



## TKO JUSTICE MENTOR – JOB SPECIFICATION

### **Working Pattern:**

#### **Luton**

**2 days per week 9.00am to 5.00pm**

**Salary: £26,500 rising to £32,500 pa pro rata**

### **Role Description:**

The TKO Justice Mentor manages a caseload of participants who are ex-offenders within the CFO Activity Hub. The position involves working closely with the participants to rehabilitate them back into the community through sport. Through sport the TKO Justice Mentor will use their expertise to coach transferable skills from sport into day-to-day life. These skills could include: communication, leadership, respect, team building, confidence and many more. A critical aspect of this role is working closely with participants to achieve agreed milestones and develop their skills for personal growth.

This role entails monthly targets for the TKO Mentor to adhere to. The TKO Justice Mentor will receive referrals from the Activity Hub Support Worker and will hit a conversion rate of 80%. To achieve an outcome the TKO Mentor has to complete 2x 1-hour sessions. The TKO Mentor can complete 1x theory session relating to the 2<sup>nd</sup> session and a second practical session, or 2x practical based sessions on separate days.

### **Key Responsibilities:**

- Stakeholder alongside Shaw Trust if required
- Creating action plans for participants
- Completing 2x 1-hour sessions with participants on separate days
- Risk management
- Collaborating with various agencies for use of facilities, referrals routes etc
- Working in a team setting with Support Workers to receive referrals for Sport
- Updating weekly trackers and sending to Senior TKO Mentor & Director.

Please send all interest including CV and covering letter to [Richie@TKOconsulting.co.uk](mailto:Richie@TKOconsulting.co.uk)

[www.TKOconsulting.co.uk](http://www.TKOconsulting.co.uk)