

REGION 7 ARABIAN HORSE ASSOCIATION BYLAWS

ARTICLE I – NAME. The name of this organization shall be Region 7 Arabian Horse Association; also known as Region 7.

ARTICLE II – OBJECTS AND PURPOSES. The objects and purpose of Region 7 is to:

1. Foster and encourage good relations between member associations of Region 7.
2. Promote, encourage and stimulate popular interest in the outstanding versatile qualities of the Arabian and Half-Arabian/Anglo Arabian Horse.
3. Formulate publicity and educational programs and other activities in the interest of the Arabian and Half-Arabian/Anglo Arabian horse owners, clubs and enthusiasts.
4. Promote and coordinate Arabian and Half-Arabian/Anglo Arabian horse shows activities throughout Region 7 and sponsor the holding of Arabian and Half-Arabian/Anglo Arabian Regional Championships.
5. Do any and all things necessary or appropriate to accomplish the objects and purposes stated herein.

ARTICLE III – AFFILIATION. Region 7 Arabian Horse Association is a qualified Region of the Arabian Horse Association (AHA) and subject to all provisions of the Constitution, Bylaws, Code of Ethics and any other rules and regulations governing the Arabian Horse Association, herein called AHA.

ARTICLE IV – MEMBERSHIP. Membership options in Region 7 shall be divided into the following classes:

Section One. Member Organization. Region 7 shall be composed of those clubs, associations and corporations approved by AHA, which have aims and purposes similar to those of the AHA. The organizations will hereinafter be referred to as Member Organizations. The act of granting or revoking membership in Region 7 is prescribed in the AHA Bylaws and in the AHA Handbook.

Section Two. Members of Member Organizations. All members in good standing of Region 7 Member Organizations shall be entitled to attend any meeting or function and have floor privileges, provided, however, they shall not solely by reason of such membership be entitled to vote.

Section Three. Property Rights. No Member Organization or individual member shall have any right, title or interest in any of the property or assets, including any earnings or investment income of Region 7, nor shall any of such property or assets be distributed to any member on the dissolution or winding up thereof.

Section Four. Liability of Members. No Member Organization or individual member shall be personally liable for any of Region 7's debts, liabilities or obligations, nor shall any member be subject to any assessment.

ARTICLE V – CORPORATE POWERS. This incorporated association may sue and be sued; may adopt a corporate seal and change it with pleasure; may contract and be contracted with; shall, within the limitation of the Objects and Purposes for which this association is formed, be treated as an entity of itself.

ARTICLE VI – BOARD OF DELEGATES

Section One. Delegates. The affairs of this corporation shall be governed by the elected Officers and the Board of Delegates, which shall consist of the designated Delegates from the Member Organizations and the immediate past Regional Director.

The Regional Director and the designated Delegates from the Member Organizations shall also be Delegates to the annual AHA convention meeting and any other special meeting.

Each Membership Organization is entitled to have the number of Delegates that reflect their club membership as set forth in the Bylaws of the AHA. Their membership, for the purpose of this calculation, shall be all those who have paid dues to AHA by June 30th of that year.

Each Membership Organization shall annually notify the Regional Secretary in writing, signed by the President or Secretary of the Member Organization, of the names, addresses, phone numbers and email addresses of its Delegates and Alternates prior to August 1st of each year.

The term of office for each of the designated Delegates and Alternate Delegates from the Member Organizations is one year beginning immediately on the opening of the AHA Annual Convention.

The terms of the newly elected Regional Officers shall take effect immediately upon the closing of the current AHA Annual Convention.

Section Two. Meetings. There shall be at least one meeting of the Delegates each year:

1. **The AHA Convention Meeting.** This meeting shall take place at the Region 7 Caucus held during the AHA Convention each year.
2. Other meetings may be called by the Director or a majority of the Delegates with 15 days notice given to all Delegates, Alternate Delegates and Presidents of Member Organizations. Consideration should be given for proper representation when special meetings are called as to time and place.

Section Three. Quorum. A quorum shall consist of those delegates and board members present at meetings after due notification has been made.

Section Four. Alternate Delegates. An Alternate Delegate cannot vote unless the Alternate Delegate substitutes for a Delegate at any meeting of the Board of Delegates or AHA Annual Convention. The Alternate Delegate's name must be on the certified list of Delegates and Alternates.

Section Five. Voting

1. Voting will be as needed (voice, written ballot, electronic) to meet the cause. A notice will be sent to all Delegates stating what action is being voted on and the deadline by which a Delegate must respond. A simple majority of qualified Delegate votes is necessary for election results and to enact a motion. On a mail, electronic or similar communication ballot, a "no response" will be considered abstaining.
2. Voting by proxy shall not be permitted.
3. The presiding officer (Director) shall not vote except in the case of a tie and in that case shall cast the deciding vote to break the tie.

Section Six. Rules of Order. Roberts Rules of Order shall govern the deliberation of Region 7 where not otherwise provided by our Bylaws and those of AHA.

ARTICLE VII - OFFICERS

Section One. Enumeration. The elected officers of Region 7 shall be Director, Vice Director, Secretary and Treasurer. The Secretary and Treasurer may be one person. Each officer shall at all times in the

Officer's continuance in office be a member in good standing in the Officer's Region 7 Member Organization and in AHA.

Section Two. Duties

1. Duties of the Director. The Director is the executive officer of Region 7. The Director shall also serve as the Director from Region 7 to AHA. The Director shall preside over all meeting of Region 7. The Director shall call meetings when needed in accordance with these Bylaws and the Bylaws of AHA. The Director shall have general charge and supervision of the business of Region 7. The Director shall appoint all committees with the exception of the Show Commission and the Judges Selection Committee which shall be elected by the Delegates. The Director shall be an ex-officio member of all committees. The Director shall be present at all meetings of the AHA Board and shall report all proceedings of said meetings to Region 7. The Director shall advise and represent Region 7 at all meetings of the Board of AHA. Within any limitations imposed by the Bylaws of Region 7 or AHA, the Director shall have general power to conduct and manage the affairs and business of Region 7.

2. Duties of the Vice Director The Vice Director shall assume the duties of the Director in the event of the Director's absence or inability to act or at the Director's request and shall perform such further duties as delegated by the Director.

3. Duties of the Secretary

- a. The Secretary shall keep or cause to be kept a full and accurate record of the proceedings at all Regional meetings and report the same to Delegates within four weeks of any Region 7 meeting.
- b. The Secretary shall handle or cause to be handled all correspondence and communications and generally do and perform all duties incident to the office of Secretary.
- c. The Secretary shall publish notices of the place and dates of Regional meetings.
- d. The Secretary shall have such other duties as may be prescribed by the Director.
- e. The Secretary shall also be the property custodian and shall keep an inventory of all property and allow use of it upon approval of the Director.

4. Duties of the Treasurer

- a. The Treasurer shall receive or cause to be received all monies belonging to or paid to Region 7 and shall safely keep the same.
- b. The Treasurer shall disburse funds of Region 7 by authorization of the Director or Board of Delegates.
- c. The Treasurer shall keep complete books of the account and shall make an itemized statement and report to the Annual Meeting and such interim reports as may be required by the Director.
- d. The Treasurer shall prepare the financial records for an accountant to file taxes as necessary.
- e. The Treasurer shall have other duties as may be prescribed by the Director.
- f. A Region 7 Show Treasurer may be appointed by the Director if needed, with the approval of the Region 7 Treasurer. This position would be responsible only for the financial management requirements of the Region 7 show and would report to the Region 7 Treasurer.

5. Books and Records. Region 7 shall prepare and maintain correct and complete books and records of account and shall also keep minutes of the meetings of its members, Board of Delegates and committees, and shall keep at the registered or principle office a membership book giving the names and addresses of members entitled to vote. All books and records of Region 7 may be inspected by any Officer, Delegate or Member of an Affiliated Member Organization at any reasonable time.

Section Three. Vacancies. Should the office of Director become vacant, the Vice Director shall assume the role of Director for the remainder of the unexpired term. The Director will fill any vacancy in the positions of Vice Director, Secretary or Treasurer.

Section Four. Election. The officers of Region 7 shall be elected according to the AHA Bylaws. Terms of office shall be approximately two years commencing at the end of the AHA Annual Convention.

1. Election of Officers. The Executive Committee shall appoint an individual, not running for office, for the purpose of receiving nominations, sending out ballots, receiving ballots and determining results. These duties shall be handled by the Region 7 Secretary during those years they are not running for re-election.

2. Date of Election. The annual election shall be held in the month of June of the election year.

3. Nominations. The Director will announce upcoming openings that will be up for election the year prior to the election at the AHA Annual Convention. In May of the election year the Secretary will send out notification announcing the opening of nominations. Individuals who are nominated must have agreed to run for the position being nominated for and be a member of Region 7 in good standing. Nominations will be accepted from the general membership, the current Region 7 Delegates and Member Organizations. Positions that nominations would be accepted for are:

- Officers
- Show Commissioners
- Judges Selection Committee Members

Section Five. Removal. Any officer of Region 7 may be removed with just cause by resolution adopted by a $\frac{3}{4}$ vote of the Board of Delegates in attendance at any regular or special meeting of the Region 7 Board of Delegates, providing a quorum is present. Before any resolution calling for removal can be adopted, notice of the said resolution shall be given to all members of the Board of Delegates at least 10 days prior to the meeting where the removal is to be considered and voted upon. The determination of whether an officer has engaged in conduct sufficient and removal for just cause shall be determined by the Executive Committee.

ARTICLE VIII – FINANCE

Section One. Fiscal Year. The fiscal year of Region 7 shall begin on the first day of January and end on the last day of December in each year.

Section Two. Annual Report. An annual financial statement shall be presented to the Delegates at the annual meeting.

Section Three. Deposit Accounts. The Region 7 financial accounts (checking & savings) shall be deposited in a federally insured bank.

Section Four. Bonding. All persons handling funds for Region 7 shall be bonded. The Treasurer shall furnish a bond of not less than fifty thousand dollars (\$50,000.00) or such figures as may be determined by the Delegates; the cost thereof to be paid by Region 7.

Section Five. Insurance. The Board of Delegates shall carry the necessary insurance to properly protect Region 7 and meet AHA and USEF requirements. The Board of Delegates may obtain Officers and Director's liability insurance if deemed necessary.

Section Six. Disbursement. The funds will be distributed in accordance with the approved budget and for the usual and customary secretarial needs for proper operation of Region 7. Other special disbursements above this will need a majority of the Delegates' approval.

ARTICLE IX – COMMITTEES

Section One. Committee Appointments. Committees will be appointed by the Director as needed and as required by AHA, with the exception of the Show Commission, Executive Committee and the Judges Selection Committee on which members shall be elected by the Delegates as prescribed in the voting process in Article VI. The Director may establish adhoc committees as the Director deems necessary to efficiently conduct the business, education and social affairs of the Region. All committees, with the exception of the Executive Committee, Judges Selection Committee and elected members of the Show Commission, shall function on an annual basis.

All committees and committee members function at the discretion of the Director and/or the Board of Delegates. Each committee adopts rules for its own use not inconsistent with these Bylaws or rules adopted by the Board of Delegates. The duty of the committee chair so appointed shall be to call together the committee, preside at its meetings and prepare its budget. The committee chair shall respectfully report in writing the committee recommendations, actions and meeting minutes to the Board of Delegates until the business of said committee has been culminated. The committee chair's first report shall include a written budget to be approved by the Board. Committees shall conduct all Board approved business according to the majority vote of said committee under parliamentary procedures. All committees shall meet the requirements of this Article and make timely report to the Board.

Section Two. Annual Review. Committees and committee appointments will be assessed annually for activity and need before reappointment. Non-active appointments or committees should be terminated.

Section Three. Show Commission. The Region 7 Show Commission is charged with the planning, preparation and implementation of the Annual Region 7 Championship shows. The Commission will be chaired by either the Region 7 Director, Vice Director or an individual selected by the Director and will consist of six elected individuals for a term of two years; two from each of the three States which make up Region 7. These six Commissioners are voting members with the Chair voting only in the case of ties. In addition to the six elected Commissioners, the Director may appoint additional voting commissioners to assist in show planning and implementation.

Section Four. Executive Committee. There shall be an Executive Committee composed of the Director, Vice Director, Immediate Past Director, Secretary and Treasurer. The Executive Committee shall have the power to conduct the business of Region 7 during the interim time between Delegate meetings.

Section Five. Judges Selection Committee. The Secretary will accept nominations for the Region 7 Judges Selection Committee which will then be elected in conjunction with the Region 7 Officers and Show Commission elections. The Judges Selection Committee will be comprised of five individuals elected for a two year term. There will be no consecutive year terms. The Director will appoint the Committee Chair from the members elected.

Section Six. Scholarship Committee. The Scholarship Committee will be appointed annually by the Director and shall consist of one member from each of the Region 7 states. The Scholarship Committee will be chaired by the Region 7 Treasurer.

ARTICLE X – ORDER OF BUSINESS

1. Call to Order
2. Roll Call
3. Read & Approve Minutes
4. Treasurer’s Report
5. Report of Officers, Boards & Standing Committees
6. Report of Special Committees
7. Unfinished Business
8. New Business (speakers, optional)
9. Delegate Comments (non-scheduled matters)
10. Adjournment

ARTICLE XI – AMENDMENTS TO THE BYLAWS. These Bylaws may be amended by a majority of the vote of the Delegates present at either the Annual Meeting or at any Special Meeting after the proposed amendment(s) had been sent out 30 days previous to the call for vote. Voting will follow the procedures in the voting process in Article VI.

ARTICLE XII – SUSPENSION OF BYLAWS. These Bylaws may be suspended by a unanimous vote at the Annual Meeting or a special meeting.

ARTICLE XIII – DISSOLUTION. In the event of dissolution, all assets, real and personal, shall be distributed to such organizations as are qualified as tax exempt under Section 501(c)(3) of the Internal Revenue codes or the corresponding provisions of a future United States Internal Revenue law or comparable organizations.

ARTICLE XIV – SUPERSESSSION. These Bylaws supersede any and all Bylaws in effect heretofore and supersede any and all resolutions inconsistent herewith.

ARTICLE XV – ENACTMENT. Revised November 19, 2019



MARILOU BALLOUN
Region 7 Director