



2018 Recognition Awards Recognizing Excellence

GCAA Recognition Awards are presented at the Annual Party in December. These Awards represent the best of the best! GCAA members may nominate someone in each of the following categories, keeping in mind the nominees' service to their residents, customers, co-workers, and our Association.

Nomination Guidelines:

Each submission will be read by a panel of judges selected by the Executive Committee. The winner will be selected based on the content of the details in the submission as well as their service to GCAA. These are not selected by the number of times submitted. The more information we get, the better! Check the boxes that apply to each nominee. Do not use the nominee's name or community name or company name in the written section of this form. Nominee should be referred to as "this person" or "this nominee". Refer to a property or company as "the property" or "the company". Submit by the deadline Nov. 1, 2018. Late nominations will not be considered.

❖ **Exceptional Site Team Member** (Assistant Manager, Leasing Consultant, etc.)

- Aided or led in resident retention programs?
- Developed and executed resident activities?
- Has superior leasing techniques, product knowledge, closing techniques?
- Has ability to resolve professional or resident conflict or ability to lead?
- Contributed to creatively developing programs for renewal or rent collection?

Nominee's name, company, and title _____
Why nominated? _____

❖ **Exceptional Property Manager Member** (Property Managers)

- Aided or led in resident retention programs?
- Developed and executed resident activities?
- Has superior leasing techniques, product knowledge, closing techniques?
- Has ability to resolve professional or resident conflict or ability to lead?
- Contributed to creatively developing programs for renewal or rent collection?

Nominee's name, company, and title _____
Why nominated? _____

❖ **Exceptional Corporate Support Team Member** (Regional, Training, Marketing, Maintenance or Administrative)

- Contributes to the company's success, financial well-being or increased occupancy?
- Goes above and beyond to ensure the highest quality of service, overcomes personnel challenges or leads by example?

Nominee's name, company, and title _____
Why nominated? _____

❖ **Extra Mile Award** (Any Team Member)

- Goes above and beyond the expectations outlined for her/his position?

Nominee's name, company, and title _____
Why nominated? _____

❖ **Exceptional Service Team Member** (Supervisor, Technician, Grounds Personnel or Housekeeper)

- Does s/he control budget inventory, contribute to overall operations, execute or assisted in executing preventative maintenance procedures?
- Goes above and beyond to ensure resident satisfaction or success of the team?

Nominee's name, company, and title _____
Why nominated? _____

❖ **Associate of the Year** (Any Vendor Team Member, Nominate an Individual, not a company)

Nominee's name, company, and title _____
Why nominated? _____

- Are they a current member of the association?

❖ **Associate Company of the Year** (Any Vendor Company)

- Are they a current member of the association?

Nominee's name, company, and title _____
Why nominated? _____

❖ **Property of the Year**

(Due to the amount of information needed, nominations for this category must be done separately from this form)

Your submission for your nominee for this award must include:

- Facts: Name and age of property, Management company, Number of units, Names of all staff members

Award will be based on the following criteria:

- **Resident services & satisfaction (50% of score):** Submit a description of services provided to residents. Include any community involvement events with residents (such as fundraisers for charity, whether related to GCAA or not) & resident activities provided by staff (such as neighborhood watch meetings, holiday parties, etc). If available, include any examples of resident surveys or testimonials to show the level of resident satisfaction at this community.
- **Staff support of apartment industry (20% of score):** List industry experience, designations or certifications held by staff members. Include how on-site personnel continue their training.
- **GCAA, GAA, or NAA service, support & participation (30% of score):**
 - List the following:
 - Names of Vendors the property uses who are GCAA, GAA or NAA members
 - Names of any staff members who are now or have been Board members or committee volunteers
 - GCAA, GAA or NAA special events that staff has participated in during 2018 & how participated (ex: volunteered to help with community outreach, attended and volunteered the Maintenance Appreciation night, Vendor Appreciation Night etc...)
 - GCAA, GAA or NAA meetings that staff has attended during 2018.

NOTE: Please send this nomination separately by emailing as a PDF file to Colapts@knology.net, faxing to 706-243-4880 or mailing/delivering to the GCAA Office at 233 12th Street, Suite 800 Columbus, GA 31901
Office hours are 10am - 4pm Monday - Thursday. There is also a drop box available to the right side of the door for your convenience.

❖ **Alyce W. Patton Award**

This award was established in 2011 to honor the memory and legacy of Alyce who a mentor, leader, and beloved friend was to so many in our association and industry. As a Past President of GCAA and GAA officer, Alyce was a fierce supporter of our association and was passionate about the involvement and education of our members. She was known to many of us as a mentor in our careers, always looking for ways for others to grow and always there to give an encouraging 'push' to move us forward. Alyce was passionate about service to our organization and our community. She truly showed that you get out of something what you put into it. She made things happen; the perfect example of a 'mover and a shaker'. This quote reminds us of her:

"We make a living by what we get, but we make a life by what we give."- Winston Churchill

When nominating a person for this award, think about a GCAA member who you have seen demonstrate a passion for excellence, who works to see that others succeed, who show that they care about the well-being of other human beings by a demonstrated effort to make a difference in the lives of others and who has been a mentor to you in this industry and/or in life. This award will annually honor a GCAA member who, like Alyce, shows a tremendous spirit of giving and service to others.

- 2012 Award Winner - Tammy Sides, Woodruff Properties
- 2013 Award Winner - Gene Kemp, Colony Furniture Leasing
- 2014 Award Winner - Kathy Flynn, Thayer Properties
- 2015 Award Winner – Anje Litle, Flournoy Properties
- 2016 Award Winner – Lynn Free, Greystone Properties
- 2017 Award Winner – Kristi Oyster, Greystone Properties

Nominee’s Name, Company & Title _____

Why nominated? (attach additional page if necessary)

RETURN NOMINATIONS BY FAX OR EMAIL BY NOVEMBER 1st.

colapts@knology.net (706) 243-4880

Nominations received after this date may not be included in the final judging.

Please submit by the due date to ensure your nominations are included.

Recognition Awards will be presented on December 15th at

The Columbus Museum where GCAA will host the Annual Christmas Party