

Agenda of Texas Christian University College Panhellenic
April 1st, 2020

Two-Thirds of a quorum must be present. The regular meeting will be called to order by Kathryn Miro at 5:00 pm in the Chambers. The roll will be called by Secretary Gabi Hendrix.

Recitation of the Panhellenic Creed:

1. Roll Call

ΑΧΩ - Υ	ΑΔΠ - Υ	ΑΟΠ - Υ	ΧΩ - Υ	ΔΔΔ - Υ	ΔΓ - Υ	ΓΦΒ - Υ
ΚΑΘ - Υ	ΚΚΓ - Υ	ΦΜ - Υ	ΠΒΦ - Υ	ΣΚ - Υ	ΖΤΑ - Υ	

2. The following guests will present:
3. Approval of the minutes
4. The Treasurer reports as follows:
 - a. TCU Panhellenic Association Balance as of **April 1st, 2020: \$114,234.20**
5. The following bills were approved for payment:
6. Officer Reports
 - a. **President – Kathryn Miro (tcupanhellpres@gmail.com)**
 - i. Break down of the meeting
 - ii. It is so awesome to see all of your faces! To start us off, we have a Kahoot game to see how everyone is doing!
 1. www.kahoot.it
 - iii. April is advisor appreciation month as set by NPC
 1. This is a great time to write to our chapter advisor or position specific advisor a thank you card, there may even be a budget set aside to gift a token of gratitude.
 - iv. April is also Sexual Assault Awareness Month
 1. This topic is not easy to talk about but the more that we support women the greater our lives will be
 - v. 4/1 is National Census day! Make sure you are counted!
 1. https://2020census.gov/?cid=20003:census%202020:sem.ga:p:dm:en:&utm_source=sem.ga&utm_medium=p&utm_campaign=dm:en&utm_content=20003&utm_term=census%202020
 - b. **Vice President of Management – Emma Joy (tcupanhellvpm@gmail.com)**
 - i. So happy to see each of your faces today! It's rare that Emma gets this sentimental, but I miss you guys!
 - ii. Utilize the 'chat' function to ask any questions or ask for clarification! Let us know how we can help you!
 - iii. Please pop into my office hours tomorrow (Thursdays) from 4 to 6pm! I will be on zoom and also be available by text, phone, or facetime! My phone number is: 817-805-1798. My Zoom Personal Member ID is: 906-241-8467
 - c. **Vice President of Recruitment Operations – Abby Vernacchia (tcupanhellvpro@gmail.com)**
 - i. Office Hours have changed - Friday 11-1 CST.
 - ii. We will share recruitment information as it is needed. We are taking things one step and one day at a time!
 - d. **Vice President of Finance & Administration – Gabi Hendrix (tcupanhellvpf@gmail.com)**
 - i. If you or your finance chairs need to meet with me, my virtual office hours through Zoom are Mondays from 9 am - 11 am. My personal ID is 453-947-9974. If this time does not work for any reason, reach out to me via email (tcupanhellvpf@gmail.com) and we can schedule a time that works better!
 - e. **Vice President of Member Development – Paloma Lowell (tcupanhellvpmd@gmail.com)**
 - i. Hi Guys! Hope everyone is staying safe and healthy!!!
 - ii. Keep an eye out for a new instagram campaign to encourage 'Sisterhood During Social Distancing.' While we cannot necessarily monitor this program with a prize/ points, please encourage your members to participate. More info coming on this soon.
 - iii. If you need me, please feel free to send me a text or set up a time we can Facetime! Here to talk about anything and here for you guys always.
 - f. **Vice President of Public Relations – Madison Herzog (tcupanhellvppr@gmail.com)**
 - i. Please reach out to your Recruitment Chairs to verify that they received an email from me containing the Booklet Chapter Information Document and Financial Transparency Document. It would have been sent out this past Saturday (3/28), but if they didn't receive this email please have them reach out asap via email tcupanhellvppr@gmail.com
 - ii. I have taken all of y'all's input about the PR shirt (once again thank you for sharing your thoughts with me - I really appreciate it) and we have decided to offer one! We are planning on having \$2.50 of the shirts go towards trek funds making the shirt total \$18.50. I am currently in the process of finalizing the order with our tshirt rep, but I will have the link for y'all to promote very soon!
 1. We will also be voting on an idea Panhellenic had to donate from our savings funds on behalf of every shirt ordered that we will discuss later during new business
 - g. **Vice President of Service and Philanthropy – Hannah Hays (tcupanhellvpp@gmail.com)**

- i. New Trek Application Timeline
 - 1. Wednesday, April 1st: Chapters submit chapter contracts
 - 2. Monday, April 13th OR Monday, April 20th: Chapters submit 2-3 finalists
 - 3. Monday, April 13th - Wednesday, April 22nd: Finalist sign up for interviews
 - 4. Friday, April 17th - Sunday, May 3rd: Interviews (goal)
 - 5. Saturday, May 9th: Finalists Selected (goal)
- ii. Trek Concerns
 - 1. Update from BuildOn:
 - a. No decisions have been made about Treks past May 2020
 - 2. Fundraising
 - a. Panhellenic donation and fundraising contribution
 - 3. Applications
 - a. Shoulder tapping
 - b. Past trek videos
 - 4. Please come to me with any other questions or concerns! My number one priority is to support and help in whatever way you need during this process
- iii. Virtual Philanthropy Events
 - 1. All events still must be approved by Panhellenic!
 - 2. If your chapter is planning a virtual philanthropy event, please let me know ASAP and fill out a Philanthropy Event Submission Form by Monday
- iv. Virtual Service Opportunities
 - 1. The Office of Community Engagement sends one out every week
 - a. <https://sds.tcu.edu/communityengagement/>
 - b. This week's opportunity is Notes for Kids
- v. New Office Hours
 - 1. Tuesdays, 10am-12pm CST
 - 2. Zoom ID: 320-069-2292
 - 3. I'm kind of bad at Zoom though so if you want to text me beforehand that would be amazing (406) 581-9813
- h. **Vice President of Recruitment Programming – Mackenzie Mountain (tcupanhellvprp@gmail.com)**
 - i. No announcements this week!
- i. **Advisors – Devin Wimberly (d.wimberly@tcu.edu) and Kara Rex (k.rex@tcu.edu)**
 - i. There are chapter coaches that are here to help your chapters throughout this adjustment. Reach out to them for ideas and advice.
- 7. Discussion
- 8. Reports of Standing Committees
- 9. Reports of Special Committees
- 10. Unfinished Business
- 11. New Business
 - a. Our executive team, in effort to help raise money for both COS and COVID-19, came up with the idea to donate \$5 from our savings for every Panhellenic PR shirt sold
 - i. This means for every shirt sold \$2.50 would go towards a donation to COVID-19 relief organization and \$2.50 would be donated to the COS trek fund
 - ii. In total (including each individual's contribution through purchasing a shirt and Panhellenic's contribution) \$5 would be going to the Trek fund and \$2.50 would go towards COVID-19 relief per shirt sold
 - iii. We chose to offer this because with the strain that COVID-19 has placed on individuals and their families we wanted the shirts to have an additional meaning by being a fundraising opportunity for two important and relevant causes for our members right now
 - iv. In order to make this happen we wanted to get y'all's chapter's permission to use our Panhellenic savings for these donations
 - b. Bylaw Proposal
 - i. Section 2. Contracts
 - 1. **Dual signatures of Approval** by the President and Vice President of Finance and Administration shall be required ~~to bind the Texas Christian University Panhellenic Association on~~ for any contract. **Unless deemed unnecessary, contracts shall be submitted through TCU Fraternity and Sorority Life using the university's official contracting system to enter into agreements on behalf of the Texas Christian University Panhellenic Association. When unnecessary, dual signatures of the President and Vice President of Finance and Administration shall be required to bind the Texas Christian University Panhellenic Association.**
- 12. Resources:
 - a. <https://www.npcwomen.org/coronavirus-resources/>
- 13. Announcements

- a. The following chapter announcements were made:
 - i. AXΩ –
 - ii. ΔΔΠ – Happy Wednesday! It's nice to connect with everyone again via zoom! We launched a chapter version of the masked singer this week which was super fun and exciting. I hope everyone is staying safe <3!
 - iii. AOP –
 - iv. XΩ – Hey y'all, I hope everyone is staying sane!! We have been recording virtual chapters on zoom and creating contests each week to send into our chapter groupme. Last week we had a contest for the best quarantine outfit! Lately I have been passing the time watching a lot of Law and Order: SVU and trying to keep up with school work!!
 - v. ΔΔΔ –
 - vi. ΔΓ – Hi everyone! DG has been working hard to make up for some of the chaos and shortened semester for our seniors, so we've arranged some letter writing and sweet gifts to be sent out to the seniors soon! As for me, I've been taking a lot of walks to keep from losing my mind. Hope everyone is healthy and happy! <3
 - vii. ΓΦΒ – Hi everyone, I hope you're all staying safe, sane, and healthy! The women of our chapter are definitely missing each other, so we're having Zoom hangouts or ~zangouts~ to keep everyone feeling connected. Tonight we're having one where we'll be learning a TikTok dance from our Membership VP, Lindsey, who is an avid TikToker! One thing I am really enjoying about being PAVP is getting to encourage our women to apply for the Trek, and getting to read through their applications and learn about my sisters and their passions! Have a good week everyone, miss you all!
 - viii. KAΘ –
 - i. ΚΚΓ – Happy Wednesday! We hope everyone healthy and adjusting to online classes. Something new we are doing in our paper chapters is "Kappas in Quarantine," highlighting what we are doing to stay sane and have fun!
 - ii. ΦΜ – Hey guys! I hope you have all been doing well amidst all the crazy. Last week Phi Mu started having weekly optional zoom meetings to keep each other in contact and see what's going on with our members at home! Hope you guys all have a wonderful week and I'm excited to start meeting with y'all again!
 - iii. ΠΒΦ – Hi guys, nothing new from us just trying to adjust and make the most of things. Hope you all are happy and healthy!
 - iv. ΣΚ – Happy Wednesday everyone! A couple fun facts about Sigma Kappa are that our open motto is "One Heart One Way", our colors are lavender and maroon, and one of our important values is personal growth. During this time away from our sisters, focusing on personal growth will help us return in the fall refreshed and ready to spread more Panhellenic love than ever! During the time of social distancing, I am growing personally by being more appreciative of the world around me, working on self love, and growing my friendships (even if it's over technology)!
 - ix. ΖΤΑ – Happy Wednesday! We're excited to begin phase two of selecting our finalist for the trek this week!! We're enjoying FaceTime calls with our sisters and planning more ways to keep our members involved virtually this semester! Fun fact about me is I've been to Disney World 14 times!! Hope everyone is staying safe and healthy!!

- b. The following Panhellenic announcements were made:
- c. The following are important Panhellenic dates:
- d. The following are important Panhellenic Philanthropy dates:
- e. The following are important MGC, NPHC, IGC, and IFC dates:

14. Panhellenic Exec Office Hours (on Zoom!):
 - a. Kat Miro: Monday 11:00 am – 1:00 pm
 - b. Emma Joy: Thursday 4:00 – 6:00 pm
 - c. Abby Vernacchia: Friday 11:00 am – 1:00 pm
 - d. Gabi Hendrix: Monday 9:00 – 11:00 am
 - e. Paloma Lowell: Tuesday 2:30 – 4:30 pm
 - f. Madison Herzog: Wednesday 2:30 – 4:30 pm
 - g. Mackenzie Mountain: Friday 11:00 am – 1:00 pm
 - h. Hannah Hays: Tuesday 10:00 am – 12:00 pm

15. Adjournment
 - a. Chi Omega motions to adjourn the meeting.
 - b. Alpha Omicron Pi seconds the motion.
 - i. The meeting is adjourned at 5:54 pm.