

AGENDA

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
December 20, 2018
6:30 pm

Notice is hereby given that the Village of Bailey's Prairie Board of Aldermen will meet on Thursday, December 20, 2018, at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

At said meeting the Council will discuss, consider and / or take action on any and all of the following matters.

1. Call to order.
2. Public Comments

Citizens who desire to address the Board of Aldermen on any matter may register to do so prior to this meeting and speak during this item. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Board appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1)engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing the matter be placed on a future agenda.

3. Village update – Tammy Mutina
4. Approval of the minutes of the regular meeting of November 15, 2018
5. Discussion and approval of Financial Statement for December, 2018
6. EM update – Will Blackstock
7. Website Officer update – Michelle Powless
8. Discussion and approval for handrail repairs – Ray Wagner
9. Adjourn

The City Council for the Village of Bailey's Prairie reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney). 551.072 (Deliberations regarding Real Property). 551.073 (Deliberations regarding Gifts and Donations). 551.074 (Personal Matters). 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations).

I, DONNA DUES, Village Secretary of Bailey's Prairie, Texas, do certify that the above Notice of Meeting of the above named Board of Aldermen, is a true and correct copy of said notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Village Hall door of Bailey's Prairie, Texas, at a place readily accessible to the general public at all times on the ____ day of _____, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the ____ day of _____, 2018

DONNA DUES, Secretary, Village of Bailey's Prairie, Texas

By _____
DONNA DUES, Village Secretary

Minutes

Village of Bailey's Prairie
Regular Meeting of the Board of Aldermen
December 20, 2018
6:30 pm

The Village of Bailey's Prairie Board of Aldermen conducted its regular board meeting Thursday, December 20, 2018, at 6:30 pm, at Village Hall, 1680 Jimmy Phillips Blvd., Angleton, Texas, within the limits of the Village of Bailey's Prairie.

The following person(s) were in attendance:

Tammy Mutina, Mayor
Cheryl McBeth, Mayor Pro Tem
Oscar Greak, Alderman
Michelle Powless, Alderman
Dorothy Wilbeck, Alderman
Rayland Wagner, Alderman
Will Blackstock, Emergency Manager

A quorum was present and the meeting was called to order by Mayor Mutina at 6:33pm

Public Comments: none

Village update: see attachment

Approval of the minutes:

Dorothy Wilbeck, Alderman made a motion to approve the minutes for the regular meeting of November 15, 2018. Seconded by Michelle Powless, Alderman – all in favor, motion passed.

Discussion and approval of Financial Statement for December, 2018:

Michelle Powless, Alderman made a motion, seconded by Oscar Greak, Alderman to approve the financial statement for December 2018 – all in favor, motion passed.

EM update-Will Blackstock:

Monitoring river levels. Fire stands are open.

Website Officer update – Michelle Powless:

Website is not live. Would like to post past ordinance. Will use Go Daddy format.

Discussion and approval for handrail repairs – Ray Wagner:

Bid process made it good for this project. Handrails repairs were completed in 2 ½ days. Long term- handrails will need to be stained.

Adjourn:

Motion to adjourn by Oscar Greak, Alderman, seconded by Dorothy Wilbeck. 7:04pm

Reports:

Announcements:

Tammy Munita, Mayor

ATTEST:

Donna Dues, Village Secretary

VILLAGE OF BAILEY'S PRAIRIE

Fiscal Year 2018-2019

October 1, 2018 -September 30, 2019

INCOME				
	BUDGET	December	Y-T-D	% of Budget
Building Permits	\$ 2,300.00			0%
Franchise Fees / Tower Fees	\$ 19,000.00	\$ 274.36	\$ 6,560.26	35%
Property Tax--Current	\$ 32,386.00	\$ 4,226.66	\$ 4,884.40	15%
Property Tax--Penalty & Interest				
Property Tax--Delinquent				
Sales Tax	\$ 11,000.00		\$ 1,334.46	12%
Cash Reserve	\$ 8,500.00			0%
Misc Income (Rail repair- TML Ins. & refund)		\$ 14.70	\$ 3,336.99	100%
TOTAL INCOME	\$ 73,186.00	\$ 4,515.72	\$16,116.11	
DISBURSEMENTS				
	BUDGET	December	Y-T-D	% of Budget
Audit	\$ 5,000.00			0%
Building Permits (payment to FP Administrator)	\$ 2,300.00	\$ 500.00	\$500.00	22%
Dues and Subscriptions	\$ 800.00			0%
Election Expense	\$ 1,500.00			0%
Emergency Services-EMS	\$ 10,000.00			0%
Emergency Services-Fire	\$ 10,000.00			0%
Disaster Response	\$ 1,000.00			0%
Public Relations	\$ 2,000.00		\$100.00	5%
Floodplain Administrator/Code Officer	\$ 6,000.00			0%
Insurance	\$ 2,000.00		\$ 1,775.76	89%
Training/Conferences	\$ 8,286.00			63%
Legal and Professional	\$ 5,000.00	\$ 315.00	\$ 840.00	17%
Maintenance				0%
Prairie Park	\$ 3,000.00		\$ 250.00	8%
Village Hall	\$ 2,000.00			0%
Road and outfall ditches	\$ 500.00			0%
Office and Operational Expenses	\$ 3,000.00		\$ 60.00	2%
Village Secretary	\$ 2,400.00	\$ 200.00	\$ 200.00	8%
Tax-Payroll	\$ 1,600.00	\$ 93.14	\$ 185.24	12%
Brazoria County Appraisal District	\$ 400.00			0%
Brazoria County Tax Office	\$ 400.00			0%
Street lights, Utilities and Telephone	\$ 6,000.00	\$ 531.51	\$ 1,044.16	17%
TML - Insurance Rail Repair	\$ 3,336.99	\$ 2,100.00	\$ 2,100.00	63%
TOTAL EXPENDITURES	\$ 76,522.99	\$ 3,739.65	\$7,055.16	

Beginning Bank Balance November 1, 2018	\$ 16,413.44
Ending Bank Balance November 30, 2018	\$ 27,240.71

Mayor's update for November:

	Date	Issue	Action
1.	12/7/18	A meeting was held at the Bennett Property (301 Country Rd) with Comm. David Linder, County DA, County Engineer, Randy Stroud, Ray Wagner and Property Owners to discuss blocked drainage issues.	Agreement was signed by DA and property owners to shoot grade levels toward the back of the property to open up drainage.
2.	2/11/18	Announcement: you can now text 911 in an emergency.	Information only
3.	12/17/18	Comm. Cade and Linder hosted a county wide meeting to open dialogue on "no-mans" drainage issues and to propose the forming of a drainage district.	A small group of 8 volunteers will help lead the efforts to move forward with the process of forming a drainage district.
4.	2/17/18	US Census for 2020 has kicked off.	Now – May 31, 2019 verifying boundaries for all communities
5.	2/18/19	EMC meeting – training classes are lining up for January. Preparing Texas web site has more detail on upcoming classes and registration	
6.	2/18/18	Dave Bleakney called about signing an acknowledgment to release a non-development ETJ within Bailey's Prairie.	I will follow up with Randy Stroud and Larry Boyd before signing.
7.	02/18/19	Met Dow pipeline field representative to update contact information and pipe product contents.	Information book will be held at the Hall.
8.	2/19/18	\$210,679.00 in HUD funds is available from Hurricane Harvey. These funds can help with the drainage issues within Old Town. December 31, 2018 is the deadline to apply for these funds.	Follow up with Donna on the application process.
9.			
10.			

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
Deposit	11/5/18	TM L - Insurance	c		\$3,322.29	\$19,615.73
Deposit	11/5/18	TNMP	c		\$4,348.14	\$23,963.87
Deposit	11/7/18	Rovin Garrett			\$76.37	\$24,040.24
ACH	11/2/18	Rovin Garrett	c		\$151.06	\$24,191.30
Deposit	11/8/18	Cable One			\$625.26	\$24,816.56
ACH	11/8/18	Rovin Garrett	c		\$430.31	\$25,246.87
ACH	11/9/18	Texas Comptroller	c		\$1,334.46	\$26,581.33
1655	11/15/18	Randy Stroud	c	\$500.00		\$26,081.33
1656	11/15/18	Donna Dues	c	\$200.00		\$25,881.33
1657	11/15/18	Town of Holiday Lakes - BCCA	c	\$100.00		\$25,781.33
1658	11/15/18	Laurence Boyd	c	\$525.00		\$25,256.33
1659	11/15/18	Angleton Post Office	c	\$60.00		\$25,196.33
ACH	10/15/18	Verizon - Phone	c	\$25.14		\$25,171.19
ACH	11/20/18	Direct Energy	c	\$506.37		\$24,664.82
ACH	11/13/18	Brazoria County Tax Office	c		\$1,088.79	\$25,753.61
Deposit	11/5/18	TM L - Insurance	c		\$79.51	\$25,833.12
Deposit	11/5/18	TNMP	c		-\$46.86	\$25,786.26
Deposit	11/7/18	Rovin Garrett			-\$173.22	\$25,613.04
ACH	11/2/18	Rovin Garrett	c		-\$299.58	\$25,313.47
Deposit	11/8/18	Cable One			-\$425.94	\$24,887.53
Deposit	11/5/18	TM L - Insurance	c		-\$552.30	\$24,335.23
Deposit	11/5/18	TNMP	c		-\$678.66	\$23,656.58
Deposit	11/7/18	Rovin Garrett			-\$805.02	\$22,851.56
ACH	11/2/18	Rovin Garrett	c		-\$931.38	\$21,920.18
ACH	12/10/18	Verizon - Phone		\$25.14		\$21,895.04
1660	12/20/18	Straight Fence - Rail Repair		\$2,100.00		\$19,795.04
1661	12/20/18	Randy Stroud		\$500.00		\$19,295.04
1662	12/20/18	Donna Dues		\$200.00		\$19,095.04
1663	12/20/18	Laurence Boyd		\$315.00		\$18,780.04
ACH	12/20/18	Payroll Tax		\$93.14		\$18,686.90