



CHORAL DEPARTMENT

Director - Aaron Childress
450 MacGahan Street
Huntington, Indiana 46750
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@HNChoirs @Varsity_Singers - Twitter
<http://www.hnchoirs.org>

CONFLICT FORM

Submitted TWO WEEKS prior to requested event. Submission & printing of this form is the responsibility of the student.

Student Name (Please Print) _____ Submitted Date _____

Conflict Date _____ Time _____

Reason for Conflict _____

Parent/Guardian Name (Printed) _____

Parent Phone _____ Parent Email _____

Parent/Guardian Signature _____

Is the conflict a school event?
Circle: Yes No

Any other info?

(Director Completes this section after submission)

APPROVED by Director ☐

NOT APPROVED by Director ☐



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Date Received : _____ Reason: _____

REHEARSAL/CONCERT/CONTEST ATTENDANCE POLICY

Extra-curricular rehearsals and concerts are an extension of the classroom, and students will be graded accordingly. These required choral activities are similar to “homework” and “tests” of Choir, and the circumstances cannot be duplicated at another date/time due to the activity and financial constraints to bring in specialized staff and assistance. If a student chooses not to participate in a required choral activity, even if that activity occurs before/after school (weekends included), they will receive a grade of “0” and may fail choir for that quarter. Unexcused absences from school will affect the student’s grade, awards given at the end of the year, and will also negatively affect a student’s future placement/participation in ANY choral ensemble.

If a student is absent for the following reasons, the absence may be considered excused **ONLY** if the student notifies the Choir Director in writing prior to (or immediately following - in the case of an emergency) the required activity. **NOTE: Students will not receive FULL credit for any rehearsal/concert/contest that they miss, no matter if it is excused or unexcused, and the director may require a make-up assignment in order to fulfill a grade requirement.**

Acceptable excused absences: severe illness, unforeseen immediate family emergency, other school activity, other pre-approved activities or circumstances.

Notification of conflicts (other than emergencies) with Choral Activities must be taken care of a **minimum of 2 weeks** in advance of the absence. A Choral Department Conflict Form must be filled out and submitted to the director. **It is the STUDENT’S responsibility, not the parent, to print out a form (from the “File” tab on Canvas) and follow this procedure.**

Note: Even if a conflict form is submitted, the absence may not be approved.

Unexcused absences are determined to be the following:

- Lack of a ride(ask a choir friend or ask for help IN ADVANCE)
- Non-school related activities (sports, dance or music lessons, rehearsals, recitals, parties, dinners, birthdays, and other non-school related events)
- Job (clear your work schedule in advance - check the Choral Dept. Calendar carefully and often).
- Trips, family-planned activities (not approved in advance)



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- Other circumstances as determined by the Choir Director