

	<u>Fully Managed:</u>	<u>Rent Collection:</u>
Rental valuation	✓	✓
Full marketing of the property	✓	✓
Accompany viewings and relay feedback	✓	✓
Full tenant referencing and checks	✓	✓
Tenancy agreement	✓	✓
Transfer council tax and advise utility suppliers	✓	✓
Register deposit with a government approved scheme	✓	✓
Rent collection, payment to landlord and monthly statements	✓	✓
Deal directly with tenant issues and queries	✓	
Periodic inspections	✓	
Conduct routine servicing	✓	
Arranging maintenance with in-house maintenance team and/or approved tradesmen	✓	
Support with rent arrears serving of notices and insurance claims	✓	

