



FWCSC EXEC/BOG MEETING MINUTES

2 October 2024

Executive Board meeting called to order at 1204..

Attendance:

President: Carey Killea

Volunteer Coordinator: Kelly Watson

Vice President: Amanda Gryzbowski

Administrative Assistant: Caitlyn Curtis

Treasurer: Jaira Jenkins

Parliamentarian: Cait Robbins

Assistant Treasurer: *Vacant*

Honorary President: Sally Beck

Public Relations: Lakita Oats

Honorary Vice President: Vanessa Arzabala

Retiree Advisor: Paula Tacket

Veteran Advisor: Claire Copeland

of Members present: 6 Quorum: **YES** or NO (*Exec Board 3 members, BOG $\frac{2}{3}$ of BOG, Gen Membership $\frac{1}{4}$ of Gen Mem, Standing/Special Committee $\frac{1}{2}$ of voting members*)

Executive Board Reports

President

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)
 - a. 1st quarter paperwork filed with NFEL
 - b. Constitution, Bylaws, and Budget were approved at the September 25, 2024 General Membership Meeting.
2. Goals for upcoming month
 - a. Basket Auction Planning
3. The President made a motion to
 - a. appoint Megan Taylor as Assistant Treasurer.
Seconded by: Treasurer.
Discussion: none
Voted: Yes 6 No 0
Motion passed
 - b. appoint Megan Taylor as Basket Auction Chair.
Seconded by: Treasurer.
Discussion: none
Voted: Yes 6 No 0
Motion passed
 - c. appoint Jasmine Lockett as Activities Chair - wrongfully motioned Megan Taylor for the position in Sep.
Seconded by: Treasurer.
Discussion: none
Voted: Yes 6 No 0



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Motion passed

- d. appoint Jasmine Lockett as Ways and Means Chair - wrongfully motioned Megan Taylor for the position in Sep.

Seconded by: Treasurer.

Discussion: none

Voted: Yes 6 No 0

Motion passed

- e. select quarterly Sharing is Caring Partners instead of monthly. This would allow for a greater community impact.

Seconded by: Public Relations Chair.

Discussion: none

Voted: Yes 6 No 0

Motion passed

Vice President

- 1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)
 - a. Current Membership: Active 70 Associate 6
- 2. Goals for upcoming month
 - a. Need to review membership roster and form to account for updated Bylaws, current members remain as is for the year.

Treasurer

- 1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)
 - a. Armed Forces Bank Current Account Balances - Operating \$3,042.92/ Philanthropic \$3,167.07
 - b. Opened Operating and Philanthropic accounts with The Bank of Missouri - Operating \$585/ Philanthropic \$500; two signature checks orders for both accounts; Updated bank account info in Zeffy.
 - c. August Mixer brought in \$711, Sharing is Caring Partner Kitten and Puppy Division Adoption Center received a \$25 check
 - d. Paid outstanding invoices to Vidies for March and May 2024 Luncheons \$300 + \$60 tip,
 - e. September Mixer bought in \$656, Sharing is Caring Partner Stronghold Panty received \$55 in donations (will hold monies pending motion).
 - f. Missing September Vidies invoice.
- 2. Goals for upcoming month
 - a. Move all transactions to Wave.
 - b. Download Quick Books info and close account before next billing cycle Oct 15.



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- c. Integrate Assistant Treasurer with delegated duties.

Public Relations

No report provided

- 1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)

- a. Website has been reworked and will be available by the end of the week.

Volunteer Coordinator

No report provided

- 1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)

- a. Members supported Snack in a Pack on September 24, 2024 resulting in 400 bags packed for Waynesville School District.

Old Business: none

New Business: none

Honorary President, Vice President, and Advisor comments:

none

Alibis: none

Executive Board meeting adjourned at 1248

...break...

Board of Governors meeting called to order at 1250

Attendance:

Executive Board as noted above in addition to:

Activities Chair: *Vacant*

Programs Chair: Genesis Roberts

Basket Auction Chair: *Vacant*

Vendor Relations: Trudy Dils

Community Engagement Chair: Jill Eaves

Ways and Means Chair: *Vacant*

Craft Fair Chair: *Vacant*

of Members present: 9 Quorum: **YES** or NO (*Exec Board 3 members, BOG $\frac{2}{3}$ of BOG, Gen Membership $\frac{1}{4}$ of Gen Mem, Standing/Special Committee $\frac{1}{2}$ of voting members*)

Vote on August's minutes:

Volunteer Coordinator made a motion to approve August's minutes.

Seconded by: Treasurer.

Discussion: none



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Voted: Yes 9 No 0

Motion passed

Vote on September's minutes:

Volunteer Coordinator made a motion to approve last month's minutes.

Seconded by: Public Relations.

Discussion: none

Voted: Yes 9 No 0

Motion passed

Board of Governors Reports:

Activities Chair

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)
 - a. Plan considerations for adding two additional sub clubs Doggies & Me Sub-club and a Kid 'N' Play Sub-club
2. Goals for upcoming month
 - a. Meet with Sub-Club Leaders
 - b. Update calendar with Sub-club events

Basket Auction Chair (*position empty*)

Nothing to report

Community Outreach Chair

No report provided

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)
 - a. I have received 7/15 receipts from Grant recipients.
 - b. Outstanding organizations -
2. Goals for upcoming month
 - a. Close out 2024 Grants

Craft Fair Chair

1. Volunteer Hours Since Last Meeting ?
2. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)
 - a. Timeline to to finalized Dec 6 - Set up beginning at 1745 Dec 7 - Set up/Event beginning at 0600
 - b. Vendors 79/101, Food Trucks 0/6
 - c. See Sep 10 & Sep 20 meeting minutes (attached)
4. Goals for upcoming month
 - a. Upcoming Meetings Oct 15, Oct 29, Nov 19, NOV 26, Dec 3 at 1400 at the Bruce C. Clarke Library Meeting Room
5. Motions to be presented - none

Programs Chair

No report provided

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)



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- a. September Mixer - 74 members received Mixer invitation, 64 opened the email 86%/ 10 did not; 27 members RSVP'd/ 9 declined
- b. October Mixer theme is a Murder Mystery; need to update flyer/invitation with location and email to members.

Vendor Relations Chair

No report provided

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)
 - a. Had 2 vendors at the September Mixer.
 - b. Are vendors needed for the October Mixer? Will there be enough time for members to shop?

Ways and Means Chair (*position empty*)

1. *Budget*
2. Volunteer Hours Since Last Meeting 2
3. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues)- none
4. Goals for upcoming month
 - b. Add some additional objects/Jewelry
5. Motions to be presented - none

Old Business: none

New Business: none

Honorary President, Vice President, and Advisor comments:

none

Alibis: none

Board of Governors meeting adjourned at 1418.