



Kelseyville Fire Protection District

NOTICE OF A BOARD OF DIRECTORS

Regular Meeting
May 20, 2026, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

NOTICE IS HEREBY GIVEN, pursuant to California Government Code Section 54956, that the Chairperson of the Kelseyville Fire Protection District Board of Directors, State of California, has called a regular meeting of said Board of Directors.

This regular meeting is to discuss and consider the following items:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

Director Brookes
 Director Lauenroth
 Chairperson Maddox
 Vice Chairperson Rohner
 Director Villalobos

- 4. SPECIAL AGENDA ITEMS: CITIZEN'S INPUT** – A fundamental element of democracy is the right of citizens to address their elected representatives; therefore any citizen may speak on items of interest to the public that is within the subject matter jurisdiction, provided that no action shall be taken on any item not on the agenda. Comments shall be limited to three (3) minutes per person.
- 5. CONSENT ITEMS:** Consent items are considered non-controversial and will be acted on once without discussion. Any member of the Board or the public may pull any consent item for discussion and separate action.
 - a. Approval of agenda
 - b. Approval of the minutes from April 15, 2026 – a regularly scheduled meeting
 - c. Warrant register and payment of bills for May 2026.
- 6. CORRESPONDENCE AND COMMUNICATIONS**
- 7. DIRECTOR'S REPORT**
- 8. PROFESSIONAL FIREFIGHTER'S REPORT**
- 9. FIRE PREVENTION OFFICER'S REPORT**



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
April 15, 2026, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **Call to Order:** 9:01 a.m.

2. **Pledge of Allegiance**

3. **Roll Call (X-Present, A-Absent, E-Excused)**

X Director Brookes
X Director Lauenroth
X Chairperson Maddox
E Vice Chairperson Rohner
X Director Villalobos

4. **Special Agenda Items – Citizens’ Input** – The Board allowed public comment without any response.

5. **Consent items:**

- a. Director Brookes motioned to approve the agenda. Director Villalobos seconded the motion. Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- b. Director Brookes motioned to approve the minutes from March 18, 2026. Director Lauenroth seconded the motion. Motion Passed
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0
- c. Chairperson Maddox motioned to approve the warrant register and pay the bills for April 2026. Director Lauenroth seconded the motion. Motion Passed.
Ayes: 4
Noes: 0
Absent: 1
Abstain: 0

6. Correspondence and Communications

- a. Thank you from Lake County Special Olympics for having a medical standby during their annual polar plunge event.
- b. Thank you from the Konocti Christian Academy Kindergarten students for their field trip to the fire station.
- c. Thank you from resident Jan Thompson for a lift assist.

7. Director's Report

- a. None

8. Professional Firefighters Report

- a. None

9. Fire Prevention Officer Report

- a. Kelseyville School Inspections completed
- b. Bleuss will look into the wood chips pile that was identified by Director Lauenroth.

10. Fire Chief Report

- a. Discussed issues with internet provider Mediacom and looking into moving to AT&T as an internet provider.
- b. CalFire grant was submitted for new wildland helmets and hoods
- c. Firefighter/Paramedic applicant will have his formal interview and Chief interview this month.
- d. Chief and Kristina will be attending the FDAC conference in Monterey April 21st – the 24th
- e. HSI revenue report and call statistic review

11. Regular Agenda Items

- a. None

12. ADJOURN: 9:37 A.M.

Attest:

Kristina Navarro, Clerk of the Board

Beau Maddox Chairperson of the Board

KFD Month End revenue report April 2026

From Marc Mariani <marc.mariani@emsmc.com>
Date Thu 5/14/2026 2:05 AM
To Kristina Navarro <Knavarro@kelseyvillefire.com>
Cc Joe Huggins <Jhuggins@kelseyvillefire.com>

 1 attachment (616 KB)
KFD One-Click Close Report_04.26.xlsx;

Attached please find your revenue report for April 2026.

Net cash collections in April were \$67,358. Total net payments received this month pertaining to the PP GEMT Medi-Cal program were \$23,251.

We recorded 71 completed transports in April, which is 1 transport more than the prior month, and is 7 transports more than the same month from the prior year. The projected net revenue generated this month is \$62,447, which is \$21,191 less than the prior month, but is \$3,384 greater than the same month from the prior year. The projected net revenue per transport in April was \$880/trip, compared to the prior month PNRPT of \$1,195/trip.

The payer mix in April was less favorable than the prior month, as the proportion of trips billable to Commercial Insurance decreased 6 percentage points, while Medicare decreased 5 percentage points, Medicaid increased 10 percentage points, Other Government increased 3 percentage points, and Self Pay decreased 2 percentage points.

The proportion of April transports completed at an ALS level of service was 84%, which is 2 percentage points less than the prior month. Scene calls represented 100% of the total transports in April. The average loaded mileage per trip in April was 0.5 mi/trip less than the prior month, but was 0.2 mi/trip greater than the trailing twelve-month average.

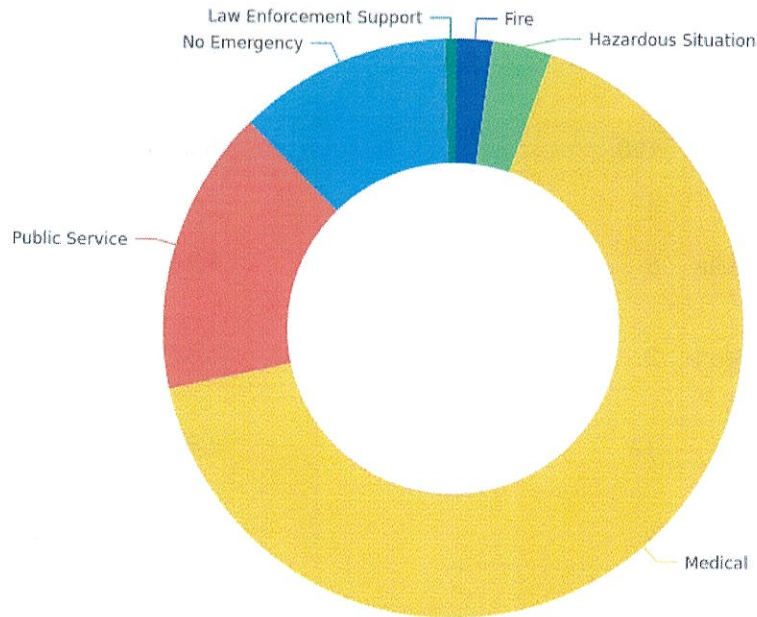
Please feel free to contact me directly if you have any questions about the information contained in these reports.

Thank you,

Marc Mariani
Client Success Executive
707.583.4019
www.emsmc.com



FDR-IR: Incident Count by Primary Incident Type



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	3	1.99%
Fire - Outside Fire - Other Outside Fire	1	0.66%
Fire - Outside Fire - Vegetation / Grass Fire	1	0.66%
Fire - Structure Fire - Structural Involvement	1	0.66%
Hazardous Situation	5	3.31%
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	3	1.99%

FDR-IR: Incident Count by Primary Incident Type

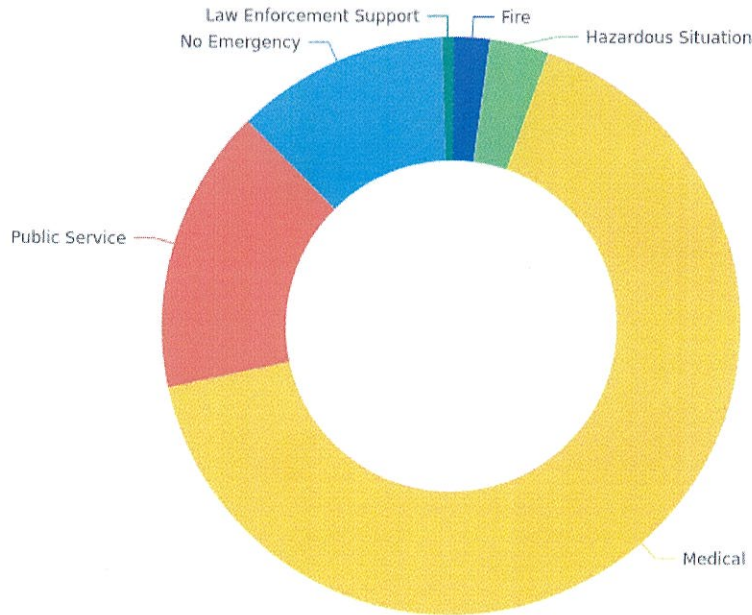
Kelseyville Fire Protection District
 Address: 4020 Main St, Kelseyville, CA, 95451



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Medical - Injury / Trauma - Assault	3	1.99%
Medical - Injury / Trauma - Fall	7	4.64%
Medical - Injury / Trauma - Motor Vehicle Collision	5	3.31%
Medical - Injury / Trauma - Hemorrhage / Laceration	1	0.66%
Medical - Injury / Trauma - Other Traumatic Injury	1	0.66%
Medical - Other - Community Public Health	1	0.66%
Public Service	24	15.89%
Public Service - Citizen Assist - Person In Distress	2	1.32%
Public Service - Citizen Assist - Citizen Assist / Service Call	3	1.99%
Public Service - Citizen Assist - Lift Assist	18	11.92%
Public Service - Disaster / Weather - Damage Assessment	1	0.66%
No Emergency	18	11.92%
No Emergency - False Alarm - Malfunctioning Alarm	1	0.66%
No Emergency - False Alarm - Accidental Alarm	2	1.32%
No Emergency - False Alarm - Other False Call	6	3.97%
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	1	0.66%
No Emergency - Good Intent - Controlled Burning (Authorized)	1	0.66%
No Emergency - Cancelled	7	4.64%
Law Enforcement Support	1	0.66%



FDR-IR: Incident Count by Primary Incident Type



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	3	1.99%
Fire - Outside Fire - Other Outside Fire	1	0.66%
Fire - Outside Fire - Vegetation / Grass Fire	1	0.66%
Fire - Structure Fire - Structural Involvement	1	0.66%
Hazardous Situation	5	3.31%
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	3	1.99%

FDR-IR: Incident Count by Primary Incident Type

Kelseyville Fire Protection District
 Address: 4020 Main St, Kelseyville, CA, 95451



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	1	0.66%
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	1	0.66%
Medical	100	66.23%
Medical - Illness	4	2.65%
Medical - Illness - Abdominal Pain / Problems	6	3.97%
Medical - Illness - Back Pain (Non-Trauma)	2	1.32%
Medical - Illness - Breathing Problems	13	8.61%
Medical - Illness - Cardiac Arrest	3	1.99%
Medical - Illness - Chest Pain (Non-Trauma)	3	1.99%
Medical - Illness - Convulsions / Seizures	7	4.64%
Medical - Illness - Diabetic Problems	2	1.32%
Medical - Illness - Psychological Behavior Issues	1	0.66%
Medical - Illness - Sick Case	26	17.22%
Medical - Illness - Stroke / CVA	1	0.66%
Medical - Illness - Well Person Check	1	0.66%
Medical - Illness - Altered Mental Status	1	0.66%
Medical - Illness - Unknown Problem	2	1.32%
Medical - Illness - No Appropriate Choice	9	5.96%
Medical - Injury	1	0.66%

FDR-IR: Incident Count by Primary Incident Type

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 Address: 4020 Main St, Kelseyville, CA, 95451



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Medical - Injury / Trauma - Assault	3	1.99%
Medical - Injury / Trauma - Fall	7	4.64%
Medical - Injury / Trauma - Motor Vehicle Collision	5	3.31%
Medical - Injury / Trauma - Hemorrhage / Laceration	1	0.66%
Medical - Injury / Trauma - Other Traumatic Injury	1	0.66%
Medical - Other - Community Public Health	1	0.66%
Public Service	24	15.89%
Public Service - Citizen Assist - Person In Distress	2	1.32%
Public Service - Citizen Assist - Citizen Assist / Service Call	3	1.99%
Public Service - Citizen Assist - Lift Assist	18	11.92%
Public Service - Disaster / Weather - Damage Assessment	1	0.66%
No Emergency	18	11.92%
No Emergency - False Alarm - Malfunctioning Alarm	1	0.66%
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No Emergency - False Alarm - Other False Call	6	3.97%
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	1	0.66%
No Emergency - Good Intent - Controlled Burning (Authorized)	1	0.66%
No Emergency - Cancelled	7	4.64%
Law Enforcement Support	1	0.66%

FDR-IR: Incident Count by Primary Incident Type

Kelseyville Fire Protection District
Address: 4020 Main St, Kelseyville, CA, 95451



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Law Enforcement Support	1	0.66%
Total	151	100.00%

Kelseyville Fire Protection District

RESOLUTION NO. 2026-11A

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KELSEYVILLE FIRE PROTECTION DISTRICT MAKING FINDINGS AND REQUESTING THE COUNTY OF LAKE TO IMPLEMENT FIRE MITIGATION FEES WITH THE AUTOMATIC INFLATION PURSUANT TO THE LAKE COUNTY FIRE MITIGATION FEE ORDINANCE

WHEREAS, the Kelseyville Fire Protection District (District) is anticipating that new development will occur within the DISTRICT which will cause the need for the expansion of existing fire protection facilities and additional equipment; and

WHEREAS, the DISTRICT does not have sufficient funds available to construct additional facilities from fund balances, capital facility funds, property tax sources, fire suppression assessments or any other appropriate sources necessitated by new development; and

WHEREAS, in order to protect the health and safety of the residents of the DISTRICT, it is necessary to request the County of Lake to implement the Fire Mitigation Fee Ordinance with the DISTRICT; and

WHEREAS, the District adopted a nexus study in accordance with the California Mitigation Fee Act determining a need to increase the fire mitigation fee amount at a regularly scheduled Board meeting on January 17, 2024.

WHEREAS, the County of Lake adopted Ordinance No. 3139 adopting Fire Mitigation Fees and authorizes the Fire Mitigation Impact Fees to be automatically adjusted for inflation each year on July 1 by an amount equal to the percentage change of the Engineering News-Record Building Cost Index (20-Cities Average) for the 12-month period.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the DISTRICT does hereby make the following findings:

- (1) The DISTRICT does not have existing fire protection facilities and equipment which could be used to provide an adequate level of services to new development within the DISTRICT'S boundaries;
- (2) The DISTRICT does not have sufficient funds available to construct additional facilities and purchase additional equipment from fund balances, capital facility funds, property tax sources, fire suppression assessments or any other appropriate sources;

- (3) The lack of fire protection facilities and equipment to serve new development would create a situation perilous to public health and safety if fire mitigation fees were not levied within the DISTRICT.

BE IT FURTHER RESOLVED THAT:

- (1) The DISTRICT requests that the County of Lake make the Fire Mitigation Fee automatic annual inflation adjustment as follows to be effective July 1, 2026, and to collect the fee for all buildings and covered areas required to have a permit upon application for building permits or other permits for development:

<i>Description</i>	<i>All New Development</i>
FY 25/26 Base Fee per sq. ft.	\$1.50
Auto Annual Inflation 4.3376%	\$.07
FY 26/27 Base Fee per sq. ft.	\$1.57
Administrative Surcharge 2%	\$.03
Total Fee Amount FY 26/27	\$1.60

- (2) Mitigation fees paid pursuant to the Fire Mitigation Fee Ordinance shall only be used to expand the availability of capital facilities and equipment to serve new development.
- (3) The DISTRICT shall place all funds received by the County under this Article, and all interest subsequently accrued by the DISTRICT on these funds, in a separate budget accounting category to be known as the "Lake County Fire Mitigation Fee".
- (4) The DISTRICT shall expend funds from said "Lake County Fire Mitigation Fee" budget accounting category only for those purposed of providing capital facilities and equipment to serve new development.
- (5) The DISTRICT shall submit a Fire Mitigation Fee Annual Report no later than October 31 of each year to the County Clerk. Said report shall include, but not be limited to, the balance in the account at the end of the previous fiscal year, the fee revenue received, the amount and type of expenditures made and the ending balance in the fund. In addition, the report shall specify the actions the DISTRICT plans to take to alleviate the facility and equipment needs caused by new development in a capital fire facilities and equipment plan adopted at a noticed public hearing. The DISTRICT shall make available, upon request by the County Administrator, a copy of its annual audit report.

- (6) The DISTRICT shall make its records available to the public on request, which justify the basis for the fee amount.
- (7) The DISTRICT shall make findings, with respect to any portion of the fee remaining unexpended or uncommitted in its account five or more years after deposit of the fee, to identify the purpose to which the fee is to be put and to demonstrate a reasonable relationship between the fee and the purpose for which it was charged. The DISTRICT shall refund to the then current record owner or owners of the development project or projects on prorated basis, the unexpended or uncommitted portion of the fee and any interest accrued thereon, for which need cannot be demonstrated.

A certified copy of this Resolution shall be delivered to the Clerk to the Lake County Board of Supervisors.

THIS RESOLUTION was adopted by the Board of Directors of the Kelseyville Fire Protection District, at a regularly scheduled meeting, held Wednesday, May 20, 2026, by the following vote:

Maddox	_____
Brookes	_____
Villalobos	_____
Lauenroth	_____
Rohner	_____

Beau Maddox-Chairperson of the Board	Date

Attest: Kristina Navarro Financial Analyst/Clerk to the Board	Date

<i>Description</i>	<i>All New Development</i>	
FY 25/26 Base Fee per sq. ft.	\$1.50	1.5
Auto Annual Inflation 4.3376%	\$0.07	\$0.07
FY 26/27 Base Fee per sq. ft.	\$1.57	\$1.57
Administrative Surcharge 2%	\$0.03	\$0.03
Total Fee Amount FY 26/27	\$1.60	\$1.60

Take the Building Cost Index Spreadsheet

Calculation is March of current year subtract March of prior year and divide that figure by the March of prior year figure to get your inflation percentage.
DO NOT include the admin surcharge in the Prior FY Base Fee

RECOMMENDED BUDGET

Budget Summary Worksheet - RECOMMENDED 2026/27

Total Salaries & Employee Benefits	<u>\$0.00</u>	
Total Service & Supplies	<u>\$0.00</u>	
Total Other	<u>\$0.00</u>	
Total Fixed Assets	<u>\$0.00</u>	
Sub-Total	<u>\$0.00</u>	
Total Contingencies	<u>\$0.00</u>	
TOTAL APPROPRIATION FOR BUDGET EXPENDITURES	<u>\$0.00</u>	(A)

Increase or Decreases to Reserves/Designations - RECOMMENDED 2026/27

Description	Balance 5/20/2026	(B) Increase Amount	(B) Decrease Amount	Total Budget Yr Reserves/Designations
Reserve:				
General	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Designation:				
Equipment	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Building	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Capacity Exp	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Other (Medical Ins)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Must be completed by District for verification by Auditor

	(A)	+	(B)	=	(C)	
Total	<u>\$0.00</u>		<u>\$0.00</u>		<u>\$0.00</u>	
Total RECOMMENDED Appropriations			<u>\$0.00</u>			(A) and total combined
increase/decrease to reserves			<u>\$0.00</u>			(B) constitutes the District's
Total RECOMMENDED Budget financing requirement					<u>\$0.00</u>	(C)

for Fiscal Year 2026/27

ANTICIPATED REVENUE SUMMARY
 MITIGATION FUND 362
 FISCAL YEAR 2026/27

KELSEYVILLE FIRE PROTECTION DISTRICT

RECOMMENDED 2026/27

FUND BALANCE AVAILABLE	\$0.00
1010 - PROPERTY TAX - CURR. SECURED	\$0.00
1020 - PROPERTY TAX - CURR. UNSECURED	\$0.00
1025 - PROPERTY TAX - SUPP. 813 - CURRENT	\$0.00
1030 - PROPERTY TAX - PRIOR SECURED	\$0.00
1035 - PROPERTY TAX - SUPP. 813 - PRIOR	\$0.00
1040 - PROPERTY TAX - PRIOR UNSECURED	\$0.00
1050 - PENALTIES & COSTS DELINQTXS	\$0.00
2160 - OTHER PERMITS	\$0.00
3182 - CRIMINAL FINES	\$0.00
4201 - INTEREST	\$0.00
5460 - HOPTR	\$0.00
5490 - STATE-OTHER	\$0.00
5630 - OTHER GOVERNMENTAL AGENCIES	\$0.00
6615 - FIRE MITIGATION FEES	\$55,477.00
6740 - CIVIL PROCESS SERVICES	\$0.00
6860 - INSTITUTIONAL CARE & SERVICES - (AMB. SER	\$0.00
6929 - OTHER CURRENT SERVICES - FIRE PROT.	\$0.00
7950 - REVENUE APPLICABLE PRIOR YEAR	\$0.00
7960 - SALE OF FIXED ASSETS	\$0.00
7970 - OTHER SALES - REPORTS	\$0.00
7990 - OTHER REVENUE - MISC.	\$0.00
8122 - OPERATING TRANSFERS /IN	\$0.00
8123 - OPERATING TRANSFERS/OUT	(\$55,477.00)
 TOTAL ANTICIPATED REVENUE	 \$0.00

COUNTY OF LAKE

MEMORANDUM

TO: Jenavive Herrington
Auditor-Controller

FROM: Kelseyville Fire Protection District

Fund No: 353

SUBJECT: RECOMMENDED BUDGET FISCAL YEAR 2026-2027

Dept: 9553

DATE: 5/20/2026

The Board of Directors of the Kelseyville Fire Protection District **DID** approve, during their public meeting on 5/20/2026, the following for RECOMMENDED BUDGET and for RECOMMENDED RESERVES/DESIGNATIONS for fiscal year 2026-2027.

Authorize Auditor-Controller to adjust Reserves/Designations as necessary:

 x or
YES **NO**

TOTAL FINANCING USES:

Total Appropriation for Budget Expenditures: (A) 4,438,652
(Detail by Category on Pg. 2)

Increase to Reserves/Designations: (B) 0
(Detail on Pg. 2)

Total Uses: 4,438,652

TOTAL FINANCING SOURCES:

Total Fund Balance Available as of: 5/12/2026 802,652
(Enter Amount on "Balance Budget Worksheet" tab)

Total Anticipated Revenues: 3,904,000
(Detail on Pg. 10)

Decrease to Reserves/Designations: (B) 268,000
(Detail on Pg. 2)

Total Sources: 4,438,652

Variance: 0

Total recommended requirements for Fiscal Year 26/27 (C) 4,706,652

Authorized Signature
(Chairperson of the Board ONLY)
5/20/2026

Date

For additional Budget information please contact:

Rebecca Gunther
Supervising Accountant-Auditor

Sarah Brown
Chief Deputy Auditor-Controller

RECOMMENDED BUDGET

Budget Summary Worksheet - RECOMMENDED 2026-27

(Note: Category totals on this form **must** agree with category totals of budget submission - District's responsibility).

Total Salaries & Employee Benefits	<u>3,475,000</u>
Total Service & Supplies	<u>638,852</u>
Total Other	<u>56,800</u>
Total Fixed Assets	<u>268,000</u>
Sub-Total (must equal <i>Grand Total Expenses</i> pg 8)	<u>4,438,652</u>
Total Contingencies	<u> </u>
TOTAL APPROPRIATION FOR BUDGET EXPENDITURES	<u>4,438,652</u> (A)

Increases or Decreases to Reserves/Designations - RECOMMENDED 2026-27

Description	*Balance as of <u>4/30/26</u> <small>(*Use latest Balance Sheet Data)</small>	(B) Increase Amount	(B) Decrease Amount <small>(enter as neg)</small>	Total Budget Yr Reserves/Desgn.
Reserve:				
General	<u>27,728</u>	<u> </u>	<u> </u>	<u>27,728</u>
Designation:				
General/Unreserved	<u> </u>	<u> </u>	<u> </u>	<u>0</u>
Equipment Repl	<u>325,495</u>	<u> </u>	<u> </u>	<u>325,495</u>
Building	<u>88,371</u>	<u> </u>	<u> </u>	<u>88,371</u>
Capacity Expansion	<u>100</u>	<u> </u>	<u> </u>	<u>100</u>
Medical Svcs/Supps	<u>2,092,334</u>	<u> </u>	<u>268,000</u>	<u>2,360,334</u>
Other (Identify)	<u>416,267</u>	<u> </u>	<u> </u>	<u>416,267</u>

Must be completed by District for verification by Auditor

	(A)		(B)		(C)
Total	<u>4,438,652</u>	+	<u>268,000</u>	=	<u>4,706,652</u>
Total RECOMMENDED Appropriation \$	<u>4,438,652</u>				(A) and total combined increase/
decrease to reserves \$	<u>268,000</u>				(B) constitutes the District's Total RECOMMENDED
Budget financing requirement of \$	<u>4,706,652</u>				(C) for Fiscal Year 2026-27.

13.00 Food	-

14.00 Household Expense	10,000

15.10 Insurance-Other	50,000

15.12 Insurance-Public Liability	-

15.13 Fire & Comprehensive	-

17.00 Maintenance-Equipment	50,000

18.00 Maintenance-Buildings & Imprvmnts	20,000

19.40 Medical Supplies	-

20.00 Memberships	5,000

22.70 Office Expense-Supplies	2,500

22.71 Office Expense-Postage 500

22.72 Office Expense-Book & Periodicals 380

23.80 Professional & Specialized Services 144,072

24.00 Publications & Legal Notices 200

25.00 Rents & Leases-Equipment -

26.00 Rents & Leases-Buildings & Improv -

27.00 Small Tools & Instruments 2,000

28.30 Special Departmental-Supplies & Services 20,000

28.48 Special Departmental-Ambulance Expense 100,000

29.50 Transportation & Travel 50,000

30.00 Utilities 40,000

38.00 Inventory Items 2,200

TOTAL SERVICES AND SUPPLIES \$ 638,852

OTHER

42.10 Principal & Interest-Notes & Loans 55,100

42.11 Principal & Interest-Advances -

47.00 Rights of Way -

48.00 Taxes & Assessments 1,700

52.10 Other Charges-Contrib. to Non-Co Gov Agen

-

53.50 Resource Management

-

TOTAL OTHER

\$ 56,800

FIXED ASSETS

MUST LIST ALL FIXED ASSETS IN DETAIL BY ITEM AND DOLLAR AMOUNT

60.00 Land

61.60 Buildings & Improvements-Current

61.69 Buildings & Improvements-Prior

62.71 Equipment-Office

62.72 Equipment-Autos & Light Trucks

62.73 Equipment-Shop

62.74 Equipment-Other

Ambulance

268,000

62.76 Equipment-Fire Hose

62.79 Equipment-Prior Years

63.04 Const. in Progress-Water Sys

63.13 Const. in Progress-Bldg & Imp

TOTAL FIXED ASSETS

\$ 268,000

GRAND TOTAL EXPENSES

\$ 4,438,652

BUDGET CONTROL ESTIMATED REVENUE / APPROPRIATIONS 2026-27

FUND	DEPT	DISTRICT TITLE	FBA as of 2026	CANCEL RESERVES	RECOM. REVENUE 26/27	ADOPTED INCR/DECR REV	ADOPTED REVENUE	TOTAL FINANCING SOURCES	RECOM. APPROPRIATIONS 26/27	ADOPTED INCR/DECR EXP	TOTAL ADOPTED BUDGET	RESERVE INCREASES	TOTAL USES	Variance (Deficit)	A-C Permission to adj Y/N?	Notes
353	9553	KFPD	802,652	288,000	3,904,000	0	3,904,000	4,974,652	4,438,652	0	4,438,652	0	4,438,652	536,000		

Column A-Fund -Do not enter- this is a formulated field which will populate from Page 1, Column K (cell K6)

Column B-Fund -Do not enter- this is a formulated field which will populate from Page 1, Column K (cell K8)

Column C-District Title-Enter district title

Column D-Enter the Fund Balance from Balance Sheet provided with Budget Packet.

Column E -Do not enter- This is a formulated field which will populate any decreases entered on Page 2, Column I

Column F -Do not enter- This is a formulated field which will populate the total revenue on Page 10, Column J

Column G & H -Do not enter- reserved for Adopted Budget.

Column I -Do not enter- this is a formulated field.

Column J -Do not enter- This is a formulated field which will populate the grant total expenses on Page 8

Column K & L -Do not enter- reserved for Adopted Budget.

Column M -Do not enter- This is a formulated field which will populate any increases entered on Page 2, Column G

Column N -Do not enter- this is a formulated field.

Column O -Do not enter- this is a formulated field. **MUST EQUAL ZERO!**

Column P-Enter "Y" or "N" to allow A-C permission to adjust

Column Q-Optional field if any notes for A-C are necessary

**RIDGELINE MUNICIPAL STRATEGIES, LLC
AGREEMENT FOR CONSULTING SERVICES**

THIS AGREEMENT (the "Agreement"), made and entered into this ___ day of _____, 2026, by and between the Kelseyville Fire Protection District, a public agency organized and operating under the laws of the State of California, with its principal place of business at 4020 Main Street, Kelseyville, CA 95451 (the "Client"), and Ridgeline Municipal Strategies, LLC, a California Limited Liability Company, with its principal place of business at 2213 Plaza Drive, Rocklin, CA 95765 ("Ridgeline"), sets forth the terms and conditions under which Ridgeline shall provide consulting services to the Client.

WHEREAS, the Client wishes to obtain the services of a financial consultant to prepare fiscal analysis and a long-term financial projection ("Project");

WHEREAS, Ridgeline is duly licensed and has the qualifications, experience, and personnel necessary to properly provide the Scope of Services;

WHEREAS, the Client desires to retain Ridgeline to provide the Scope of Services; and

WHEREAS, the Fire Chief is authorized to enter into this Agreement on behalf of the Client; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, and intending to be legally bound hereby, the Client and Ridgeline agree as follows:

SECTION I. SCOPE OF SERVICES

A. Ridgeline shall provide the services described in Exhibit A to this Agreement (hereinafter referred to interchangeably as the "Services" or "Scope of Services"). Any material changes in or additions to the Scope of Services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Agreement. Services provided by Ridgeline that are not specifically referenced in the Scope of Services shall be completed as agreed in writing in advance between the Client and Ridgeline. Upon request of the Client, Ridgeline may agree to additional services by a separate agreement between the Client and Ridgeline.

B. Ridgeline shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Ridgeline shall provide corrective services without charge to the Client for work that fails to meet

these standards and that is reported to Ridgeline in writing within sixty (60) days of discovery.

C. The Client shall cooperate with Ridgeline and will furnish all information, data, records, and reports existing and available to the Client to enable Ridgeline to carry out work outlined in the Scope of Services. Ridgeline shall be entitled to reasonably rely on information, data, records, and reports furnished by the Client. However, the Client makes no warranty as to the accuracy or completeness of any such information, data, records, or reports available to it and provided to Ridgeline that were furnished to the Client by a third party. Ridgeline shall have a duty to bring to the Client's attention any deficiency or error Ridgeline may discover in any information provided to Ridgeline by the Client or a third party.

D. Ridgeline shall, at its sole cost and expense, furnish all facilities and equipment that may be required for furnishing Services pursuant to this Agreement. The Client shall furnish to Ridgeline no facilities or equipment, unless the Client otherwise agrees in writing to provide the same.

E. Upon the Client's request, Ridgeline shall provide, in a form acceptable to the Client, written progress reports of all oral and written observations, opinions, recommendations, analyses, progress and conclusions related to Ridgeline's performance of the Services.

SECTION II. WORK SCHEDULE

The services of Ridgeline are to commence as soon as practicable after the execution of this Agreement. Ridgeline shall thereafter diligently perform the Services through completion unless otherwise directed by the Client or unless earlier terminated.

SECTION III. REGISTERED MUNICIPAL ADVISOR; REQUIRED DISCLOSURES

A. Ridgeline is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. This Agreement designates Ridgeline as the Client's independent registered municipal advisor ("IRMA") with regard to the attached Scope of Services for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA Exemption"). Ridgeline shall not be responsible for, or have any liability in connection with, verifying that Ridgeline is independent from any other party seeking to rely on the IRMA Exemption (as such independent status is required pursuant to the IRMA Exemption, as interpreted from time to time by the SEC). The Client acknowledges and agrees that any reference to Ridgeline, its personnel, and its role as IRMA, including in the written representation of the Client required under SEC Rule 15Ba1-1(d)(3)(vi)(B) shall be subject to prior approval by Ridgeline. The Client further agrees not to represent

that Ridgeline is the Client's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, outside of the attached Scope of Services or without Ridgeline's prior written consent.

B. MSRB Rule G-42 requires that municipal advisors make written disclosures to their clients of all material conflicts of interest and certain legal or disciplinary events. Such disclosures are provided in Ridgeline's Disclosure Statement delivered to the Client together with this Agreement as Exhibit C.

SECTION IV. COMPENSATION

A. For the Services provided under this Agreement, Ridgeline's professional fees shall be paid as provided in Exhibit B to this Agreement. Any services which are not included in the Scope of Services set forth in Exhibit A of this Agreement will be subject to separate, mutually acceptable fee structures.

B. Invoices, in a format and on a schedule acceptable to the Client, shall be submitted to and be reviewed and verified by the Client. The Client shall notify Ridgeline of exceptions or disputed items and their dollar value within fifteen (15) days of receipt. Payment of the undisputed amount of the invoice will be made within thirty (30) days after the invoice is received by the Client.

C. Ridgeline will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement. Ridgeline shall make available to the representative of the Client all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon three (3) business days' notice for a period of two (2) years from the date of final payment under this Agreement.

SECTION V. TERM AND TERMINATION

A. Unless otherwise provided, the term of this Agreement shall begin on the date of its full execution and shall expire on June 30, 2037, unless extended by amendment or terminated earlier as provided herein.

B. The Client may suspend this Agreement and Ridgeline's performance of the Services, wholly or in part, for such period as it deems necessary in the Client's sole discretion. Ridgeline will be paid for satisfactory services performed through the date of suspension.

C. If Ridgeline at any time refuses or neglects to perform its Services in a timely fashion or in accordance with the schedule identified in Exhibit A, or is declared bankrupt, or commits any act of insolvency, or makes an assignment for the benefit of

creditors without Client's consent, or fails to make prompt payment to persons furnishing labor, equipment, materials or services, or fails in any respect to properly and diligently perform its Services, or otherwise fails to perform fully any and all of the obligations herein contained (each, a "Default"), the Client shall provide Ridgeline with written notice describing the Default in reasonable detail. Ridgeline shall have seven (7) days after receipt of such written notice to cure the Default to the Client's reasonable satisfaction (the "Cure Period"); provided, however, that if the nature of the Default is such that it cannot reasonably be cured within seven (7) days, the Cure Period shall be extended for such additional time as is reasonably necessary to complete the cure, so long as Ridgeline commences cure within the initial seven (7) day period and diligently pursues such cure to completion.

D. If Ridgeline fails to cure the Default within the applicable Cure Period, the Client may, at its sole option, exercise one or more of the following remedies: (1) demand possession of any documents or other materials (in paper and electronic form) prepared or used by Ridgeline in connection with the provision of Services and provide any such work, labor, materials or services as may be necessary to overcome the Default, and deduct the cost thereof from any money then due or thereafter to become due to Ridgeline under this Agreement; or (2) terminate this Agreement upon written notice to Ridgeline, effective upon delivery of such notice.

E. This Agreement and all Services to be rendered under it may be terminated upon ten (10) days written notice from either party, with or without cause. In the event Client elects to terminate this Agreement, Ridgeline shall be paid for all services rendered, unless the termination is made for cause, in which event compensation, if any, shall be adjusted in light of the particular facts and circumstances involved in the termination. This continuing right to receive full compensation shall survive the term of this Agreement.

SECTION VI. ASSIGNMENT

Ridgeline shall not assign any interest in this Agreement without the prior written consent of the Client.

SECTION VII. INFORMATION TO BE FURNISHED TO AND BY RIDGELINE AND CLIENT

A. All information, data, reports, and records ("Data") in the possession of the Client or any third party agent to the Client necessary for carrying out any services to be performed under this Agreement shall be furnished to Ridgeline, and the Client shall cause its agent(s) to cooperate with Ridgeline in its conduct of reasonable due diligence in performing the services.

B. Unless otherwise provided for herein, all documents, materials, data, computer data files, basis for calculations, and reports prepared by Ridgeline under this Agreement shall be and remain the property of the Client, subject to the use restrictions set forth herein. Ridgeline agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the Client and waives and relinquishes all claims to copyright or intellectual property rights in favor of the Client. Ridgeline shall deliver all work products electronically in PDF format. Ridgeline shall use all reasonable efforts to ensure that any electronic files provided to the Client will be compatible with the Client's current computer hardware and software. Ridgeline makes no representation as to long-term compatibility, usability, or readability of the format resulting from the use of software application packages, operating systems, or computer hardware differing from those in use by the Client at the commencement of this Agreement. Ridgeline shall be permitted to maintain copies of all such data for its files.

C. The Client acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Services and, should the Client use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Ridgeline, Ridgeline makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Services and shall have no liability or responsibility whatsoever in connection with such use which shall be at the Client's sole risk. Any and all liability arising out of changes made by the Client to Ridgeline's deliverables is waived against Ridgeline unless the Client has given Ridgeline prior written notice of the changes and has received Ridgeline's written consent to such changes.

D. The Client agrees it will not modify any deliverables or drafts prepared by Ridgeline for internal use or for distribution to third parties. The Client also understands that Ridgeline may, on occasion, send the Client documents marked as "Draft" and understands that these are for the Client's review purposes only and should not be distributed in any way. When the engagement provides for the issuance of a report on financial or non-financial information, and/or other deliverables, the Client may make copies of the report and/or other deliverables, but only if the entirety of the relevant underlying information, exactly as accompanying Ridgeline's report and/or deliverable, as appropriate, are reproduced and distributed with the report and/or other deliverables. The Client agrees not to reproduce or associate Ridgeline's report and/or other deliverables with any other financial or non-financial information, or portions thereof, that are not the subject of Ridgeline's engagement.

E. To the extent the Client requests that Ridgeline provide advice with regard to any recommendation made by a third party, the Client will provide to Ridgeline written direction to do so as well as any Data it has received from such third party relating to its recommendation. The Client acknowledges and agrees that while Ridgeline is

relying on the Data in connection with its provision of the services under this Agreement, Ridgeline makes no representation with respect to and shall not be responsible for the accuracy or completeness of such Data.

F. In the course of performing services under this Agreement Ridgeline may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the Client. Should Ridgeline undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Services, it is expressly agreed by Ridgeline that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of the Client's other clients, or to any other third party, without the Client's prior express written consent.

SECTION VIII. NOTICES

All notices given under this Agreement shall be in writing, sent by registered United States mail, with return receipt requested, at the addresses designated below. The parties designate the following as the respective places for giving notice, to wit:

KELSEYVILLE FIRE PROTECTION DISTRICT

4020 Main Street
Kelseyville, CA 95451
Attention: Fire Chief

RIDGELINE MUNICIPAL STRATEGIES, LLC

2213 Plaza Drive
Rocklin, CA 95765

SECTION IX. LIMITATION OF LIABILITY; INDEMNIFICATION

A. Ridgeline shall be liable to the Client only for losses directly caused by Ridgeline's material breach of this Agreement, including a breach of its fiduciary duty under applicable law or a failure to perform its services in accordance with applicable professional standards. Ridgeline shall not be liable for error of judgment made in good faith or for any act or omission taken in good faith reliance upon information provided by the Client or third parties.

B. The Client retains sole authority to make all decisions regarding the issuance of municipal securities, municipal financial products, investments, or other financial actions. Ridgeline shall not be liable for any losses, damages, or consequences arising from: (a) the Client's decision to act contrary to Ridgeline's advice or recommendation; (b) the Client's decision not to implement a recommendation made by Ridgeline; or (c) any action taken by the Client independent of Ridgeline's advice.

C. The exclusive remedy available to the Client for any alleged loss arising from or related to Ridgeline's services shall be the right to pursue claims for actual damages that are directly caused by Ridgeline's breach of this Agreement or Ridgeline's violation of applicable professional standards.

D. To the extent permitted by law or regulation, the Client may not bring any legal proceeding against Ridgeline unless it is commenced within forty-eight (48) months after the date on which the Client discovered, or reasonably should have discovered, the act, omission, or circumstance giving rise to the claim (the "Limitation Period"). In no event, however, shall the Limitation Period extend beyond sixty (60) months after the date on which Ridgeline delivered the report, service, or other deliverable identified in the relevant Scope of Services, or the date of termination of the Scope of Services, whichever is earlier. The Limitation Period shall apply regardless of whether Ridgeline performs other services for the Client after the date of such delivery or termination.

E. Ridgeline shall not be responsible for any misstatements in its deliverables to the Client that it may fail to detect as a result of misrepresentations or concealment of information by the Client or any of its associated persons. Unless disallowed by law, regulation, or applicable professional standards, the Client shall indemnify and hold Ridgeline harmless from any claims, losses, settlements, judgments, awards, damages, and attorneys' fees arising from any such misstatement or concealment of information.

F. If, through no fault of Ridgeline, it is named as a party to a dispute between the Client and a third party, the Client shall indemnify and hold Ridgeline harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including attorneys' fees) it incurs in connection with the dispute. Ridgeline shall not be entitled to indemnification under this Agreement unless the services were performed in accordance with professional standards in all material respects.

G. Ridgeline shall indemnify and hold the Client and its officers, elected officials, employees, and agents (collectively, the "Client Indemnitees") harmless from and against any claims, losses, settlements, judgments, awards, damages, and costs of litigation, including reasonable attorneys' fees, arising directly from: (i) Ridgeline's material breach of this Agreement; (ii) Ridgeline's negligent acts or omissions in the performance of the Services; or (iii) Ridgeline's willful misconduct in connection with the Services. Ridgeline's obligation to indemnify the Client Indemnitees under this Section IX(G) shall not apply to the extent that any such claim, loss, damage, or cost arises from or is contributed to by: (a) the negligent acts or omissions of any Client Indemnitee; (b) the Client's use of Ridgeline's work product in a manner not contemplated by the Scope of Services; (c) information, data, records, or reports furnished to Ridgeline by the Client or any third party upon which Ridgeline reasonably relied; or (d) any decision made by

the Client independently of Ridgeline's advice or contrary to Ridgeline's written recommendation. Ridgeline shall not be entitled to claim indemnification under Section IX(E) or IX(F) for any matter for which Ridgeline is itself obligated to indemnify the Client Indemnitees under this Section IX(G).

SECTION X. INDEPENDENT CONTRACTOR; NO THIRD-PARTY BENEFICIARY

A. Ridgeline, its employees, officers and representatives at all times shall be independent contractors and shall not be deemed to be employees, agents, partners, servants, or joint venturers of the Client by virtue of this Agreement or any actions or services rendered under this Agreement. This Agreement shall not be construed as an agreement for employment. Nothing in this Agreement is intended or shall be construed to give any person, other than the Parties hereto, their successors and permitted assigns, any legal or equitable rights, remedy, or claim under or in respect of this Agreement or any provisions contained herein.

B. Ridgeline acknowledges that Ridgeline: (1) is free from the control and direction of the Client in connection with the performance of the Services; (2) performs Services outside the usual course of the Client's business; and (3) is customarily engaged in an independently established trade, occupation, or business of the same nature as Ridgeline performs for the Client, and has the option to perform such work for other entities. Ridgeline shall have no authority to contract for or otherwise bind the Client.

SECTION XI. INSURANCE

A. **Required Coverages.** During the term of this Agreement, and for such additional periods as specified herein, Ridgeline shall, at its sole cost and expense, procure and maintain in full force and effect the following insurance coverages with insurers licensed to do business in the State of California and rated no less than A-VII in the most current edition of A.M. Best's Insurance Reports:

(1) *Commercial General Liability Insurance*, providing coverage for bodily injury, property damage, and personal injury, with minimum limits of:

- One Million Dollars (\$1,000,000) per occurrence; and
- Two Million Dollars (\$2,000,000) general aggregate.

Such policy shall include coverage for premises and operations, products and completed operations, and personal injury. The policy shall not contain an endorsement or provision limiting coverage for contractual liability.

(2) *Professional Liability Insurance (Errors and Omissions)*, providing coverage for claims arising out of any negligent act, error, or omission in the performance of professional services under this Agreement, with minimum limits of:

- One Million Dollars (\$1,000,000) per claim; and
- One Million Dollars (\$1,000,000) annual aggregate.

Such policy shall cover the Services performed under this Agreement.

(3) *Workers' Compensation and Employer's Liability Insurance*, providing coverage in accordance with the requirements of the Labor Code of the State of California and all other applicable state and federal laws.

- B. **Additional Insured.** With respect to the Commercial General Liability policy required under Section XI(A)(1), the Client, its officers, elected officials, employees, and agents shall be named as additional insureds on a form no less broad than ISO Additional Insured Endorsement CG 20 10 (ongoing operations) and CG 20 37 (completed operations), or their equivalent. Such additional insured status shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance maintained by the Client.
- C. **Evidence of Insurance.** Upon the execution of this Agreement and upon each policy renewal during the term of this Agreement, Ridgeline shall furnish to the Client certificates of insurance and endorsements evidencing the coverages required herein.

SECTION XII. DISPUTE RESOLUTION

A. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty (30) days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Lake.

B. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorneys' fees and costs.

SECTION XIII. SURVIVAL

The representations, warranties, covenants, and agreements of Ridgeline and Client set forth in Sections III, IV, VII, VIII, IX, X, XI, XII, XIV, XV and XVI of this Agreement shall survive the termination of this Agreement.

SECTION XIV. ELECTRONIC DELIVERY OF DOCUMENTS

Client agrees that delivery of information and documents shall be in a manner acceptable to Ridgeline, and acknowledges that delivery shall normally be via electronic means, including, but not limited to, an emailed hyper-link to the email address provided to Ridgeline by Client. Client hereby consents to such electronic delivery of all documents and information required pursuant to this Agreement, and acknowledges that this form of electronic delivery constitutes delivery to Client of the information linked thereto or contained therein. In connection with such electronic delivery, Client further acknowledges and agrees to the following:

(i) Client will receive an email that contains either a hyper-link connecting Client to the relevant information on a particular web page of Ridgeline's website or the website of a third party, or an attachment, such as a PDF file or other document;

(ii) Client has access to this media and the ability to print and/or download the information provided thereby;

(iii) Client will update Client's electronic contact information immediately if Client's email address changes;

(iv) Client agrees to maintain a working and operational email address, and maintain a computer system that is able to accept and incorporate then-current standards of communication; and

(v) Client's consent to electronic delivery, as described herein, is valid until Client effectively revokes such consent.

Occasional requests for paper documents will not trigger revocation. Client may revoke such consent to electronic delivery at any time by providing written notice to Ridgeline.

SECTION XV. APPLICABLE LAW

This Agreement shall be construed, enforced, and administered according to the laws of the State of California. Ridgeline and the Client agree that, should a disagreement

arise as to the terms or enforcement of any provision of this Agreement, each party will in good faith attempt to resolve said disagreement prior to pursuing other action.

SECTION XVI. ENTIRE AGREEMENT; SEVERABILITY

This Agreement represents the entire agreement between the Client and Ridgeline and may not be amended or modified except in writing signed by both parties. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

SECTION XVII. EXECUTION; COUNTERPARTS

Each party to this Agreement represents and warrants that the person or persons signing this Agreement on behalf of such party are authorized and empowered to sign and deliver this Agreement for such party. This Agreement may be signed in any number of counterparts, each of which shall be an original and all of which when taken together shall constitute one and the same document.

[Signature Page to Follow on Next Page]

IN WITNESS WHEREOF, the Client and Ridgeline have executed this Agreement as of the day and year herein above written.

KELSEYVILLE FIRE PROTECTION DISTRICT

By: _____

Name: Joe Huggins
Title: Fire Chief

RIDGELINE MUNICIPAL STRATEGIES, LLC

By: _____

Name: Dmitry Semenov
Title: Principal

EXHIBIT A

SCOPE OF SERVICES

The Scope of Services covers financial planning services related to the Client's fiscal analysis and long-term financial projection ("Project").

Task 1: Comprehensive Financial Model and 10-Year Forecast Development

Ridgeline, working closely with the Client's team, will develop a comprehensive financial model and 10-year financial forecast. The financial model will include the following:

- Detailed Staffing Model, with full detail of all compensation categories
- Gross Revenues
- Operating Expenses
- Net Revenues
- Debt Service Obligations and Debt Service Coverage Ratio Calculation
- Capital Improvements Program Analysis
- Reserves

The model will incorporate three years of historical data. The 10-year forecast will cover the current fiscal year and an additional nine (9) years of forecast.

The model and forecast development process will be interactive and include several virtual sessions with Client staff to review key inputs and assumptions used in the model and forecast.

The following source information will need to be provided by the Client, to the extent available:

- Three years of audited financial statements
- Three years of detailed historical accounting statements
- Current year detailed budget with any updates
- CalPERS actuarial reports
- Information on existing capital facilities
- Staffing schedule, compensation details, memorandums of understanding, etc.
- Reserve policies, targets, and reports
- Debt agreements with amortization schedules
- Capital Improvements Program
- Detailed information on major upcoming capital improvement projects
- Growth projections and / or information about any major upcoming development projects within the Client's service area

- Any other information that would be helpful for the development of the model and forecast

The Task 1 deliverables will include a series of tables containing the model and the forecast, which will be provided to the Client in PDF format.

All Task 1 meetings will be conducted virtually.

Task 2: Board of Directors Financial Planning Workshop

Ridgeline will present the results of the work completed under Task 1 to the Client's Board of Directors in an in-person financial planning workshop. The goals of the workshop will be as follows:

- Communicate the planning process, as well as initial conclusions and takeaways.
- Initiate conversations on appropriate thresholds for key financial metrics, including staffing, reserves, capital projects, etc.
- Identify funding needs to be included in the revenue measure.

The Task 2 deliverables will include a presentation slide deck for the workshop, which will be provided to the Client in PDF format.

Task 2 includes one (1) in-person meeting at the Client offices.

PROJECT DELIVERABLES

For each task, Ridgeline will prepare deliverables in an appropriate format, including tables, technical memos, and meeting presentations.

All project deliverables will be provided in PDF format. The Client will be responsible for the costs of hard copies of project deliverables.

PROJECT SCHEDULE

The Project schedule will be developed to accommodate the availability of Client's staff, with the understanding that such availability may be impacted by fire season realities. Assuming no significant delays, we anticipate the Project will take approximately three to four months to complete.

**EXHIBIT B
COMPENSATION FOR SERVICES**

To complete the Scope of Services, Ridgeline will be compensated on a time and material basis up to a **not-to-exceed budget of \$19,660**, as outlined in the table below.

Invoices will be submitted monthly. If there are material changes to the Scope of Services, a revised budget may be determined by a mutual written agreement between Ridgeline and the District.

Kelseyville Fire Protection District
Fiscal Analysis and Long-Term Projection

Task	Description	Hours [1]			Total	Direct Costs	Total Cost [1]
		Principal @ \$295/hr	Sr. Associate @ \$205/hr	Associate @ \$155/hr			
1	Comprehensive Financial Model and 10-Year Forecast	24	12	40	76	\$0	\$15,980
2	Board of Directors Financial Planning Workshop	8	2	4	14	\$250	\$3,680
TOTAL		32	14	44	90	\$250	\$19,660

[1] Time and cost are estimates and will vary. Billings will be done on T&M basis for actual amount of time required, not to exceed total amount shown.

The budget above includes one (1) in-person meeting. All additional in-person meetings will be billed for on a time and materials basis in addition to the budget above.

All project deliverables will be provided electronically in PDF format. No printing and reproduction costs are included in the budget above. If hard copies are required, the Client will be responsible for all printing and reproduction costs.

EXHIBIT C
DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER INFORMATION
RIDGELINE MUNICIPAL STRATEGIES, LLC

I. Introduction

Ridgeline Municipal Strategies, LLC (hereinafter, referred to as "Ridgeline") is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2.

The MSRB is the primary rulemaking body for the municipal securities industry in general and municipal advisors in particular. Their website can be accessed at www.msrb.org. The website includes, among other things, the municipal advisory client brochure, which describes protections that are provided by the MSRB's rules and the process for filing complaints with appropriate regulatory authorities. The municipal advisory client brochure can be accessed at <https://www.msrb.org/sites/default/files/MSRB-MA-Clients-Brochure.pdf>.

In accordance with MSRB rules, this disclosure statement is provided by us to each client prior to the execution of its advisory agreement with written disclosures of all material conflicts of interests and legal or disciplinary events that are required to be disclosed with respect to providing financial advisory services pursuant to MSRB Rule G-42(b) and (c) (ii). Ridgeline employs a number of resources to identify and subsequently manage actual or potential conflicts of interest in addition to disclosing actual and potential conflicts of interest provided herein.

Fiduciary Duty

Ridgeline has a fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that includes the following.

Duty of Care:

- Exercise due care in performing its municipal advisory activities;
- Possess the degree of knowledge and expertise needed to provide the Client with informed advice;
- Make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and,
- Undertake a reasonable investigation to determine that we are not providing any recommendations on materially inaccurate or incomplete information.
- We must have a reasonable basis for:
 - Any advice provided to or on behalf of the Client;
 - Any representations made in a certificate that we sign that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and,
 - Any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

We must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of Ridgeline. We will eliminate or provide full and fair disclosure (included herein) to the Client about each material conflict of interest (as applicable). We will

not engage in municipal advisory activities with the Client, as a municipal entity, if we cannot manage or mitigate our conflicts in a manner that permits us to act in the Client's best interest.

How We Identify and Manage Conflicts of Interest

Code of Ethics. Ridgeline requires all of its employees to conduct all aspects of our business with the highest standards of integrity, honesty and fair dealing. All employees are required to avoid even the appearance of misconduct or impropriety and avoid actual or apparent conflicts of interest between personal and professional relationships that would or could interfere with an employee's independent exercise of judgment in performing the obligations and responsibilities owed to a municipal advisor and our clients.

Policies and Procedures. Ridgeline has adopted policies and procedures that include specific rules and standards for conduct. Some of these policies and procedures provide guidance and reporting requirements about matters that allow us to monitor behavior that might give rise to a conflict of interest. These include policies concerning the making of gifts and charitable contributions, entertaining clients, and engaging in outside activities, all of which may involve relationships with clients and others that are important to our analysis of potential conflicts of interest.

Supervisory Structure. Ridgeline has both a compliance and supervisory structure in place that enables us to identify and monitor employees' activities, both on a transaction and firm-wide basis, to ensure compliance with appropriate standards. Prior to undertaking any engagement with a new client or an additional engagement with an existing client, appropriate municipal advisory personnel will review the possible intersection of the client's interests, the proposed engagement, our engagement personnel, experience, and existing obligations to other clients and related parties. This review, together with employing the resources described above, allows us to evaluate any situations that may be an actual or potential conflict of interest.

Disclosures. Ridgeline will disclose to clients those situations that it believes would create a material conflict of interest, such as:

- 1) any advice, service or product that any affiliate may provide to a client that is directly related to the municipal advisory work of Ridgeline;
- 2) any payment made to obtain or retain a municipal advisory engagement with a client;
- 3) any fee-splitting arrangement with any provider of an investment or services to a client;
- 4) any conflict that may arise from the type of compensation arrangement we may have with a client; and
- 5) any other actual or potential situation that Ridgeline is or becomes aware of that might constitute a material conflict of interest that could reasonably be expected to impair our ability to provide advice to or on behalf of clients consistent with regulatory requirements.

If Ridgeline identifies such situations or circumstances, we will prepare meaningful disclosure describing the implications of the situation and how we intend to manage the situation. Ridgeline will also disclose any legal or disciplinary events that are material to a client's evaluation or the integrity of our management or advisory personnel. Ridgeline will provide this disclosure (or a means to access this information) in writing prior to starting our proposed engagement, and will provide such additional information or clarification as the client may request. Ridgeline will also advise clients in writing of any subsequent material conflict of interest that may arise, as well as the related implications, its plan to manage that situation, and any additional information such client may require.

II. General Conflict of Interest Disclosures

Disclosure of Conflicts Concerning the Firm's Affiliates

Ridgeline does not have any affiliates that provide any advice, service, or product to or on behalf of the Client that is directly or indirectly related to the municipal advisory activities to be performed by Ridgeline.

Disclosure of Conflicts Related to the Firm's Compensation

Ridgeline has not made any payments directly or indirectly to obtain or retain the Client's municipal advisory business.

Ridgeline has not received any payments from third parties to enlist Ridgeline's recommendation to the Client of its services, any municipal securities transaction or any municipal finance product.

Ridgeline has not engaged in any fee-splitting arrangements involving Ridgeline and any provider of investments or services to the Client.

From time to time, Ridgeline may be compensated by a municipal advisory fee that is or will be set forth in an agreement with the client to be, or that has been, negotiated and entered into in connection with a municipal advisory service. Payment of such fee may be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal or par amount of municipal securities or municipal financial product. While this form of compensation is customary in the municipal securities market, it may be deemed to present a conflict of interest since we may appear to have an incentive to recommend to the client a transaction that is larger in size than is necessary. Further, Ridgeline may also receive compensation in the form of a fixed fee arrangement. While this form of compensation is customary, it may also present a potential conflict of interest if the transaction ultimately requires less work than contemplated and we are perceived as recommending a more economically friendly pay arrangement. Finally, Ridgeline may contract with clients on an hourly fee basis. If Ridgeline and the client do not agree on a maximum amount of hours at the outset of the engagement, this arrangement may pose a conflict of interest as we would not have a financial incentive to recommend an alternative that would result in fewer hours. Ridgeline manages and mitigates all of these types of conflicts by disclosing the fee structure to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives, and financial circumstances.

Disclosure Concerning Provision of Services to State and Local Government, and Non-Profit Clients

Ridgeline regularly provides financial advisory services to state and local governments, their agencies, and instrumentalities, and non-profit clients. While our clients have expressed that this experience in providing services to a wide variety of clients generally provides great benefit for all of our clients, there may be or may have been clients with interests that are different from (and adverse to) other clients. If for some reason any client sees our engagement with any other particular client as a conflict, we will mitigate this conflict by engaging in a broad range of conduct, if and as applicable. Such conduct may include one or any combination of the following: 1) disclosing the conflict to the client; 2) requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, including the client's needs, objectives and financial circumstances; 3) implementing procedures that establish a "firewall" that creates physical, technological and procedural barriers and/or separations to ensure that non-public information is isolated to particular area such that certain governmental transaction team members and supporting functions operate separately during the course of work performed; and 4) in the rare event that a conflict cannot be resolved, we will withdraw from the engagement.

Disclosure Related to Legal and Disciplinary Events

As registered municipal advisors with the SEC and the MSRB, pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2, our legal, disciplinary and judicial events are required to be disclosed on our forms MA and MA-I filed with the SEC, in 'Item 9 Disclosure Information' of Form MA, 'Item 6 Disclosure Information' of Form MA-I, and if applicable, the corresponding disclosure reporting page(s). To review the foregoing disclosure items and material change(s) or amendment(s), if any, clients may electronically access Ridgeline filed forms MA and MA-I on the SEC's Electronic Data Gathering, Analysis, and Retrieval system, listed by date of filing starting with the most recently filed at www.sec.gov/edgar/searchedgar/companysearch.html.

Ridgeline does not have any legal or disciplinary events or disciplinary history on its Form MA and Form(s) MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgements, liens, civil judicial actions, customer complaints, arbitrations, and civil litigation. There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC.

Disclosure Related to Recommendations

If Ridgeline makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, Ridgeline will determine, based on the information obtained through reasonable diligence of Ridgeline whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, Ridgeline will inform the Client of:

- the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- the basis upon which Ridgeline reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and,
- whether Ridgeline has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

If the Client elects a course of action that is independent of or contrary to the advice provided by Ridgeline, Ridgeline is not required on that basis to disengage from providing services to the Client.

Disclosure Related to Record Retention

Pursuant to the SEC record retention regulations, Ridgeline is required to maintain in writing, all communications and documents created between Ridgeline and the Client for five (5) years.

III. Specific Conflicts of Interest Disclosures - Client

To our knowledge, following reasonable inquiry, as of the commencement of the Project, we are not aware of any actual or potential conflict of interest that could reasonably be anticipated to impair our ability to provide advice to or on behalf of the Client in accordance with applicable standards of conduct of MSRB Rule G-42. If we become aware of any potential conflict of interest that arises after this disclosure, we will disclose the detailed information in writing to the Client in a timely manner.

Ridgeline does not act as principal in any of the transactions related to its role / work on the Project.

Ridgeline does not have any other engagements or relationships that might impair Ridgeline's ability to either render unbiased and competent advice to or on behalf of the Client, or to fulfill our fiduciary duty to the Client, as applicable.