**Kitchen Assistant**   
  
LGBTQ+ Friendly Kitchen Assistant / Line Cook needed to provide assistance to the Cook in preparing and cooking food for housing clients. Participates in assembly meal tray production and maintains clean and sanitary work areas.

**Job Responsibilities**

* Assists with preparation, cooking, cooling, storing and packing of all food items
* Helps demonstrate to others the proper procedures pertaining to all kitchen projects including, but not limited to, pack-outs and vegetable prep
* Cleans, cuts and grinds meats, poultry and seafood; washes, peels, cuts and seeds vegetables and fruit; weighs and measures designated ingredients with strict adherence to established agency and NYS/NYC Department of Health (DOH) food safety standards.
* Assists others in maintaining cleanliness and working order of Kitchen utensils, machinery and other Kitchen equipment.
* Assists with inventory and replenishment duties. Reports on equipment in need of service.
* Assists with food storage, stock rotation and refrigerator walk-in boxes with maintaining strict adherence to agency and DOH standards and food safety protocols including, but not limited to, time and temperature logging.
* Monitors and assures accuracy of Meal Program food labeling system in accordance with agency guidelines.

**Qualifications:**

* Employees must have a Food Protection Certificate
* One year of experience in commercial cooking
* High School Diploma.