u>\$0.00</u> (A)

Increase or Decreases to Reserves/Designations - RECOMMENDED 2025/26

Description	Balance 4/23/2025	(B) Increase Amount	(B) Decrease Amount	Total Budget Yr Reserves/Designations
Reserve:				
General	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Designation:				
Equipment	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Building	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Capacity Exp	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Other (Medical Ins)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Must be completed by District for verification by Auditor

	(A)	+	(B)	=	(C)
Total	<u>\$0.00</u>		<u>\$0.00</u>		<u>\$0.00</u>
Total RECOMMENDED Appropriations			<u>\$0.00</u>		(A) and total combined
increase/decrease to reserves			<u>\$0.00</u>		(B) constitutes the District's
Total RECOMMENDED Budget financing requirement				<u>\$0.00</u>	(C)
for Fiscal Year 2025/26					

ANTICIPATED REVENUE SUMMARY
MITIGATION FUND 362
FISCAL YEAR 2025/26

KELSEYVILLE FIRE PROTECTION DISTRICT

RECOMMENDED 2025/26

FUND BALANCE AVAILABLE	\$0.00
1010 - PROPERTY TAX - CURR. SECURED	\$0.00
1020 - PROPERTY TAX - CURR. UNSECURED	\$0.00
1025 - PROPERTY TAX - SUPP. 813 - CURRENT	\$0.00
1030 - PROPERTY TAX - PRIOR SECURED	\$0.00
1035 - PROPERTY TAX - SUPP. 813 - PRIOR	\$0.00
1040 - PROPERTY TAX - PRIOR UNSECURED	\$0.00
1050 - PENALTIES & COSTS DELINQTXS	\$0.00
2160 - OTHER PERMITS	\$0.00
3182 - CRIMINAL FINES	\$0.00
4201 - INTEREST	\$0.00
5460 - HOPTR	\$0.00
5490 - STATE-OTHER	\$0.00
5630 - OTHER GOVERNMENTAL AGENCIES	\$0.00
6615 - FIRE MITIGATION FEES	\$40,000.00
6740 - CIVIL PROCESS SERVICES	\$0.00
6860 - INSTITUTIONAL CARE & SERVICES - (AMB. SER	\$0.00
6929 - OTHER CURRENT SERVICES - FIRE PROT.	\$0.00
7950 - REVENUE APPLICABLE PRIOR YEAR	\$0.00
7960 - SALE OF FIXED ASSETS	\$0.00
7970 - OTHER SALES - REPORTS	\$0.00
7990 - OTHER REVENUE - MISC.	\$0.00
8122 - OPERATING TRANSFERS /IN	\$0.00
8123 - OPERATING TRANSFERS/OUT	(\$40,000.00)
 TOTAL ANTICIPATED REVENUE	 \$0.00