Town of Port Royal



***“Behold Us Rising”* Established 1744**

**Port Royal Town Council**

**Special Called Meeting Minutes**

**June 6, 2024**

**6:00 p.m.**

**CALL TO ORDER OF THE TOWN COUNCIL**

Alex Long, Mayor, opened the Town Council Meeting at 6:00 p.m.

Town Clerk called roll.

Members Present: Mayor Alex Long, Vice-Mayor Donna Wilkerson, Angela Golden, Justin McArdle, and J.P. Wilkerson

Members Absent: None

Others Present: Allyson Finchum, Town Manager/Town Clerk

A quorum was present.

**PUBLIC HEARING**

The Mayor stated the public hearing is for the proposed budgets for fiscal year July 1, 2024 to June 30, 2025. The public hearing is held pursuant to Section 15.2-2506 of the Code of Virginia, as amended, and in compliance with the Town’s policies providing for public comment on the proposed budgets.

The Town Clerk attested to proper advertising of the budget and that a copy of the file was available for review in the Town Hall.

The Mayor stated the budget proposal is prepared and published for information and fiscal planning purposes only. The inclusion in the budget of any items does not constitute a commitment or obligation on the part of the Town Council of the Town of Port Royal to appropriate any funds for that project or purpose. The budget has been presented based on the estimates prepared by staff and officials of the Town of Port Royal and as reviewed and amended by the Town Council. There is no designation or allocation of any funds of Town of Port Royal until there has first been an appropriation for that purpose by the Town Council. The budget is for informative and fiscal planning purposes and will not be approved, adopted, or ratified by the Town Council at this public hearing.

The budget is as follows:

FY 2024-25 PROPOSED CORPORATE BUDGET:

TOTAL REVENUES-$192,200.00; TOTAL EXPENDITURES-$192,200.00

MISCELLANEOUS (ARPA) EXPENDITURES-$90,000

FY 2024-25 PROPOSED WATER BUDGET:

TOTAL REVENUES-$72,010.00; TOTAL EXPENDITURES-$72,010.00

There is no proposed rate increase for public utilities.

The public hearing was opened and any person desiring to be heard in favor of or in opposition to the request was invited to speak.

No one spoke.

The public hearing was closed.

The Town Council discussed transferring a portion of funds from the Town Manager/Zoning Administrator budget line item to the Town Clerk budget line item to allow hiring a Town Clerk to perform additional responsibilities.

On the motion of Justin McArdle, seconded by Angela Golden, which carried a vote of 2-3 to increase the Town Clerk salary budget line item to $24,000 and reduce the Town Manager salary budget line item to $30,000, Town Council did not approve transfer of funds between the line items.

Voting Aye: Mayor Alex Long, Justin McArdle,

Opposed: Vice-Mayor Donna Wilkerson, Angela Golden, and J.P. Wilkerson

Absent: None.

Motion failed.

Discussion continued and Council to readdress issue in future.

**ADOPTION OF FY25 BUDGET**

The Mayor stated the budget adoption will be addressed at the June 27, 2024 regularly scheduled Town Council meeting.

**ADJOURNMENT**

The meeting adjourned at 6:30 pm.