

AGENDA

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
June 21, 2018
6:30 pm

Notice is hereby given that the Village of Bailey's Prairie Board of Aldermen will meet on Thursday, June 21, 2018, at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

At said meeting the Council will discuss, consider and / or take action on any and all of the following matters.

1. Call to order.

2. Public Comments

Citizens who desire to address the Board of Aldermen on any matter may register to do so prior to this meeting and speak during this item. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Board appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1)engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing the matter be placed on a future agenda.

3. Discussion and approval of Drainage Project

- a. Cheryl McBeth
- b. Paul Campbell
- c. Donald Gray
- d. Randy Stroud
- e. Ryan Cade

4. Village update – Tammy Mutina

5. Approval of the minutes of the regular meeting of May 17, 2018

6. Discussion and approval of Accounts Payable for June 2018.

7. Discussion and approval of Financial Reports ending May 31, 2018.

8. Discussion and approval of signers on Bank Signature Card

9. Discussion and approval of Air Condition/Heat Unit for Hall
10. Emergency Management update – Will Blackstock
11. Discussion and approval of Business Cards
12. Discussion and approval of BBQ for Jo Mapel
13. Discussion and approval of Budget Workshop date
14. Adjourn

The City Council for the Village of Bailey's Prairie reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney). 551.072 (Deliberations regarding Real Property). 551.073 (Deliberations regarding Gifts and Donations). 551.074 (Personal Matters). 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations).

I, DONNA DUES, Village Secretary of Bailey's Prairie, Texas, do certify that the above Notice of Meeting of the above named Board of Aldermen, is a true and correct copy of said notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Village Hall door of Bailey's Prairie, Texas, at a place readily accessible to the general public at all times on the ____ day of _____, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the ____ day of _____, 2018.

DONNA DUES, Secretary, Village of Bailey's Prairie, Texas.

By _____
DONNA DUES, Village Secretary

Minutes

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
June 21, 2018
6:30pm

The Village of Bailey's Prairie Board of Aldermen conducted its regular meeting on Thursday, June 21, 2018 at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

The following persons were in attendance:

Tammy Mutina, Mayor
Cheryl McBeth, Mayor Pro Tem
Oscar Greak, Aldermen
Michelle Powless, Aldermen
Rayland Wagner, Aldermen
Dorothy Wilbeck, Aldermen

A quorum was present and the meeting was called to order at 6:30pm by Mayor Mutina.

There were 6 citizens in attendance with no public comments or concerns presented to the board.

Discussion and approval of Drainage Project:

- a. Cheryl McBeth, Mayor Pro Tem –yield the floor to revise the order speakers.
- b. Paul Campbell expressed his concerns regarding drainage issues for the past 3 years on County Road 209 – on the south end in White Oaks. See map attachment.
- c. Donald Gray commented the location in question is not in a drainage district.
- d. Randy Stroud was not present to speak on the issue.
- e. Ryan Cade was not present to speak on the issue.

After much discussion and the need of more research, Oscar Greak, Aldermen recommended to work with Commissioner Linder to explore what needs to be done and to place it on the agenda for the July regular meeting.

Approval of minutes:

A motion to approve the minutes the regular meeting of May 17, 2018 was made by Dorothy Wilbeck, Aldermen, seconded by Rayland Wagner, Aldermen – all in favor motion passed.

Approval of account payable:

A motion to approve accounts payable for June 2018, was made by Dorothy Wilbeck, Aldermen, seconded by Oscar Greak, Aldermen – all in favor, motion passed.

Approval of financial report:

No motion was made to approve the financial report ending May 31, 2018

Village Update – Mayor Tammy Mutina:

See attachment – Mayor's update for June.

Approval of signers on Bank Signature Card:

A motion to accept Resolution No. 2 for new authorized signers on the village bank account was made by Dorothy Wilbeck, Aldermen, seconded by Oscar Greak, Aldermen – all in favor, motion passed.

Approval of new Air Condition/Heat unit for the Village Hall:

A motion to purchase a new similar air condition/heat unit for the village hall was made Oscar Greak, Aldermen, seconded by Michelle Powless, Aldermen– all in favor, motion passed.

Emergency Management update – Will Blackstock:

It is Hurricane Season. There is a big push from the state for all elected officials be required to take a 3 hours Hurricane Preparedness training. One Call is the automated emergency and routine text/call notification system for the village.

Approval of Business Cards:

A motion to provide business cards for all of The Village of Bailey's Prairie Board of Aldermen was made by Dorothy Wilbeck, Aldermen, seconded by Oscar Greak, Aldermen – all in favor, motion passed.

Approval of BBQ for Jo Mapel:

A motion was made by Cheryl McBeth, Mayor Pro Tem, seconded by Oscar Greak, Aldermen to have a BBQ that will met her schedule for the outgoing Mayor, Jo Mapel– all in favor, motion passed.

Approval of Budget Workshop date:

A motion to approve Wednesday, July 11, 2018 at 6:30 pm for the Budget Workshop was made by Cheryl McBeth, Mayor Pro Tem, seconded by Michelle Powless, Aldermen– all in favor, motion passed.

Adjourn:

7:47pm. Motioned by Oscar Greak, Aldermen, seconded by Michelle Powless, Aldermen– all in favor, motion passed.

Reports:

ANNOUNCEMENTS:

Hurricane Preparedness Event Angleton Fair Grounds – Saturday, June 23, 2018.

Tammy Mutina, Mayor

ATTEST:

Donna Dues, Village Secretary

**VILLAGE OF BAILEY'S PRAIRIE
ACCOUNTS PAYABLE-JUNE 2018**

Check #	Payable to	DESCRIPTION	Amount
	Randy Stroud	Retainer	\$ 500.00
	Donna Dues	Payroll	\$ 200.00
	George Prince	Lawn care	\$ 100.00
	Laurence Boyd	Retainer	\$ 250.00
	BCCA	Annual Membership Dues	\$ 50.00
	BCCA	Monthly meeting	\$ 120.00
	BayStar Printing	2018 Hurricane Guide	\$ 99.91
	Tammy Mutina	Expenses - TML Workshop	\$ 537.59
ACH	Direct Energy		\$ 417.10
ACH	Verizon		\$ 25.08
	TOTAL		\$ 2,299.68

ACCOUNTS INCOME-JUNE 2018

Item	From	DESCRIPTION	Amount
Check	Ro'vin Garrett	Tax Collection	\$ 44.88
Check	Cable One	Franchise Fee - Q1	\$ 650.82
Check	Southwestern Bell	Right-of-way	\$ 317.22
Check	Brazoria County Appraisal	Refund - 2017	\$ 5.71
ACH	Brazoria County Tax Office	Tax Collection	\$ 159.57
ACH	Texas Comptrollers	Sales Tax	\$ 1,484.06
ACH	Brazoria County Tax Office	Tax Collection	\$ 131.13
	TOTAL		\$ 2,793.39

VILLAGE OF BAILEY'S PRAIRIE

Fiscal Year 2017-2018

October 1, 2017 -September 30, 2018

INCOME				
	BUDGET	May	Y-T-D	% of Budget
Building Permits	\$ 2,350.00		\$ 898.81	38%
Franchise Fees / Tower Fees	\$ 19,000.00	\$ 968.04	\$ 16,993.41	89%
Property Tax--Current	\$ 33,660.00	\$ 335.58	\$ 31,604.83	94%
Property Tax--Penalty & Interest			\$ 157.43	
Property Tax--Delinquent			\$ 254.30	
Sales Tax	\$ 11,000.00	\$ 1,484.06	\$ 8,754.26	80%
Cash Reserve	14,372.00		\$ 36.25	0%
Misc Income (Refund from BCAD)		\$ 5.71	\$ 41.96	
TOTAL INCOME	\$ 80,382.00	\$ 2,793.39	\$58,741.25	73%
DISBURSEMENTS				
	BUDGET	May	Y-T-D	% of Budget
Audit	\$ 5,000.00		\$5,000.00	100%
Building Permits (payment to FP Administrator)	\$ 2,350.00	\$ 500.00	\$1,098.79	47%
Dues and Subscriptions	\$ 800.00	\$ 149.91	\$663.00	83%
Election Expense	\$ 1,500.00		\$500.00	33%
Emergency Services-EMS	\$ 10,000.00		\$10,000.00	100%
Emergency Services-Fire	\$ 10,000.00		\$10,000.00	100%
Disaster Response	\$ 1,000.00			0%
Floodplain Administrator/Code Officer	\$ 6,000.00		\$ 3,500.00	58%
Insurance	\$ 2,000.00		\$ 2,000.76	100%
Large Trash Pickup-Citywide				0%
Legal and Professional	\$ 8,000.00	\$ 1,450.00	\$ 3,554.60	44%
Maintenance				0%
Prairie Park	\$ 2,500.00	\$ 100.00	\$ 730.00	29%
Village Hall	\$ 500.00			0%
Road and outfall ditches	\$ 500.00			0%
Office and Operational Expenses	\$ 5,000.00	\$ 657.59	\$ 566.39	11%
Village Administrator	\$ 2,000.00			0%
Village Secretary	\$ 3,600.00	\$ 200.00	\$ 1,400.00	39%
Bookkeeping & Tax reports	\$ 660.00			0%
Emergency Manager				
Public Notices	\$ 700.00		\$ 91.20	13%
Tax-Payroll	\$ 1,600.00		\$ 214.76	13%
Tax-Property: Cost of Collection				
Brazoria County Appraisal District	\$ 400.00		\$ 226.00	57%
Brazoria County Tax Office	\$ 400.00		\$ 158.97	40%
Utilities and Telephone	\$ 6,000.00	\$ 442.18	\$ 3,470.34	58%
Tower lease overpayment refund				
Sub-Total Disbursements	\$ 70,510.00	\$ 3,499.68	\$43,174.81	61%
Debt Service				
Brazoria County	\$ 9,872.00		\$ 9,871.31	100%
TOTAL EXPENDITURES	\$ 80,382.00	\$ 3,499.68	\$53,046.12	66%

Beginning Bank Balance April 1, 2018	\$ 21,246.63
Ending Bank Balance April 30, 2018	\$ 23,474.24

Mayor's update for June:

	Date	Issue	Action
1	May 15, 2018	Met with Donald Gray at the Ag. Ext. regarding the drainage issue in old town	Information only
2	May 20, 2018	Matt McClure – Neighbors vacant house and not being maintained (grass/pool)	Advised him there was no nuisance ordinance. Talked to TCEQ – it was up to the village to handle this request. Called Larry Boyd for advice – no return phone call.
3	May 21, 2018	Diana Runion – heavy trash was not picked up as scheduled.	Called WM and requested a pick up. Trash was collected same day.
4	May 21, 2018	Sherman Hall – an article was ran in the paper about an org. helping flood victims with repairs/raising house levels.	Nothing was found about the article. No action taken
5	May 24, 2018	Drove through old town to check on drainage from previous day rain.	Water standing in all newly cleaned out ditches.
6	June 1, 2018	Steve Crenshaw called about dirt work next to him (521/35)	Went to confront property owner, took picture. Owner is leveling property. Followed up with a call to Randy Stroud.
7	June 4, 2018	Met Bill Schaat – water well testing	Followed up with a few calls and emails regarding home addresses.
8	June 7, 2018	TML workshop – Beaumont	
9	June 7, 2018	Sherman Hall – Called again about house repairs	Requested him to provide me with the article from newspaper.
10	June 8, 2018	TML workshop – Beaumont	
11	June 8, 2018	Amanda Thompson inquired about ownership of the store at 521/35	Advised her to check with the neighboring property owners
12	June 14, 2018	Steve Crenshaw – reported trash being dumped outside the Sally Lake entrance.	I made contact with Mr. and Mrs. Medina and the contractor that did the dumping – they will get it picked up. As of June 19, 2018 trash was still not picked up – will follow up with another visit to the Medina's.

REQUEST FOR REIMBURSEMENT

6/21/2018

To: Village of Bailey's Prairie
PO Box 71 Angleton, TX 77515

From: Tammy Mutina
221 Westwood, Angleton, TX 77515

Request for reimbursement for the following expenses:

Discription	Amount
TML Training Course (Elected Officials 101)	\$ 115.00
TML Training Course (Budget & Tax Rate)	\$ 85.00
Mileage (126 mi x.56)	\$ 70.56
Hotel (June 6-7, 2018)	\$ 267.03
Total	\$ 537.59