

AGENDA

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
March 15, 2018
6:30 pm

Notice is hereby given that the Village of Bailey's Prairie Board of Aldermen will meet on Thursday, March 15, 2018, at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

At said meeting the Council will discuss, consider and / or take action on any and all of the following matters.

1. Call to order.

2. Public Comments

Citizens who desire to address the Board of Aldermen on any matter may register to do so prior to this meeting and speak during this item. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Board appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1)engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing the matter be placed on a future agenda.

3. Approval of the minutes of the regular meeting of February 15, 2018.

4. Discussion and approval of Accounts Payable February 2018 and March 2018.

5. Discussion and approval of Financial Reports ending January 31, 2018 February 28, 2018.

6. Discussion and possible approval of Ordinance 2018-1 naming an alternate judge.

7. Approve a Resolution proclaiming April as the month to celebrate and honor all efforts which guarantee the right to live free of discriminatory housing practices and proclaim this month as "FAIR HOUSING MONTH."

8. Discussion and possible approval of a plat of the Runyan subdivision of a 5.43 acre, 2-lot re-lat of tract-6 of Oakwood Creek Estates, section-2 an unrecorded

subdivision situated in the C. Smith Survey, abstract-129 Brazoria County, Texas, Village of Bailey's Prairie.

9. Adjourn

The City Council for the Village of Bailey's Prairie reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney). 551.072 (Deliberations regarding Real Property). 551.073 (Deliberations regarding Gifts and Donations). 551.074 (Personal Matters). 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations).

I, DONNA DUES, Village Secretary of Bailey's Prairie, Texas, do certify that the above Notice of Meeting of the above named Board of Aldermen, is a true and correct copy of said notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Village Hall door of Bailey's Prairie, Texas, at a place readily accessible to the general public at all times on the ____ day of _____, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the ____ day of _____, 2018.

DONNA DUES, Secretary, Village of Bailey's Prairie, Texas.

By _____
DONNA DUES, Village Secretary

Minutes

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
February 15, 2018
6:30pm

The Village of Bailey's Prairie Board of Aldermen conducted its regular board meeting Thursday, February 15, 2018 at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

The following persons were in attendance:

Michelle Powless, Mayor Pro Tem
Oscar Greak, Alderman
Cheryl McBeth, Alderman
John Ontiveros, Alderman
Jo Mapel, Mayor - absent

A quorum was present and the meeting was called to order at 6:30 pm by Michelle Powless, Mayor Pro Tem.

Public Comments:

Mary Jo Roy asked a question regarding when board meeting are held and where to find the information about the meeting.

Approval of minutes:

A motion to approve the minutes for the regular board meeting on January 18, 2018 and the Town Hall meeting held on February 1, 2018 was motioned by Oscar Greak, Alderman seconded by Cheryl McBeth, Alderman, all in favor - motion passed.

Approval of account payable:

John Ontiveros, Alderman questioned the amount being paid to Randy Stroud. A motion to table the approval of the February 2018 accounts payable was made by Oscar Greak, Alderman seconded by John Ontiveros, Alderman, all in favor - motion passed.

Approval of financial report:

A motion to table the approval of the financial report ending January 31, 2018 because more information is needed regarding the amount being paid to Randy Stroud was made by John Ontiveros, Alderman seconded by Oscar Greak, Alderman, all in favor - motion passed.

Presentation by J.D. Ponton investigation on emergency services payment amount:

J.D. Ponton suggested after investigating the amount other area EMS ambulance services are paid, to reduce the amount being paid for the village EMS –fire by \$5,000.00 and increase the about EMS- ambulance is being paid by \$5,000.00.

Discussion and possible approval of Ordinance 2018 – 1 renaming an alternate judge:

A motion to table the approval of Ordinance 2018-1 because more information was requested regarding the alternate judge was made by Oscar Greak, Alderman seconded by John Ontiveros, Alderman, all in favor - motion passed.

Discussion and possible approval on a Joint Contract with Brazoria County Clerk Office for election services for the May 2018 regular election:

A motion to approve to enter into a Joint Contract with Brazoria County Clerk's office for election services for the May 2018 regular election was made by John Ontiveros, Alderman seconded by Oscar Greak, Alderman, all in favor - motion passed.

Set training dates and times for current members of the Board of Aldermen and candidates for office:

Suggested training dates and times will be Thursday - March 8, 2018, Wednesday- March 14, 2018 proving Mayor Jo Mapel will be available to conduce the training.

Adjourn:

6:55pm

Reports:

ANNOUNCEMENTS:

Jo Mapel, Mayor

ATTEST:

Donna Dues, Village Secretery

VILLAGE OF BAILEY'S PRAIRIE
ACCOUNTS PAYABLE-FEBRUARY 2018

Check #	Payable to	Amount
1591	Randy Stroud	\$ 500.00
1592	Donna Dues	\$ 200.00
1593	Kennemer, Masters and Lunsford, LLC	\$ 350.00
1594	Laurence Boyd	\$ 250.00
1595	Brazoria County Tax Office	\$ 158.97
ACH	Direct Energy	\$ 420.41
ACH	Verizon	\$ 25.14
	TOTAL	\$ 1,904.52

VILLAGE OF BAILEY'S PRAIRIE
ACCOUNTS PAYABLE-MARCH 2018

Check #	Payable to	Amount
1596	Randy Stroud	\$ 500.00
1597	Randy Stroud	\$ 548.00
1598	Donna Dues	\$ 200.00
1599	Brazoria county Clerk's Office	\$ 700.00
1600	Angleton Area Emergency Medical Corps	\$ 10,000.00
1601	Angleton VFD	\$ 10,000.00
1602	Jo Mapel--Reimbursement	\$ 168.27
1604	Greater Angleton Chamber of Commerce	\$ 100.00
1605	George Prince	\$ 100.00
ACH	Direct Energy	ACH
ACH	Verizon	ACH
	TOTAL	\$ 22,216.27

VILLAGE OF BAILEY'S PRAIRIE

Fiscal Year 2016-2017

October 1, 2017 -September 30, 2018

INCOME				
	BUDGET	February	Y-T-D	% of Budget
Building Permits	\$ 2,350.00			0%
Franchise Fees / Tower Fees	\$ 19,000.00	\$ 3,336.29	\$ 11,148.35	59%
Property Tax--Current	\$ 33,660.00	\$ 3,662.59	\$ 30,238.14	90%
Property Tax--Penalty & Interest		\$ 26.32	\$ 69.56	
Property Tax--Delinquent		\$ 5.92	\$ 196.48	
Sales Tax	\$ 11,000.00	\$ 1,394.97	\$ 5,376.30	49%
Cash Reserve	14,372.00			0%
Misc Income			\$ 36.25	
TOTAL INCOME	\$ 80,382.00	\$ 8,426.09	\$47,065.08	59%
DISBURSEMENTS				
	BUDGET	February	Y-T-D	% of Budget
Audit	\$ 5,000.00			0%
Building Permits (payment to FP Administrator)	\$ 2,350.00			0%
Dues and Subscriptions	\$ 800.00		\$563.00	70%
Election Expense	\$ 1,500.00			0%
Emergency Services-EMS	\$ 10,000.00			0%
Emergency Services-Fire	\$ 10,000.00			0%
Disaster Response	\$ 1,000.00			0%
Floodplain Administrator/Code Officer	\$ 6,000.00	\$ 500.00	\$ 2,500.00	42%
Insurance	\$ 2,000.00		\$ 2,000.76	100%
Large Trash Pickup-Citywide				0%
Legal and Professional	\$ 8,000.00	\$ 600.00	\$ 1,954.60	24%
Maintenance				0%
Prairie Park	\$ 2,500.00		\$ 300.00	12%
Village Hall	\$ 500.00			0%
Road and outfall ditches	\$ 500.00			0%
Office and Operational Expenses	\$ 5,000.00		\$ 300.71	6%
Village Administrator	\$ 2,000.00			0%
Village Secretary	\$ 3,600.00	\$ 200.00	\$ 1,000.00	28%
Bookkeeping & Tax reports	\$ 660.00			0%
Emergency Manager				
Public Notices	\$ 700.00		\$ 91.20	13%
Tax-Payroll	\$ 1,600.00		\$ 123.95	8%
Tax-Property: Cost of Collection				
Brazoria County Appraisal District	\$ 400.00		\$ 226.00	57%
Brazoria County Tax Office	\$ 400.00			0%
Utilities and Telephone	\$ 6,000.00	\$ 462.96	\$ 2,183.07	36%
Tower lease overpayment return			\$ 1,500.00	
Sub-Total Disbursements	\$ 70,510.00	\$ 1,762.96	\$12,743.29	18%
Debt Service				
Brazoria County	\$ 9,872.00		\$ 9,871.31	100%
TOTAL EXPENDITURES	\$ 80,382.00	\$ 1,762.96	\$22,614.60	28%

Beginning Bank Balance February 28, 2018	\$ 35,447.54
Ending Bank Balance February 28, 2018	\$ 40,678.96

6:40 PM

03/05/18

Accrual Basis

Village of Bailey's Prairie
Profit & Loss
 October 2017 through February 2018

	Oct '17 - Feb 18
Income	
Franchise Fees	
Tower Lease	2,250.00
Franchise Fees - Other	8,898.35
Total Franchise Fees	11,148.35
PROPERTY TAX	
Property Tax--Current	30,238.14
Property Tax-Penalty & Interest	69.56
Property tax-delinquent	196.48
Total PROPERTY TAX	30,504.18
Sales Tax	5,376.30
Miscellaneous Income	36.25
Total Income	47,065.08
Gross Profit	47,065.08
Expense	
Tower lease overpayment return	1,500.00
Brazoria County -Debt Service	9,871.31
Dues	563.00
Floodplain Admin--Code Officer	2,500.00
Insurance	2,000.76
Legal and Professional Fees	
Accounting Fees	350.00
Legal and Professional Fees - Other	1,604.60
Total Legal and Professional Fees	1,954.60
Maintenance	
Maintenance - Prairie Park	300.00
Total Maintenance	300.00
Office and Operational Expense	300.71
Public Notices	91.20
Tax --Payroll	123.95
Tax-Property- Collection Cost	
Tax Levy--Brazoria CAD	226.00
Brazoria County Tax Office	0.00
Total Tax-Property- Collection Cost	226.00
Utilities and Telephone	2,183.07
Village Secretary	1,000.00
Total Expense	22,614.60
Net Income	24,450.48

Village of Bailey's Prairie
Profit & Loss Detail
February 2018

Type	Date	Num	Name	Memo	Amount
Income					
Franchise Fees					
Deposit	02/02/2018	055549	Texas New Mexico	Q 4 2017	3,336.29
Total Franchise Fees					3,336.29
PROPERTY TAX					
Property Tax--Current					
Deposit	02/01/2018		Brazoria County Tax...	1/20/2018 thr...	1,566.86
Deposit	02/05/2018		Brazoria County Tax...	2/1/2018 thru ...	1,141.02
Deposit	02/12/2018	76378	Brazoria County Tax...	2/5 THRU 2/5...	55.24
Deposit	02/12/2018	76256	Brazoria County Tax...	125 ThRU 12...	68.29
Deposit	02/12/2018		Brazoria County Tax...	2/7 THRU 2/...	451.44
Deposit	02/27/2018		Brazoria County Tax...	2/19/2018 thr...	448.03
Total Property Tax--Current					3,730.88
Property Tax-Penalty & Interest					
Deposit	02/27/2018		Brazoria County Tax...	2/19/2018 thr...	26.32
Total Property Tax-Penalty & Interest					26.32
Property tax-delinquent					
Deposit	02/12/2018		Brazoria County Tax...	2/7 THRU 2/...	5.92
Total Property tax-delinquent					5.92
Total PROPERTY TAX					3,763.12
Sales Tax					
Deposit	02/09/2018		Texas Comptroller	Ending 2/6/20...	1,394.97
Total Sales Tax					1,394.97
Total Income					8,494.38
Gross Profit					8,494.38
Expense					
Floodplain Admin--Code Officer					
Check	02/15/2018	1591	Randy Stroud, PE	February	500.00
Total Floodplain Admin--Code Officer					500.00
Legal and Professional Fees					
Accounting Fees					
Check	02/15/2018	1593	Kenemer, Masters ...	inv 80574	350.00
Total Accounting Fees					350.00
Legal and Professional Fees - Other					
Check	02/15/2018	1594	Laurence Boyd	INV 13695	250.00
Total Legal and Professional Fees - Other					250.00
Total Legal and Professional Fees					600.00
Tax-Property- Collection Cost					
Brazoria County Tax Office					
Check	02/15/2018	1595	Brazoria County Tax...	INV 101 Yea...	
Total Brazoria County Tax Office					0.00
Total Tax-Property- Collection Cost					0.00
Utilities and Telephone					
Check	02/06/2018	ACH	Direct Energy	12-28-2017 to...	437.82
Check	02/15/2018	ACH	Verizon	INV 8238189...	25.14
Total Utilities and Telephone					462.96
Village Secretary					

6:41 PM

03/05/18

Accrual Basis

Village of Bailey's Prairie
Profit & Loss Detail
February 2018

Type	Date	Num	Name	Memo	Amount
Check	02/15/2018	1592	Donna Dues	February	200.00
Total Village Secretary					200.00
Total Expense					1,762.96
Net Income					<u>6,731.42</u>

Village of Bailey's Prairie
Profit & Loss
February 2018

	Feb 18
Income	
Franchise Fees	3,336.29
PROPERTY TAX	
Property Tax--Current	3,730.88
Property Tax--Penalty & Interest	26.32
Property tax--delinquent	5.92
Total PROPERTY TAX	3,763.12
Sales Tax	1,394.97
Total Income	8,494.38
Gross Profit	8,494.38
Expense	
Floodplain Admin--Code Officer	500.00
Legal and Professional Fees	
Accounting Fees	350.00
Legal and Professional Fees - Other	250.00
Total Legal and Professional Fees	600.00
Tax-Property- Collection Cost	
Brazoria County Tax Office	0.00
Total Tax-Property- Collection Cost	0.00
Utilities and Telephone	462.96
Village Secretary	200.00
Total Expense	1,762.96
Net Income	6,731.42

ORDINANCE NO. 2018-_____

AN ORDINANCE OF THE VILLAGE OF BAILEY'S PRAIRIE,
TEXAS, APPOINTING MICHELLE TOWNSEND, MUNICIPAL
JUDGE AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE VILLAGE OF BAILEY'S PRAIRIE, TEXAS:

SECTION 1. That Michelle Townsend is appointed Judge for the Village
of Bailey's Prairie, Texas.

SECTION 2. That his term shall begin on January 23, 2018, and shall be
for two (2) years, which is consistent with her term as the City of Angleton Judge.

SECTION 3. That this Ordinance shall be effective from and after its
passage and approval on this 15th day of February, 2018.

THE VILLAGE OF BAILEY'S PRAIRIE, TEXAS

BY: _____
JO MAPEL, MAYOR

ATTEST:

DONNA DUES, VILLAGE CLERK

PROCLAMATION

WHEREAS, the Department of Housing and Urban Development has initiated the sponsorship of activities during the month of April of each year designed to reinforce the Department's commitment to the concept of Fair Housing and Equal Opportunity; and

WHEREAS, Bailey's Prairie,. Texas affirmatively supports the efforts of the Federal Government and the State of Texas to assure equal access to all Americans to rental housing and homeownership opportunities; and

WHEREAS, Bailey's Prairie,. Texas welcomes this opportunity to reaffirm its commitment to provide equal access to housing to all of its residents without regard to race, color, religion, sex, disability, familial status, national origin or source of income; and

WHEREAS, Bailey's Prairie,. Texas affirmatively supports programs that will educate the public concerning their rights to equal housing opportunities and to participate in efforts with other organizations to assure every person their right to fair housing; and

WHEREAS, Bailey's Prairie,. Texas is honored to join the Federal Government, the State of Texas, and local jurisdictions across America in celebrating the rich diversity of our people and the right of all citizens to live where they choose without fear of discrimination.

NOW, THEREFORE, be it resolved, the Bailey's Prairie,. Texas, does hereby proclaim April as the month to celebrate and honor all efforts which guarantee the right to live free of discriminatory housing practices and proclaim this month as:

“FAIR HOUSING MONTH”

and urge all local officials and public and private organizations to join activities designed to further Fair Housing objectives.

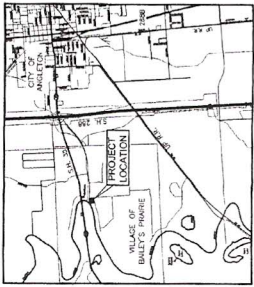
IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of
Bailey's Prairie,. Texas to be affixed this the _____ day of _____, 2018.

Mayor

C. SMITH SURVEY, A-129
BRAZORIA COUNTY, TEXAS

RUNYAN SUBDIVISION

VICINITY MAP



THE STATE OF TEXAS
COUNTY OF BRAZORIA
VILLAGE OF BAILEY'S PRAIRIE

I, DIANA RUNYAN, OWNER OF THE 5.34 ACRES TRACT DESCRIBED IN THE ABOVE AND FOREGOING PLAT OF
LAW, AND TO HEREIN MAKE AND ESTABLISH SAID SUBDIVISION OF SAID PROPERTY ACCORDING TO ALL
LINES, DISTANCES, RESTRICTIONS AND NOTATIONS ON SAID PLAT AND HEREBY REDECIATE TO THE USE OF
ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS AND PUBLIC PLACES SHOWN THEREON FOR THE
PURPOSES AND CONSIDERATIONS HEREIN EXPRESSED, AND DO HEREBY BIND MYSELF, MY HEIRS AND
WITNESSES MY HAND AND SEAL THIS 13th DAY OF March, 2018.

[Signature]
DIANA RUNYAN, OWNER

THE STATE OF TEXAS
COUNTY OF BRAZORIA

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED, DIANA RUNYAN,
KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND
THAT SHE SET OUT THE INSTRUMENT, AND THAT SHE SET OUT THE INSTRUMENT, AND THAT SHE SET OUT THE INSTRUMENT,
GIVEN UNDER MY HAND AND SEAL, THIS 13th DAY OF March, 2018.

[Signature]
NOTARY PUBLIC
ANGELA HAMMOND
NOTARY PUBLIC
STATE OF TEXAS
My Comm. Exp. 06/13/2027



FIELD NOTES DESCRIPTION:

BEING A 5.34 ACRE TRACT SITUATED IN THE C. SMITH SURVEY, A-129, BRAZORIA COUNTY, TEXAS, BEING THE
RIGHT OF WAY OF A 40 FOOT WIDE ROAD EASEMENT AS DESCRIBED AND RECORDED IN VOLUME 1399, PAGE 731,
RECORDS OF BRAZORIA COUNTY, TEXAS, SAID 5.34 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY
METERS AND BOUNDS AS FOLLOWS:

BEGINNING AT A CORNER FROM HERE FOUND AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF
BLACK OAK DRIVE TO THE LEFT IN THE SOUTH RIGHT-OF-WAY LINE OF SAID 5.34 ACRE TRACT AND THE HEREIN
DESCRIBED TRACT;

THENCE S 07° 01' 10" W ALONG THE CENTERLINE OF OYSTER CREEK DRIVE, A DISTANCE OF 177.06 FEET TO A
POINT ON THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S 07° 01' 10" W ALONG THE CENTERLINE OF OYSTER CREEK DRIVE, A DISTANCE OF 177.06 FEET TO A
POINT ON THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S 07° 01' 10" W ALONG THE CENTERLINE OF OYSTER CREEK DRIVE, A DISTANCE OF 177.06 FEET TO A
POINT ON THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S 07° 01' 10" W ALONG THE CENTERLINE OF OYSTER CREEK DRIVE, A DISTANCE OF 177.06 FEET TO A
POINT ON THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

SURVEYOR'S NOTES:

1. ALL BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM, SOUTH-CENTRAL ZONE, NAD 83, U.S. SURVEY FEET.
2. ALL DISTANCES ARE HORIZONTAL SURFACE LEVEL LENGTHS (SFL) OF 0.000000.
3. A PORTION OF THE PROPERTY SURVEYED LIES IN ZONE 16E WITH A BASE FLOOD ELEVATION (BFE) OF 25.5' ACCORDING TO THE FEMA FIRM MAP 480900404H, DATED JUNE 05, 1989.
4. THIS SURVEY DID NOT RELY UPON A CURRENT TITLE COMMITMENT. OTHER POSSIBLE ENCUMBRANCES MAY EXIST NOT SHOWN HEREON.

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND, THAT THIS PLAT
PROFESSIONAL SERVICE CONFORMS TO THE CURRENT TEXAS SOCIETY OF
PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS.



[Signature]
JOSHUA A. MCGINNIS
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6487

OWNER
DIANA RUNYAN
105 OYSTER CREEK
ANGLETON, TX 77515
979-235-5166

B
REGISTERED PROFESSIONAL LAND SURVEYOR
JOSHUA A. MCGINNIS
6487
105 OYSTER CREEK
ANGLETON, TX 77515
979-235-5166
TPLS NO. 10052500

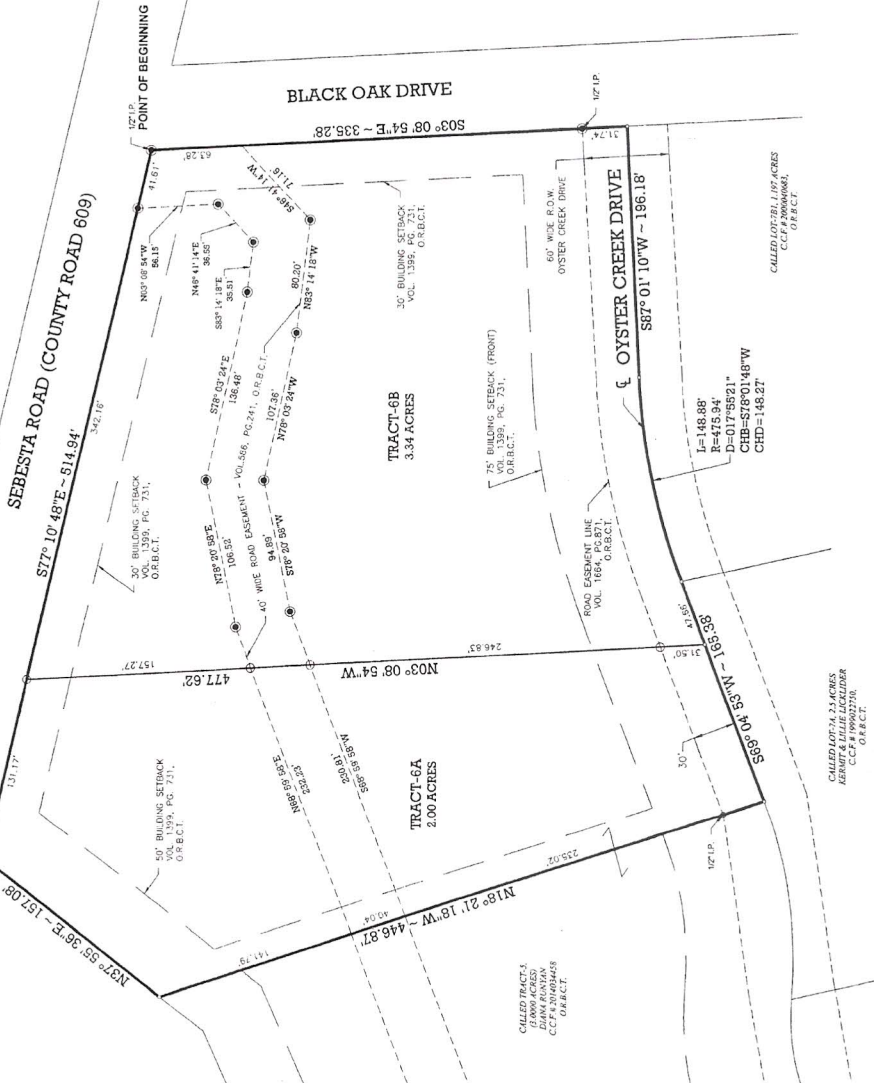
NAME	DATE	REVISION	BY

1 OF 1

RUNYAN SUBDIVISION

OF
A 5.34 ACRE, 2-LOT REPLAT OF
TRACT-6 OF OAKWOOD CREEK ESTATES, SECTION-2
AN UNRECORDED SUBDIVISION

SITUATED IN THE
C. SMITH SURVEY, ABSTRACT-129
BRAZORIA COUNTY, TEXAS
VILLAGE OF BAILEY'S PRAIRIE



LEGEND	NUMBER
FOUND 1/2" IRON UNLESS NOTED	
OTHERWISE	
SET 1/2" IRON ROD W/ CAP	
IP	
IRON PIPE	
OFFICIAL RECORDS OF	
COUNTY CLERK'S FILE	
C.C.F. #	

