

Aspen Ridge Preparatory School

Board of Directors Meeting

Mission Statement

We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success.

Date of meeting: December 19, 2018
Location of meeting: Aspen Ridge Preparatory School - Art Room
701 Austin Ave
Erie, CO 80516
Time of meeting: 4:30 PM

Agenda and Meeting Notes

1. Call to Order
 - a. Members present - Eric Rinard, Krista Burnell, Liz Locricchio, Glenn Massarotti, Randy Drennen
 - b. Review and approval of agenda - motioned by ER; RD 2nd (passed 5-0)
 - c. Public Comments - no public comments
 - d. Review and approval of minutes from [November 14](#) (click date to see minutes) motioned by ER; LL 2nd, (Abstain RD) (passed 4-0)
 - e. Board Recognition of Owl of the Month - Carey Lacey
 - f. Presentation of 2018 Audited Financials - Wendy Swanhorst
2. Report and Discussion Items:
 - a. Reports from individual Board of Directors
 - i. ER: Still helping out with projects around campus
 - ii. RD: No report
 - iii. KB: No report, working on reconciliations with Mr. Ridenour
 - iv. LL: Kudos to the Mrs. Smith and the music concert
 - v. GM: Welcome Randy as newest Board Member
 - b. Report from the Principals
 - i. Event Updates and Recap
 1. Mid-Year Assessment Overview (NH)
 2. Principal Intern - Matt Williams
 3. Academic Focus (CS)
 - c. Report from the Director of Operations
 - i. Financial Updates
 - ii. Facilities Updates
3. Action Items:
 - a. Kinder and PreSchool Tuition Updates for 2019-2020
 - b. Approval of 2019-2020 Kindergarten and Preschool Tuition Rates
 - i. Motion to approve made by KB; 2nd by ER (Passed 5-0)

Note: Persons wishing to address the Board may do so during the public comments portion of the agenda by submitting a written request prior to the meeting being called to order. Speakers shall be limited to a maximum of three (3) minutes each.

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- c. Facilities Rental Agreement
 - i. Motion to approve with the revision of ‘set fee structure for all’ and removal of ‘organization class’ made by GM; 2nd by RD (Passed 5-0)
 - d. Adding Board Worksessions to Calendar
 - i. January 30 and keep January board meeting as slated (January 16th)
 - e. Acceptance of Staff Resignation
 - i. Motion to move to table until after Executive Session by ER; 2nd by LL (Passed 5-0)
 - f. Motion to move into executive session under CRS24-06-402 (4)(f) Personnel Matters to discuss personal matters made by GM; 2nd RD (Passed 5-0)
4. Executive Session
- a. CRS24-06-402 (4)(f) Personnel Matters
5. *Return to Acceptance of Staff Resignation in Regular Board Meeting*
- a. Motion to remove *Acceptance of Staff Resignation* from the agenda made by RD; 2nd by KB (Passed 5-0)
 - i. Being removed from meeting minutes because it is not in bylaws
6. Meeting Adjourned
- a. Motion by KB; 2nd LL (Passed 5-0)

Approval of Minutes

Date

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