

2019 NASW-NM Conference Participation Agreement



Contact Information (please print legibly)

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____

Alternate Phone _____

E-mail _____

Contact Person _____

Information for Program Listing:
(If this is left blank, your company's information WILL NOT be in the program.)

Company Website _____

Phone Number _____



For Office Use Only	
Date Received	_____
Date Paid	_____
Amount Paid	_____
Trans#	_____
Check #	_____
Balance Due	_____
PO #	_____
Invoice #	_____

PAYMENT IS DUE WITH THE AGREEMENT. SPACE IS NOT HELD UNTIL PAYMENT IS RECEIVED.

Enclosed is a check in the amount of \$ _____ (payable to NASW-NM)

Charge my card: \$ _____

Card Number _____ Expiration _____ Billing Zip Code _____

Name on Card _____ Signature _____

Email address for receipt _____

Total Commitment Amount \$ _____

Sponsor	Exhibitor	Program Ad**	For-Profit	Non-Profit
___ Chili \$1,500	___ For-Profit Space (Regular) \$650	Full Page 5"W x 8"H	___ \$350	___ \$250
___ Kokopelli \$2,750	___ Government Agency/University \$450	Half Page 5"W x 4"H	___ \$275	___ \$175
___ Yucca \$4,000	___ Non-Profit Space (Regular) \$350			

Electrical outlet needed* ___ Bringing own extension cord ___ Renting one \$50

I, the undersigned, do hereby contract for sponsorship/exhibit/advertisement space at the 2019 NASW-NM annual conference and have read and agree to the Terms and Conditions of this agreement (below).

Signature _____ Printed Name _____ Date _____

UNAVOIDABLE OCCURRENCES

In the event that the conference is cancelled or delayed through no fault of NASW-NM, including but not limited to, flood, labor disputes, natural disasters, acts of God, civil disorders, or other similar events then the exhibitor/sponsor shall not be entitled to any refund or claim for loss or damage.

FAILURE TO OCCUPY SPACE

Booth space not occupied by the exhibitor by 7:00pm Monday, March 5, 2019 will be forfeited without refund to the exhibitor, and the space may be resold or used at the discretion of NASW-NM.

SUBLETTING OF SPACE

The subletting, assignment or apportionment of the whole or any part of an exhibitor's space by the exhibitor, without prior permission of NASW-NM staff is prohibited. Exhibitors may not advertise or display goods in their booth other than those manufactured or sold by them in the regular course of their business.

TABLE ASSIGNMENTS

All tables will be pre-assigned by NASW-NM prior to exhibitor set up and may not be changed by exhibitors. Priority space assignments will be given to sponsors. Other space will be assigned based on earliest registration and payment date.

ELECTRICITY

Electrical outlets may be used but your need must be marked on the application for placement purposes. If you will need electricity, it is your responsibility to bring the appropriate extension cord. If a cord is rented from the hotel, a \$50 fee must be paid before cord will be issued.

Important Commitment Dates & Information:

Exhibitor & Program Advertisement — January 8, 2019 (or until space is sold out). After this date, unpaid space is automatically forfeited and re-sold.

Send ads in .jpeg format to conference@naswnm.org
Ads must be received and paid by January 31 to be included in the program; refunds will NOT be issued for paid ads, not received by the 1/31/19 deadline.

Mail completed form to: NASW-NM, 4223 Montgomery Blvd NE, Albuquerque, NM 87109
Contact: Angie Wagner with ?'s 505-247-2336 ext. 101 conference@naswnm.org