



L'ASSOCIATION JAMAÏCAINE DE MONTREAL INC.
JAMAICA ASSOCIATION OF MONTREAL INC.
4065 JEAN-TALON OUEST, MONTREAL, QC H4P 1W6 TEL: 514.737.8229 FAX: 514.737.4861

ROLE DESCRIPTION: DIRECTOR 2 – PROJECTS & EVENTS

Role Summary

The Board shall have full power and authority to manage and control the affairs of the Corporation and to formulate and implement its policies. In the Jamaica Association, Director 2 – Projects & Events is tasked with roles as listed below.

Responsibilities and Duties

- Assists with projects and events
- Works with the 2nd Vice President on Operations
- Support Executive team
- Attend Board meetings

Qualifications and Skills

- Excellent teamwork spirit;
- Positive attitude;
- Goal and results oriented

Benefits

- A great work environment with potential to grow.

Terms

- One year

Salary

- None

Your cover letter should include the reasons why you feel that you are the best candidate for the role.