

# Town of Port Royal

*“Behold Us Rising”*



Established 1744

**Port Royal Town Council**  
**Meeting Agenda**  
**December 5, 2023**  
**6:00 p.m.**

## INVOCATION AND PLEDGE OF ALLEGIANCE

## CALL MEETING TO ORDER – Mayor

## AMENDMENTS TO THE AGENDA

## PUBLIC COMMENT

- Comments will be limited to three minutes, per person, in order to afford everyone an opportunity to speak. If comments relate to a specific public hearing item, we ask that you offer those comments at the time of the public hearing.
- If any issues arise from public comment to be addressed in detail, such issues will be put on the Agenda for the next meeting, or later, for this meeting, subject to a vote of the majority of Town Council.

**REPORTS OF MEMBERS OF THE TOWN COUNCIL** (including but not limited to committee/commission updates, reports on Council assignments, and items of interest).

- Donna Wilkerson, Vice-Mayor
- Angela Golden
- J.P. Wilkerson
- Justin McArdle
- Alex Long, Mayor

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<b>ITEM NO.</b>	<b>DESCRIPTION</b>
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<b>12-10</b>	<b><u>Consent Agenda</u></b>
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12-10.1 Approval of Meeting Minutes of the October 17, 2023, Town Council Meeting

**12-11 Financials – October 2023**

Review and questions as to documents

**12-12 Report of the Town Attorney**

**12-13 Report of the Town Manager/Clerk/Zoning Administrator**

**12-14 Board/Commissions/Agency Representatives and Public Hearings**

**12-15 Action Items**

12-15.1 Approval of Security Cameras and Service

12-15.2 Approval to Abate Grass Violation on Two Vacant Parcels and bill Violator

12-15.3 Freedom of Information Act:

a) Confirm FOIA Officer for the Town

b) FOIA Training Options

c) Documents

12-15.4 Appropriate Additional Funds for Town Community Christmas Party

**12-16 Discussion Items**

12-16.1 Chesapeake Bay and Other Ordinance Updates

12-16.2 Renovation of Town Hall Exterior and Windows – Review of Contractors Estimates

12-16.3 ARPA Funds – Appropriations, Expenses, and Unspent Funds

12-16.3 Request of Monthly Documents to Caroline County of the Town Water System (DRAFT attached)

12-16.4 Reaffirm Street Name Change and Signs for Section of Route 301 in annexed areas to “Main Street” and Discuss Retaining “Tidewater Trail” for Section of Route 17 within the Town.

**12-17 Information Items**