

AGENDA

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
October 18, 2018
6:30 pm

Notice is hereby given that the Village of Bailey's Prairie Board of Aldermen will meet on Thursday, September 20, 2018, at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

At said meeting the Council will discuss, consider and / or take action on any and all of the following matters.

1. Call to order.
2. Public Comments

Citizens who desire to address the Board of Aldermen on any matter may register to do so prior to this meeting and speak during this item. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Board appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1)engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing the matter be placed on a future agenda.

3. Village update – Tammy Mutina
4. Discussion and approval of new TNMP Electric Franchise Ordinance
5. Approval of the minutes of the regular meeting of September 20, 2018
6. Discussion and approval of Accounts Payable for September 2018
7. Discussion and approval of Accounts Payable for October 2018
8. Discussion and approval of Financial Statement closing year end 2017-18
9. Discussion and approval of Financial Statement new year open 2018-19
10. Discussion and approval for action to be taken about garbage pickup
11. Website Officer update – Michelle Powless
12. Update on BBQ for Jo Maple – Cheryl
13. Update on the walkway rail repairs (Oscar/Ray)
14. Adjourn
15. Clean House!

The City Council for the Village of Bailey's Prairie reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney). 551.072 (Deliberations regarding Real Property). 551.073 (Deliberations regarding Gifts and Donations). 551.074 (Personal Matters). 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations).

I, DONNA DUES, Village Secretary of Bailey's Prairie, Texas, do certify that the above Notice of Meeting of the above named Board of Aldermen, is a true and correct copy of said notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Village Hall door of Bailey's Prairie, Texas, at a place readily accessible to the general public at all times on the ____ day of _____, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the ____ day of _____, 2018

DONNA DUES, Secretary, Village of Bailey's Prairie, Texas

By _____
DONNA DUES, Village Secretary

Minutes

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
October 18, 2018
6:30 pm

The Village of Bailey's Prairie Board of Aldermen conducted its regular meeting on Thursday, October 18, 2018, at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

The following person(s) were in attendance:

Tammy Mutina, Mayor
Cheryl McBeth, Mayor Pro Tem
Oscar Greak, Alderman
Michelle Powless, Alderman
Dorothy Wilbeck, Alderman
Rayland Wagner, Alderman

A quorum was present and the meeting was called to order at 6:30 pm by Mayor Mutina.

Public Comments:

None

Village Update:

See attachment

Discussion and approval on new TNMP Electric Franchise Ordinance:

A motion was made to table the approval of the TNMP Electric Franchise Ordinance by Michelle Powless, Alderman, seconded by Dorothy Wilbeck, Alderman - all in favor, motion passed.

Approval of the minutes of the regular meeting of September 20, 2018:

A motion was made to table the approval of the minutes of the regular of September 20, 2018 by Dorothy Wilbeck, Alderman, seconded by Oscar Greak, Alderman - all in favor, motion passed.

Discussion and approval of Accounts Payable for September 2018:

A motion was made to approve the accounts payable for September 2018 by Oscar Greak, Alderman, seconded by Michelle Powless, Alderman – all in favor, motion passed.

Discussion and approval of Accounts Payable for October 2018:

A motion was made to approve the accounts payable for October 2018 by Dorothy Wilbeck, Alderman, seconded by Michelle Powless, Alderman – all in favor, motion passed.

Discussion and approval of Financial Statement closing year end 2017-18:

A motion was made to approve the Financial Statement closing year end 2017-18 by Dorothy Wilbeck, Alderman, seconded by Michelle Powless, Alderman – all in favor, motion passed.

Discussion and approval of Financial Statement open year end 2018-19:

A motion was made to table the approval of the Financial Statement closing year end 2018-19 by Oscar Greak, Alderman, seconded by Michelle Powless, Alderman – all in favor, motion passed.

Discussion and approval for action to be taken about garbage pickup:

A motion was made to approve to take action, that action to send out letters to all in Bailey's Prairie addressing garbage pickup and to include illegal dumping by Cheryl McBeth, Mayor Pro Tem, seconded by Michelle Powless, Alderman – all in favor, motion passed.

Website Officer update – Michelle Powless:

Website will be update by Sunday, October 21, 2018

Update on BBQ for Jo Maple – Cheryl:

RSVP: 39 **Caterer:** Wild Wild West – Dorothy Wilbeck -to include ribs, sausage, chicken, pinto beans, potato salad bread, pickles, onions, sauce **Tea/Cups/NameTags:** Donna Dues – 10 gallons of tea **Venue/Decorations/Entertainment/Ice/MC:** Oscar Greak **Plaque:** Park Place- Michelle Powless **Home Made Desserts:** RSVP guest **Setup:** All at 5:30pm

Update on the walkway rail repairs (Oscar/Ray):

Need 2 bids

Adjournment 6:57pm: Motioned by Oscar Greak, Alderman, seconded by Cheryl McBeth, Mayor Pro Tem

Village of Bailey's Prairie, Texas

By: _____
Tammy Mutina, Mayor

ATTEST:

Donna Dues, Secretary

VILLAGE OF BAILEY'S PRAIRIE
ACCOUNTS PAYABLE- September 2018

Check #	Payable to	DESCRIPTION	Amount
	Randy Stroud	Retainer	\$ 500.00
	Donna Dues	Payroll	\$ 200.00
	City of Freeport	BCCA Dinner	\$ 120.00
	Laurence Boyd	Attorney Fees	\$ 400.00
	The Facts	Budget Hearing	\$ 302.40
1647	George Prince, Jr.	Lawn Care	\$ 200.00
ACH	Direct Energy		\$ 461.08
	TOTAL		\$ 2,183.48

ACCOUNTS INCOME

Item	From	DESCRIPTION	Amount
Check	Ro'vin Garrett	Tax Collection	\$ 11.88
ACH	Texas Comptrollers	Sales Tax	\$ 826.94
	TOTAL		\$ 838.82

VILLAGE OF BAILEY'S PRAIRIE
ACCOUNTS PAYABLE- October 2018

Check #	Payable to	DESCRIPTION	Amount
	TML	Insurance	\$ 1,775.76
ACH	Verizon	Phone	\$ 25.01
	TOTAL		\$ 1,800.77

ACCOUNTS INCOME

Item	From	DESCRIPTION	Amount
Check	CC PM PA	Franchise/Tower fees	\$ 375.00
Check	Gerald Franklin-Mazeray corp.	Franchise/Tower fees	\$ 937.50
	TOTAL		\$ 1,312.50

VILLAGE OF BAILEY'S PRAIRIE

Fiscal Year 2017-2018

October 1, 2017 -September 30, 2018

INCOME				
	BUDGET	September	Y-T-D	% of Budget
Building Permits	\$ 2,350.00		\$ 1,284.81	55%
Franchise Fees / Tower Fees	\$ 19,000.00		\$ 21,643.38	114%
Property Tax--Current	\$ 33,660.00	\$ 11.88	\$ 33,253.05	99%
Property Tax--Penalty & Interest			\$ 157.43	
Property Tax--Delinquent			\$ 254.30	
Sales Tax	\$ 11,000.00	\$ 826.94	\$ 12,121.82	110%
Cash Reserve	14,372.00		\$ 36.25	0%
Misc Income (Refund from BCAD)			\$ 41.96	
TOTAL INCOME	\$ 80,382.00	\$ 838.82	\$68,793.00	86%
DISBURSEMENTS				
	BUDGET	September	Y-T-D	% of Budget
Audit	\$ 5,000.00		\$5,000.00	100%
Building Permits (payment to FP Administrator)	\$ 2,350.00		\$1,484.79	63%
Dues and Subscriptions	\$ 800.00		\$812.91	102%
Election Expense	\$ 1,500.00		\$1,391.22	93%
Emergency Services-EMS	\$ 10,000.00		\$10,000.00	100%
Emergency Services-Fire	\$ 10,000.00		\$10,000.00	100%
Disaster Response	\$ 1,000.00			0%
Floodplain Administrator/Code Officer	\$ 6,000.00	\$ 500.00	\$ 6,000.00	100%
Insurance	\$ 2,000.00		\$ 2,000.76	100%
Large Trash Pickup-Citywide				0%
Legal and Professional	\$ 7,000.00	\$ 400.00	\$ 6,654.60	95%
Maintenance				0%
Prairie Park	\$ 2,500.00	\$ 200.00	\$ 1,550.00	62%
Village Hall	\$ 1,500.00		\$ 823.59	55%
Road and outfall ditches	\$ 500.00			0%
Office and Operational Expenses	\$ 5,000.00	\$ 120.00	\$ 1,566.19	31%
Village Administrator	\$ 2,000.00			0%
Village Secretary	\$ 3,600.00	\$ 200.00	\$ 2,400.00	67%
Bookkeeping & Tax reports	\$ 660.00			0%
Emergency Manager				
Public Notices	\$ 700.00	\$ 302.40	\$ 393.60	56%
Tax-Payroll	\$ 1,600.00		\$ 305.57	19%
Tax-Property: Cost of Collection				
Brazoria County Appraisal District	\$ 400.00		\$ 226.00	57%
Brazoria County Tax Office	\$ 400.00		\$ 158.97	40%
Utilities and Telephone	\$ 6,000.00	\$ 461.08	\$ 5,428.81	90%
Tower lease overpayment refund				
Sub-Total Disbursements	\$ 70,510.00		\$56,197.01	80%
Debt Service				
Brazoria County	\$ 9,872.00		\$ 9,871.31	100%
TOTAL EXPENDITURES	\$ 80,382.00	\$ 2,183.48	\$66,068.32	82%

Beginning Bank Balance September 1, 2018	\$ 23,797.47
Ending Bank Balance September 30, 2018	\$ 18,354.63

VILLAGE OF BAILEY'S PRAIRIE

Fiscal Year 2018-2019

October 1, 2018 -September 30, 2019

INCOME				
	BUDGET	October	Y-T-D	% of Budget
Building Permits	\$ 2,300.00			0%
Franchise Fees / Tower Fees	\$ 19,000.00	\$ 1,312.50	\$ 1,312.50	7%
Property Tax--Current	\$ 32,386.00			0%
Property Tax--Penalty & Interest				
Property Tax--Delinquent				
Sales Tax	\$ 11,000.00			0%
Cash Reserve	\$ 8,500.00			0%
Misc Income (Refund from BCAD)				
TOTAL INCOME	\$ 73,186.00	\$ 1,312.50	\$1,312.50	
DISBURSEMENTS				
	BUDGET	October	Y-T-D	% of Budget
Audit	\$ 5,000.00			0%
Building Permits (payment to FP Administrator)	\$ 2,300.00			0%
Dues and Subscriptions	\$ 800.00			0%
Election Expense	\$ 1,500.00			0%
Emergency Services-EMS	\$ 10,000.00			0%
Emergency Services-Fire	\$ 10,000.00			0%
Disaster Response	\$ 1,000.00			0%
Public Relations	\$ 2,000.00			0%
Floodplain Administrator/Code Officer	\$ 6,000.00			0%
Insurance	\$ 2,000.00	\$ 1,775.76	\$ 1,775.76	89%
Training/Conferences	\$ 8,286.00			0%
Legal and Professional	\$ 5,000.00			0%
Maintenance				0%
Prairie Park	\$ 3,000.00			0%
Village Hall	\$ 2,000.00			0%
Road and outfall ditches	\$ 500.00			0%
Office and Operational Expenses	\$ 3,000.00			0%
Village Secretary	\$ 2,400.00			0%
Tax-Payroll	\$ 1,600.00			0%
Brazoria County Appraisal District	\$ 400.00			0%
Brazoria County Tax Office	\$ 400.00			0%
Street lights, Utilities and Telephone	\$ 6,000.00	\$ 25.01	\$ 25.01	1%
TOTAL EXPENDITURES	\$ 73,186.00	\$ 1,800.77	\$1,800.77	

Beginning Bank Balance September 1, 2018	\$ 23,797.47
Ending Bank Balance September 30, 2018	\$ 18,354.63

Mayor's update for October:

	Date	Issue	Action
1.	10-02-18	Toured the new fab shop at 521/35 and met Sam Morse	
2.	10-09-18	Call from County about dumping outside of Sally Lake	Get Larry to send out a letter to residents
3.	10-16-18	Emergency Response meeting - watching flooding in central TX	N/A
4.	10-16-18	TML Risk Pool did an evaluation and will send us a check for \$3,000+ for damage repairs	We will do our own repairs
5.	10-17-18	BCCA	United Way and long term action relief for Hurricane Harvey
6.	10-17-18	Conference call with National Weather Service regarding potential flood waters. Brazos = holding flood waters at Lake Whitney, river should crest at Rosharon below minor levels on the 21 st -22 nd . Colorado = holding at Lake Travis in Austin. Trinity = holding at Lake Livingston, but will do releases over the next month when levels go down.	
7.	10-18-18	Larry Boyd's office to discuss the TNMP ordinance	He will contact them regarding potential changes
8.	10-18-18	Tammy out of town October 26-30	
9.			
10.			

Check Register - October 2018

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	9/30/18	Ending Balance			\$18,354.63	\$18,354.63
ACH	10/10/18	Verizon - Phone	C	\$25.01		\$18,329.62
ACH	10/12/18	Texas Comptroller	C		\$842.20	\$19,171.82
	10/15/18	CC TM PA - Franchise/Tower	C		\$375.00	\$19,546.82
	10/15/18	Gerald Franklin - Mazeray Corp. Franchise	C		\$937.50	\$20,484.32
	10/15/18	Rovin Garrett	C		\$11.88	\$20,496.20
	10/18/18	TML - Insurance	C	\$1,775.76		\$18,720.44
	10/18/18	Randy Stroud	C	\$500.00		\$18,220.44
	10/18/18	Donna Dues	C	\$200.00		\$18,020.44
	10/18/18	City of Freeport		\$120.00		\$17,900.44
	10/18/18	Laurence Boyd	C	\$400.00		\$17,500.44
	10/18/18	The Facts - Public Hearing	C	\$302.40		\$17,198.04
1644	10/12/18	City of Danbury	C	\$100.00		\$17,098.04
ACH	10/26/18	TX Workforce	C	\$92.10		\$17,005.94
ACH	10/16/18	Direct Energy	C	\$462.50		\$16,543.44
1654	10/18/19	George Prince	C	\$250.00		\$16,293.44

VILLAGE OF BAILEY'S PRAIRIE

Fiscal Year 2017-2018

October 1, 2017 -September 30, 2018

INCOME				Year end
	BUDGET	Y-T-D	% of Budget	Difference
Building Permits	\$ 2,350.00	\$ 1,284.81	55%	\$ 1,065.19
Franchise Fees / Tower Fees	\$ 19,000.00	\$ 21,643.38	114%	\$ (2,643.38)
Property Tax--Current	\$ 33,660.00	\$ 33,253.05	99%	\$ 406.95
Property Tax--Penalty & Interest		\$ 157.43		\$ (157.43)
Property Tax--Delinquent		\$ 254.30		\$ (254.30)
Sales Tax	\$ 11,000.00	\$ 12,121.82	110%	\$ (1,121.82)
Cash Reserve	14,372.00	\$ 18,354.63	128%	\$ (3,982.63)
Misc Income (Refund from BCAD)		\$ 41.96		\$ (41.96)
TOTAL INCOME	\$ 80,382.00	\$87,111.38	108%	\$ (6,729.38)
DISBURSEMENTS				
	BUDGET	Y-T-D	% of Budget	
Audit	\$ 5,000.00	\$5,000.00	100%	\$ -
Building Permits (payment to FP Administrator)	\$ 2,350.00	\$1,484.79	63%	\$ 865.21
Dues and Subscriptions	\$ 800.00	\$812.91	102%	\$ (12.91)
Election Expense	\$ 1,500.00	\$1,391.22	93%	\$ 108.78
Emergency Services-EMS	\$ 10,000.00	\$10,000.00	100%	\$ -
Emergency Services-Fire	\$ 10,000.00	\$10,000.00	100%	\$ -
Disaster Response	\$ 1,000.00		0%	\$ 1,000.00
Floodplain Administrator/Code Officer	\$ 6,000.00	\$ 6,000.00	100%	\$ -
Insurance	\$ 2,000.00	\$ 2,000.76	100%	\$ (0.76)
Large Trash Pickup-Citywide			0%	
Legal and Professional	\$ 7,000.00	\$ 6,654.60	95%	\$ 345.40
Maintenance			0%	\$ -
Prairie Park	\$ 2,500.00	\$ 1,550.00	62%	\$ 950.00
Village Hall	\$ 1,500.00	\$ 823.59	55%	\$ 676.41
Road and outfall ditches	\$ 500.00		0%	\$ 500.00
Office and Operational Expenses	\$ 5,000.00	\$ 1,566.19	31%	\$ 3,433.81
Village Administrator	\$ 2,000.00		0%	\$ 2,000.00
Village Secretary	\$ 3,600.00	\$ 2,400.00	67%	\$ 1,200.00
Bookkeeping & Tax reports	\$ 660.00		0%	\$ 660.00
Emergency Manager				
Public Notices	\$ 700.00	\$ 393.60	56%	\$ 306.40
Tax-Payroll	\$ 1,600.00	\$ 305.57	19%	\$ 1,294.43
Tax-Property: Cost of Collection				
Brazoria County Appraisal District	\$ 400.00	\$ 226.00	57%	\$ 174.00
Brazoria County Tax Office	\$ 400.00	\$ 158.97	40%	\$ 241.03
Utilities and Telephone	\$ 6,000.00	\$ 5,428.81	90%	\$ 571.19
Tower lease overpayment refund				
Sub-Total Disbursements	\$ 70,510.00	\$56,197.01	80%	\$ 14,312.99
Debt Service				
Brazoria County	\$ 9,872.00	\$ 9,871.31	100%	
TOTAL EXPENDITURES	\$ 80,382.00	\$66,068.32	82%	

Beginning Bank Balance September 1, 2018	\$ 23,797.47
Ending Bank Balance September 30, 2018	\$ 18,354.63