

Town of Port Royal

“Behold Us Rising”



Established 1744

Port Royal Town Council
Meeting Minutes
February 20, 2024
6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

CALL TO ORDER OF THE TOWN COUNCIL

Alex Long, Mayor, opened the Town Council Meeting at 6:03 p.m. and noted a quorum was present.

Town Clerk called roll.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden (remote), Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

AMENDMENTS TO THE AGENDA

On the motion of Donna Wilkerson, seconded by Justin McArdle, which carried a vote of 5-0, the Town Council voted to adopt the proposed agenda.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

PUBLIC COMMENT

None.

REPORTS FROM TOWN COUNCIL MEMBERS

Donna Wilkerson, Vice-Mayor – None.

Angela Golden – None.

J.P. Wilkerson – None.

Justin McArdle – None.

Alex Long, Mayor – The Mayor stated he attended Black History Day at Port Royal Museum and School House. Seventy-five people were in attendance. Very good presentations, living history activities, and family tree pictures.

The debris at Saulsgiver is disintegrating looks terrible and reflects badly on town, menace to health safety and welfare of the Town presents itself as clear and present danger request for tm to address

Last night mayor and Carolnie County Supervisor Nancy Long attended the NAACP event held at. Mayor Long was a speaker at the event spoke of school house and historic prot toyal remarks went over well. The choir was outstanding.

2-10 MINUTES

2-10.1 Approval of Meeting Minutes of the January 20, 2024, Town Council Meeting.

On the motion of Donna Wilkerson, seconded by JP Wilkerson, which carried a vote of 5-0, the Town Council voted to adopt the proposed agenda as written.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-11 FINANCIALS – January 2024

The Town Council requested If payment isn't received by next Tuesday town attoeny will be contacted with formal written letter for demand of payment

On the motion of Donna Wilkerson, seconded by Justin McArdle, which carried a vote of 5-0, the Town Council voted to accept the January 2023 Financials as presented.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-12 REPORTS

2-12.1 Report of the Town Attorney

None.

2-12.2 Report of the Town Clerk/Town Zoning Administrator/Report of the Town Manager

A written report of monthly activity was provided to Town Council.

Ask Town attorney to determine legal process answer in writing

Dumpsters at trailer park

2-13 BOARD/COMMISSIONS/AGENCY REPRESENTATIVES AND PUBLIC HEARINGS

None.

2-14 ACTION ITEMS

2-14.1 Library Hours Change, Increase Hours at Expense of Caroline County

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council stated no preference for increased hours.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-15.1 Cigarette Tax

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to advertise ordinances to collect a Cigarette Tax and to be part of the Chesapeake Bay Consortium

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-15

JM 2nd JP Wilkerson jint public hearing

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to hold joint public hearing

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

Cigarette ordinance for tax on cigarettes

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

Decal Fee Ordinance Removal abolish the decal tax fee site section

2-15.2 Main Street Name Change

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

TM spoke with Kyle Bates

2-15.3 Consideration for Change of Town Hall Day/Hours

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to Thursday

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-15.4 Consideration for Change of Town Council Regular Monthly Meeting Dates

On the motion of Justin McArdle, seconded by Angela Golden, which carried a vote of 5-0, the Town Council voted to change the regularly scheduled town council meetings to the fourth Thursdays at 6 pm change effective March 2024

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-15.5 Establish Date for Public Hearings for amended Chesapeake Bay Ordinances and Comprehensive Plan, new Cigarette Tax Ordinance, and removal of Decal Fee Ordinance held vmarch 28th at 6 pm

On the motion of Donna Wilkerson, seconded by Justin McArdle, which carried a vote of 5-0, the Town Council voted to

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-15.6 ARPA Funds – Town Hall Improvements (Windows)

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to have the Town Manager receive final proposals for replacement windows.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-15.7 Security Cameras

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to have the Town Manger bring final contracts of ADT and Vivent to the upcoming Town Council meeting for Town Council review.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

Council Member Angela Golden left the remainder of the meeting.

2-15.8 FY25 Budget

The Town Council was provided copies of the draft budget to review for the March 28th meeting.

Windows

Replacement 6 Over 6 metal

On the motion of JP Wilkerson, seconded by Donna Wilkerson, which carried a vote of 5-0, the Town Council voted to

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-15.9 Ordinance Amendments (Proposed for Update)

a) Zoning

The Town Manager stated that the Ordinance Committee was working work on the Town Ordinance

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No further discussion.

2-17 INFORMATION ITEMS

ADJOURNMENT

Motion to adjourn by Donna Wilkerson, seconded by JM, which carried a vote of 5-0, the Town Council voted to adjourn the meeting at 8:04 p.m.

Voting Aye: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle and J.P. Wilkerson.

Opposed: None.

Absent: None.

Motion passed unanimously. No discussion.