

Honest Advice

Straightforward information to help you prepare for a funeral

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YOU CHOOSE THE SERVICES YOU WANT US TO PROVIDE

Once the person who has died is in our care, we can discuss the arrangements either by phone, email, video call, in our premises, or the comfort of your own home (providing you are not self-isolating, or presenting COVID-19 symptoms); on a day and at a time that works for you. We don't want you to feel pressured, or rushed. We certainly don't believe that you should be given an appointment that suits just our diary.

We spend time discussing what your exact requirements for the funeral are. This would typically take an hour, however, there are no time limits, you have us for as long as you need us. We will firstly clarify with you if the person who has died left any specific instruction, or if you need our complete guidance to provide and make you aware of the many different options which are available.

Because we know how important it is for you to feel comfortable with your final decisions, we provide all our prices in writing and cover any questions you may have. We will never pressure you into making a decision there and then, it is purely your choice how you would like to proceed, and at what pace.

We will ensure that all fees are explained clearly to you, so you know exactly what you are paying for before entering into any financial commitment.

We will also, if you want us to, use our local knowledge and contacts to see if we can source budget-friendly alternatives to services.

It doesn't matter if you would like us to provide a full traditional funeral, a modern twist, or absolutely no service whatsoever, you will receive the same level of care, advice and quality of service.

If the decision to use a funeral director is out of your hands, for example: a prior funeral plan is in place, or if you would like to do everything yourself, we are also willing to continue to provide you with our full, no obligation support and consultation.

If you have any questions at all, it doesn't matter if you have forgotten something we have already answered, we are here to support you, whenever you need us, even if it is in the middle of the night.



TRANSPARENT PRICING

Our Core Packages

DIRECT CREMATION FUNERAL DIRECTOR ATTENDANCE ONLY

£1,295.00

simple cremation £2,595.00

SIMPLE BURIAL

*EXCLUDING THE PURCHASE OF THE EXCLUSIVE RIGHTS TO A GRAVE

£2,695.00*

INCLUDES:

Professional Services
A Simple Oak Veneered Coffin
Payment of Necessary Cremation Fees

INCLUDES:

Professional Services
A Simple Oak Veneered Coffin
A Motor Hearse
An Officiant to lead the Service
Payment of Necessary Cremation Fees

INCLUDES:

Professional Services
A Simple Oak Veneered Coffin
A Motor Hearse
An Officiant to lead the Service
Payment of Necessary Cemetery Fees*

COMPLIMENTARY SERVICES

- No-Obligation Quotation
- Consultation Service for anyone wanting to arrange a funeral without employing a Funeral Director

(we only invoice for chargeable services provided)

• Memorial Masonry Consultation

FULL PRICELISTS

Can Be Found on pages 7 - 12

WHAT TO DO WHEN SOMEONE DIES

AT HOME

Including Nursing/Care/Residential Home or Hospice

When someone dies and the death is expected, the first thing is to ensure that a medical professional is willing to complete the medical cause of death certificate.

If the death occurs in a Nursing/Care Home or Hospice, the duty staff will help with the following steps

This may be via the usual GP, a Hospice Doctor or community Nurse.

Once you are given the go-ahead by the medical professional and only when you are ready, please call, or ask the duty staff to call Elkin & Bell Funerals on: $01329\,600\,050\,(24\,\text{Hours})$

We will attend the address within an hour to bring the person who has died into our care. We have a private chapel of rest at our premises.

The medical cause of death certificate is usually available the following working day. The GP or duty staff can advise you if this needs to be collected, or if it will be sent directly to the Registrar as you will need this for registration.

Please inform the medical professional if the funeral will be a cremation so that additional paperwork can also be prepared.

IN HOSPITAL

Based on procedures outlined by Queen Alexandra Hospital, Cosham

If the death is expected, you will be required to telephone QA Bereavement Services

Mon - Fri 9am - 5pm Tel: 023 9228 6175

You may not be able to speak to a bereavement officer straight away, but please leave them a message and they will return your call as soon as all the relevant paperwork is in place.

Please inform the bereavement officer if the funeral will be a cremation so that additional paperwork can also be prepared.

The bereavement officer will send the medical cause of death certificate directly to the registrar. As a death within QA Hospital occurs within the City of Portsmouth, you will need to contact the Registrar in Portsmouth (page 4)

IMPORTANT:

A Hospital Clearance (Release) Form will be issued directly to your chosen Funeral Director, so you will be required to stipulate who this will be when speaking with Bereavement Services

PLEASE NOTE:

We will not be able to attend the hospital unless a form has been supplied.

We are only permitted to attend the hospital during their usual opening hours: Mon - Fri, 9am-4pm

REGISTERING A DEATH

You will need to make an appointment with the registrar in the subdistrict where the death occurred. The registration itself will take place over the telephone, and documents will be issued to your chosen funeral director.

DO NOT make an appointment to register until you have been told to do so by the medical professional or bereavement officer.

IF THE DEATH OCCURS IN...

IN THE COUNTY OF HAMPSHIRE Telephone: 0300 555 1392

IN THE CITY OF PORTSMOUTH Telephone: 023 9282 9041

IN THE CITY OF SOUTHAMPTON Telephone: 023 8091 5327

WHAT INFORMATION DOES THE REGISTRAR NEED?

- Full name(s) of the deceased & any former name(s)
- Date & place of birth
- Date & place of death
- Permanent address
- Marital status
- Previous occupation
- Spouse's name(s) & previous occupation (if married)
- Maiden surname (if married)
- Your full name(s), address & relationship to the deceased

WHAT FORMS WILL BE ISSUED & HOW MUCH DO THEY COST?

- Registrar's Certificate for Burial or Cremation
 This form is FREE and bright green in colour.
 This will be issued digitally to your chosen funeral director
- You will be able to purchase 'Certified Copies of The Entry' this is often called the 'Death Certificate' and they are currently £11.00 per copy.
- BD8 DWP form for Pension/Benefit purposes This form is FREE
- 'Tell Us Once' Card for taking the name of the person who has died off of mailing lists
 This form is FREE



THE CORONER'S INVOLVEMENT

WHY DOES THE CORONER GET INVOLVED, WHAT WILL HAPPEN? If the death is sudden, or unexpected, it is more than likely that the HM Coroner will need to be informed. The person who has died will be taken to the hospital mortuary.

If the death occurs at home, and the usual/on call doctor is not able to issue the medical cause of death certificate, it is likely that the Police will be asked to attend the address. The reason for referral to the Coroner can be because of something as simple as the person who has died has not been to visit their GP (not treating, or attending to any illness) in the past 14 days.

There will be a duty Funeral Director who is employed by HM Coroner to collect the person who has died. You do not need to worry unnecessarily if the Police are in attendance, they are also working on behalf of HM Coroner.

The Coroner's involvement doesn't necessarily mean that there will be a post mortem examination, you will be kept fully informed by the officer who will be looking after you.

PLEASE NOTE:

IT CAN TAKE UP TO TEN WORKING DAYS FOR ANY EXAMINATIONS
AND PAPERWORK TO BE COMPLETED.

YOU ARE NOT OBLIGED TO USE THE FUNERAL DIRECTOR CONTRACTED BY HM CORONER YOU HAVE THE RIGHT TO CHOOSE YOUR FUNERAL DIRECTOR

PORTSMOUTH & SOUTH EAST HAMPSHIRE 1 Guildhall Square, Portsmouth, PO1 2AJ Tel: 01962 667884

CENTRAL, NORTH-EAST, SOUTHAMPTON & NEW FOREST The Castle, Winchester, SO32 8UL

Tel: 01962 667884

STANDARDISED PRICE LIST

All funeral directors are legally required to publish this Price list for a standardised set of products and services. This is to help you think through your options and make choices, and to let you compare prices between different funeral directors (because prices can vary).







ATTENDED FUNERAL (funeral directors charges only)
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£1,661.00

£10.00

This is a funeral where family and friends have a ceremony, event or service for the

deceased person at the same time as they attend the burial or cremation.

Taking care of all necessary legal and administrative arrangements £680.00

Collecting and transporting the deceased person from the place of death £200.00

(normally within 15 miles of the funeral director's premises) into the funeral director's care.

Care of the deceased person before the funeral in appropriate facilities. £251.00

The deceased person will be kept at the funeral director's branch premises.

Providing a suitable coffin - this will be made from oak veneered MDF £200.00

Viewing of the deceased person for family and friend, by appointment with

the funeral director (where viewing is requested by the customer)

At a date you agree with the funeral director, taking the deceased person £220.00

direct to the agreed cemetery or crematorium (normally within 20 miles of the funeral director's premises) in a hearse or other appropriate vehicle

UNATTENDED FUNERAL

This is a funeral where family and friends may choose to have a ceremony, event or service for the deceased person, but they do not attend the burial or cremation itself.

Burial (funeral director's charges only) £845.00

Cremation (funeral director's charges plus the cremation fee)

FEES YOU MUST PAY

For an Attended or Unattended burial funeral, the burial fee.

£550.00 - £1650.00

In this local area, the typical cost of the burial fee for local residents is:

£550.00

£1111.00

For a new grave, you will also need to pay for the plot; for an existing grave with a memorial in place, you may need to pay for a removal/replacement fee. In addition, the cemetery may charge a number of other fees.

For an attended cremation funeral, the cremation fee. 2

£670.00 - £1015.00

In this local area, the typical cost of a cremation for a local resident is:

£670.00

Please discuss any **specific religious, belief-based and/or cultural requirements** that you have with the funeral director.

ADDITIONAL FUNERAL DIRECTOR PRODUCTS AND SERVICES

This funeral director may be able to supply a range of optional, additional products and services, or to arrange (on your behalf) for a third party to supply them. Examples include:

Additional mileage (price per mile)

£1.00

Additional transfers of the deceased person's body (e.g. to their home, to a

300.00

place of worship, etc.) (price per transfer)

Collection and delivery of ashes

Embalming

£10.00

Funeral officiant (e.g. celebrant, minister of religion, etc.)

£105.00 - **£**160.00 Prices on request

Services supplied outside of normal office hours

Prices on request

The funeral director can give you a full list of what they can supply. They are likely to charge for these additional products and services, so you may choose to take care of some arrangements without their involvement, or you can use a different supplier.

^{1.} This fee (which is sometimes called the interment fee) is the charge made for digging and closing a new grave, or for reopening and closing an existing grave.

^{2.} In England, Wales and Northern Ireland, you will usually need to pay doctors' fees as well. This is the charge for two doctors to sign the Medical Certificates for Cremation.

CORE PACKAGES PAGE 1





DIRECT CREMATION £1,295.00

including payment of specified third-party fees

A fixed-price service, which incorporates the following:

- * Collection of deceased (within a 15-mile radius of Gosport, Hampshire)
- * All arrangements made at our premises -or- in the comfort of your own home
- *Provision of an oak veneered lined coffin of a simple design, with nameplate
- *Transport by hearsette (converted estate car) directly to crematorium
- *Cremation, with no funeral service (no minister, no mourners)

Including the payment of the following third-party fees:

Cremation fee

Completion of medical certificates

*Return of cremated remains in a suitable, cardboard container

Terms, Conditions & Variable Charges

- -Date $\mathcal B$ location of cremation will be of our choosing, you will not be informed of the time and date as the crematorium does not permit mourners to be in attendance
- -Additional, variable charges include whether we require additional staff, a larger coffin or venue change to accommodate bariatric factors.
- -All fees will be discussed, and an estimate provided prior to you entering into any financial obligation with us
- -Payment is required in full within three (3) working days of your instruction for us to proceed
- -Cremated remains will be held for a period of seven (7) days after we let you know they are available for collection.

SIMPLE CREMATION 2,595.00

including payment of specified third-party fees

A fixed-price service, which incorporates the following:

* Collection of deceased

(within a 15-mile radius of Gosport, Hampshire)

- *All arrangements made at our premises -or- in the comfort of your own home
- *Provision of an oak veneered lined coffin of a simple design, with nameplate
- *Transport by motor Hearse only to Crematorium (either from an address, or met at the crematorium)
- *Full service held in the crematorium chapel, including webcast/live-stream (where available)
- *Provision of a religious minister, or celebrant to lead the service
- *Provision of a male or female funeral director and four professional pallbearers
- *Cremation, including payment of the following fees:

Portchester Crematorium Fee: £670.00

Completion of medical certificates: £82.00

Minister/Celebrant Fee: £200.00

*Return of cremated remains in a suitable, cardboard container

Terms, Conditions & Variable Charges

- -While we will discuss a date and time for the service with you, the price shown is based on the current fees outlined by Portchester Crematorium. Other crematoria are available, as are other service venues: full pricing information can be found in our additional charges.
- -Additional, variable charges include whether we require additional staff, a larger coffin or venue change to accommodate bariatric factors.
- -All fees will be discussed, and an estimate provided prior to you entering into any financial obligation with us
- -Deposit required prior to the day of the funeral.

Minimum deposit required: £1,000, or, all third-party fees, whichever is greater. Full payment required within fourteen (14) days of the date of the funeral

(if a coroner post mortem is held, third party fees will be lower)

CORE PACKAGES PAGE 2





<u>SIMPLE BURIAL</u> <u>£2,695.00</u>

including payment of specified third-party fees

A fixed-price service, which incorporates the following:

* Collection of deceased

(within a 15-mile radius of Gosport, Hampshire)

- *All arrangements made in out premises -or- the comfort of your own home
- *Provision of an oak veneered lined coffin of a simple design, with nameplate
- *Transport by motor Hearse only to Cemetery (either from an address, or met at the cemetery)
- *Full service held in the cemetery chapel
- *Provision of a religious minister, or celebrant to lead the service
- *Provision of a male or female funeral director and four professional pallbearers
- *Payment of the following fees:

Interment in a new grave at Anns Hill Cemetery: £550.00

The fees for interment include the digging of the grave to a

depth sufficient for two interments and re-turfing after burial.

Minister/Celebrant Fee: £200.00

*Interment fee NOTE: This DOES NOT include the purchase of exclusive rights to a grave:

Exclusive rights to a new grave: £700.00

Transfer of rights to an existing, or re-opened grave: £80.00

Terms, Conditions & Variable Charges

- -While we will discuss a date and time for the service with you, the price shown is based on the current fees outlined by Gosport Borough Council, for a resident of the borough. Other cemeteries are available, as are other service venues: we will provide full pricing information upon request.
- -Additional, variable charges include whether we require additional staff, a larger coffin or venue change to accommodate bariatric factors, non-resident fees or the reopening of a grave within a different cemetery
- -All fees will be discussed, and an estimate provided prior to you entering into any financial obligation with us
- --Deposit required prior to the day of the funeral.

Minimum deposit required: £1,000, or, all third-party fees, whichever is greater. Full payment required within fourteen (14) days of the date of the funeral

BESPOKE FUNERAL SERVICE

Arranging a Funeral to your Exact Specifications

HOW IT WORKS:

Starting with the core package price of your choice, you select the (optional) additional services. The bespoke funeral service includes payment of all fees shown below the core package you have selected.

Whether it is just the addition of the use of a limousine, or you want us to arrange for a bespoke coffin, specialist vehicles, floral tributes and stationery, we will discuss the fees in full before you make a financial commitment.

If there is something that you would like us to arrange that is not on our additional charges list, please ask and we will source pricing information for you.

Terms, Conditions & Variable Charges

- -Terms will correspond to those shown below the core package you select (burial or cremation)
- -Additional, variable charges include whether we require additional staff, a larger coffin or venue change to accommodate bariatric factors.
- -All fees will be discussed, and an estimate provided prior to you entering into any financial obligation with us Deposit required prior to the day of the funeral.
- -Deposit required prior to the day of the funeral. Minimum deposit required: $\mathfrak{L}1,000$, or, all third-party fees, whichever is greater. Full payment required within 14 (fourteen) days of the date of the funeral

ADDITIONAL OPTIONS PRICE LIST PAGE 1







VEHICLE OPTIONS

Provision of a Family Car (Limousine) with seating for six passengers £220.00 Provision of an additional Hearse to transport floral tributes £220.00 Provision of a Horse Drawn Hearse with two horses from £725.00 Volkswagen Camper Hearse 90.002Motorcycle Hearse (choice of motorcycle available) £1,055.00

Other vehicle options are available, we are happy to discuss all requirements and source prices upon request.

MILEAGE FOR OUT OF AREA COLLECTIONS & FUNERAL SERVICES

Per Mile (Round Trip) £1.00

RECEPTION OF DECEASED INTO CHURCH OR HOME

(including provision of motor hearse and all necessary staff)

Monday* - Friday £300.00

*excluding Bank Holidays

Weekends and Bank Holidays

£400.00

(including provision of a hearsette and all necessary staff)

Monday* - Friday £200.00

*excluding Bank Holidays

Weekends and Bank Holidays

£300.00

Note: reception into a church or other religious venue may not be available at weekends or Bank Holidays

NEWSPAPER ANNOUNCEMENTS

Different newspapers have different fees, however you will be looking at approximately £100.00 upwards for a simple announcement.

SERVICE SHEETS

For the designing and professional printing of x25 copies on card stock (4 pages)	$\mathfrak{L}55.00$
For the designing and professional printing of x50 copies on card stock (4 pages)	£85.00
other quantities, and additional pages available upon request	

EMBALMING (HYGIENIC TREATMENT)

We do not embalm as a matter of course, if requested we can provide the following services:

Standard Embalming £105.00 Embalming for resting at home £130.00

NOTE: for repatriation, there are Consular Regulations stating that embalming must be performed prior to travelling outside of England & Wales £160.00

MUSIC CHOICES

Provision of a CD for a service at a venue without Obitus or Wesley Media Facilities	£FOC
Organist (based on Portchester Crematorium)	
30 minute appointment	£ 56.00
45 minute appointment	$\mathfrak{L}66.00$
Bugler (in some instances this could be £FOC)	£150.00
Highland Piper	£250.00

VISUAL LIFE TRIBUTE (SLIDESHOW)

£19.00 upwards from

ADDITIONAL OPTIONS PRICE LIST PAGE 2







WEBCAST (LIVESTREAM)

from £32.00 upwards for live view, or £48.00 upwards for live view, 28 day watch again and download link *Prices will vary depending* on the venue

FLORAL TRIBUTES

Our florists are guided by what you would like, the size of the tribute, type of flowers and your budget Prices start from $\mathfrak{L}50.00$ upwards

CREMATED REMAINS CONTAINERS

Wooden Casket with engraved nameplate £85.00
Large Scattertube £25.00

smaller sizes available upon request

Keepsake jewellery, artwork, fireworks as well as eco-friendly and biodegradable options are also available upon request

COFFIN CHOICES

Upgrade from standard Newcastle coffin included in our core packages from	$\mathfrak{L}250.00$
Woven Willow	£450.00
Bamboo	£390.00
Photograph coffin (totally bespoke design)	£550.00
Wool	£450.00
Cardboard	£390.00
Solid Wood	from £350.00
Glitter	2550.00

ADDITIONAL FEE FOR USE OF OTHER CREMATORIA

prices shown are in addition to the price in our core packages

Wessex Vale, West End	£345.00
Test Valley, Romsey	£345.00
The Oaks, Havant	£255.00

BURIAL OPTIONS

prices shown are in addition to the price in our core packages for an interment for a resident in their local council cemetery. additional non-resident fees may apply. NOT including the purchase of exclusive rights to a grave space

Fareham Borough Council	from £315.00
Portsmouth City Council	from £250.00
Burial in a Churchyard (depending on space)	from £318.00
Gravedigger*	from £400.00

^{*}Gravedigger fee for a full churchard burial ONLY

COMPLIMENTARY AND NO OBLIGATION SERVICES

Advice, questions and support

Quotation for funeral services

Advice on International Transportation (Repatriation)

Memorial Consultation

Advice and support for family-led (DIY) funeral services*

^{*}we will only charge if you ask us to provide any of the services shown on our price lists

LOCAL CREMATORIA PRICE INFORMATION

PORTCHESTER CREMATORIUM

A person whose age at the time of death exceeded 16 years (from 9am Mon-Fri)

30 minute appointment: £670.00

A young person whose age at the time of death did not exceed 16 years (from 9am Mon-Fri)

30 minute appointment: FOC

Walk-through (unattended cremation): £410.00

THE OAKS, HAVANT CREMATORIUM

A person whose age at the time of death exceeded 18 years (from 10am Mon-Fri)

30 minute appointment: £725.00 45 minute appointment: £925.00

A person whose age at the time of death exceeded 18 years (from 10am Sat)

30 minute appointment: £1090.00 45 minute appointment: £1390.00

A young person whose age at the time of death did not exceed 18 years (from 10am Mon-Fri)

30 minute appointment: FOC 45 minute appointment: FOC

A young person whose age at the time of death did not exceed 18 years (from 10am Sat)

30 minute appointment: £465.00 45 minute appointment: £465.00

WESSEX VALE & TEST VALLEY CREMATORIA

A person whose age at the time of death exceeded 18 years (from 10am Mon-Fri)

45 minute appointment: £1015.00

Early morning service (available only at 9.00am or 9.30am Mon-Fri)

30 minute appointment: £630.00

Additional surcharge for a person whose age at the time of death exceeded 18 years (from 10am Sat-Sun)

45 minute appointment: £380.00

A young person whose age at the time of death did not exceed 18 years (from 10am Mon-Fri)

45 minute appointment: FOC

Walk-through (unattended cremation): £350.00

TERMS OF BUSINESS

PAYMENT OF ACCOUNT

By signing the arrangement form, you are accepting our estimated list of charges. You agree that you are responsible for paying us the full price of the goods or services when such payment falls due, before, and irrespective of the receipt of any sums due from any third party, including but not limited to any Government contribution. We accept payment by cash, cheque, card or BACS

FOR OUR SIMPLE OR BESPOKE CORE PACKAGES

A minimum deposit of £1,000 or all third-party fees (whichever is greater) is required before the day of the funeral.

Full and final payment is required within fourteen (14) days of the date of the funeral.

FOR OUR UNATTENDED PACKAGE

Full and final payment is required within three (3) working days of your instruction for us to proceed.

CANCELLING AN ORDER FOR SERVICES.

FOR OUR SIMPLE OR BESPOKE CORE PACKAGES

The client has the right to cancel this contract if they so wish within the cooling-off period of seven (7) days from instruction.

FOR OUR UNATTENDED PACKAGE

The client has the right to cancel this contract if they so wish within the cooling-off period of three (3) days from instruction. You acknowledge that if the services are fully performed within the cancellation period, you will lose the right to change your mind and cancel the services under the Consumer Contracts Regulations 2013. If you cancel after we have started the services, but before the services are completed, you must pay us for the services provided until you tell us that you have changed your mind.

To exercise your right to cancel, you must inform us of your decision to cancel by a clear statement (e.g. a letter sent by post or email).

ULTIMATE OWNER

Elkin & Bell Funerals Ltd is owned and managed entirely independently by Richard Elkin, Cert. FD and Hayley Bell, Dip. FD, LMBIFD, who both live in Hampshire.

BUSINESS OR MATERIAL FINANCIAL INTERESTS

We have no business or material financial interests in any price comparison website which compares Funeral Director Services and/or Crematoria Services and their respective prices.

CHARITABLE DONATIONS, CONTRIBUTIONS OR GRATUITIES

We make occasional charitable donations to good causes. These are usually for around $\mathfrak{L}50$ - $\mathfrak{L}100$. By their nature they are one-off donations and for different charities and good causes.

We make no other form of payment to a third party that does not relate to a cost incurred or a service provided by the third party on behalf of or to us.

If I be the first of us to die,
Let grief not blacken long your sky.
Be bold, yet modest in your grieving,
There is a change but not a leaving.
For just as death is a part of life,
The dead live on forever in the living.
And all the gathered riches of our journey,
The moments shared, the mysteries explored,
The steady layering of intimacy stored,
The things that made us laugh, or weep, or sing,
The joy of sunlit snow or first unfurling of the spring,
The wordless language of look and touch,

The knowing,

Each giving and each taking, These are not flowers that fade, Nor trees that fall and crumble,

Nor are we stone,

For even stone cannot the wind and rain withstand And mighty mountain peaks in time reduce to sand.

What we were, we are.

What we had, we have.

A conjoined past imperishably present.

So when you walk in the wood where once we walked together And scan in vain in the dappled bank beside you for my shadow, Or pause where we always did upon the hill to gaze across the land,

And spotting something, reach by habit for my hand, And finding none, feel sorrow start to steal upon you,

Be still.

Close your eyes.

Breathe.

Listen to my footfall in your heart.

I am not gone, but merely walk within you

taken from The Smoke Jumper: by Nicholas Evans

