



FWCSC EXEC/BOG MEETING MINUTES

3 July 2024

Executive Board meeting called to order at 1200.

Attendance:

President: Carey Killea
Vice President: Amanda Gryzbowski (Zoom)
Treasurer: Jaira Jenkins
Hospitality: Kelly Watson

Vendor Relations: Trudy Dils
Honorary President: Sally Beck
Advisor: Paula Tacket

of Members present: 7 Quorum: YES (*Exec Board 3 members, BOG $\frac{2}{3}$ of BOG, Gen Membership $\frac{1}{4}$ of Gen Mem, Standing/Special Committee $\frac{1}{2}$ of voting members*)

Executive Board Reports

President

1. Volunteer Hours Since Last Meeting
2. Current Projects/ Planning Considerations (Challenges/ Suggestions/ Issues)
 - Registered FWCSC with MO Secretary of State, \$25.50; Annual filing due NLT 31 AUG, \$15; -Registered Agent is Bobbie Joe Pendleton, CPA, unknown cost for services
 - Awaiting MWR Approval for Super Sign-up, Aug 10; submitted June 11
 - Awaiting MWR Approval for General Membership meetings/ Mixers, recurring monthly, submitted June 11
 - Working on Master Planning Calendar based on Constitution & Bylaws
 - Schedule Budget Committee Meeting
3. Goals for upcoming month
 - Submit exemption request to MO SoS
 - Continue to seek volunteers to fill vacant positions
 - Confirm Craft Fair dates with Cory Ace, tent Dec 6 - set up/ Dec 7 event
4. Motions to be presented (*attach separate sheet if necessary*)
 - Approve Calendar
5. Changes to email address, phone #, etc.
 - Please make fwcsc@gmail.com the recovery email address for your club email.
6. Motions:
 - The President made a motion to merge the Grant and Scholarship chairs to one position and name Jill Eaves to chair that position. Seconded by: Kelly.
 - Discussion: None
 - Voted: Yes X No
 - Motion passed.
 - The President made a motion to approve the board year calendar with the exception of the Craft Fair. Seconded by Kelly.
 - Discussion: Before voting on the craft fair, we need to verify availability (date and times) with WHS.
 - Voted: Yes X No
 - Motion passed.

Vice President

1. Previous Month Volunteer Hours: 12
2. Activities since the last board meeting
 - Built the plan for Membership Drive
 - Sent email invitations to several organizations on the installation inviting them to participate in the Membership Drive Fair.



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- Woodlands Community Center can take 24 8-foot tables. Vendors will be told to bring their own tables/chairs.

Treasurer

1. Volunteer Hours Since Last Meeting 5.5 Hours
2. Current Projects/ Planning Considerations (Challenges/ Suggestions/ Issues)
 - The Co-Treasurer position is open to be filled.
 - Some categories on QuickBooks do not align with the budget categories- this should be corrected, but the budget needs to be refined with more specificity.
 - The Audit has been completed, there are findings to improve on, but I have not been given guidance or the binders yet.
 - Zeffy payout is scheduled on July 3. As of 30 June 2024, there are 8 sales for shirts with a total of \$120, and 13 sales for Membership at \$260. Paid membership for Lindsey Paredes, Candice Cartwright, Carey Killea x2, Kelly Watson, Jaira Jenkins, Mary Townsend, Lakita Oats, Desiree Gentle, Amanda Grzybowski, Mand Bohrer, Tina Burriss, and Gesine Goebel.
 - All but one Grant or Scholarship has been cleared- Wood Little League, Check 1181, for \$1,008.86.
 - Set a Budget Meeting date for July to be presented in the August Meeting.
 - Meeting set for 29 July 2024 from 1000-1400 at the USO
3. Goals for upcoming month
 - Will be gathering information from local banks to see which bank has the best offer to meet our needs if it is agreed upon to transfer bank accounts.
 - Adjustments to the reimbursement forms will be sorted.
 - Generate ideas for Craft Fair and Basket Auction.
4. Motions to be presented

The treasurer made a motion to change the accounting software from Quikbooks (which costs \$60 a month) to Wave (free). Seconded by: Kelly.

Discussion: None

Voted: Yes ☒ No ☐

Motion passed.

Hospitality

1. Volunteer Hours Since Last Meeting - 5 hours
2. Current Projects/ Planning Considerations (Challenges/ Suggestions/ Issues)
 - making sure everyone on the board has a VMIS account
3. Goals for upcoming month
 - meet with Christina Stump at ACS to make sure I am completely up to date with VMIS and tracking everyone
4. Motions to be presented (attach separate sheet if necessary)

Also shared feedback from the recent survey shared with the membership. Responses follow:

Additional feedback on overall satisfaction with FWCSC.5 responses

"Enjoyed the off post luncheons and having activities at each. Missed Sharing is Caring opportunities but know that position wasn't filled. Really enjoyed the Craft Fair and Basket Auction--what a great comeback for the Club!"

"Love it"

"The board was phenomenal this year. I thought the subclubs were a great way to meet other spouses that I would have never have met before. Spirit club and Lunch bunch were my favorite. Loved cooking club as well wish it would have been more active. Thought this was the best year in a club then I've ever been involved with."

"The people running it don't attend the sub groups they makes rules on and don't like those people when people like those."

"The club has been a really great tradition for FLW. Many happy memories. Could be better with email communication."

Additional feedback on community outreach programs.2 responses



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"Not much. Great to see so much support going to our community! Teachers and organizations need the extra support."

"Could have been better about pushing out sharing is caring and including entire community. Grants and Scholarships are great, would love to see a showcase of what the organizations and individuals getting awarded give back to the community."

Additional feedback on social programming events.5 responses

"The Caravans were phenomenal! Great way to bring the communities together and learn about what the area offers. Really enjoyed adding downtown Waynesville to them this year as well. Sub Clubs are one of my favorite ways be a part of the Club without feeling official. Spirit Club is one I have been a part of at every Spouses' Club I have been a member of at each duty station and where I have met some of my closest friends. So glad we have one here as well. Would love to see a Craft Club or more active Lunch Bunch."

"Spirit club is a must! Mature adults making smart decisions while having fun!"

"Keep it as is. I live that it is extending through the summer so I can get a break from my kids. Also loved that luncheons were off post at different restaurants/companies. Again I would have never went to those places and join and now I go all the time."

"More events on the weekend and at night. I would love to attend luncheons and caravans and more of the sub clubs but it's all during the day. Love the outdoors but everything was last min and during the day. The lunch club could have had some dinners or brunches but nope so I didn't get to do any of those. I wanted to do stuff with the craft club but it didn't exist the same with cooking club."

"Carvans are Hard due to not knowing what the location is planning. Would love a structured Str/wv caravan. Sub clubs have been fun, spirit club is my favorite since they do the most and range of activities. Would love to see bunco, craft and book club get more exciting."

Additional feedback on luncheons/general membership meetings.6 responses

"Grateful to not have the same food vendor every month this year. Truly appreciated supporting other local businesses for catering."

"Good food and themes"

"Luncheons were great!"

"Loved that luncheons were off post at different restaurants/companies. Again I would have never went to those places and join and now I go all the time."

"Do it on nights and weekends every now and again so others could go"

"Overall great, would like the program chairs emails to be more flashy, I always overlook them. Payment was very easy this year. Liked the off post venues."

Additional Comments. All comments are welcomed.3 responses

"Was so nice to see a full Club this year--hoping this means a good foot moving forward."

"The people in charge hate some of the sub groups and make stupid rules on them. We like those groups. Also not allowing active duty anymore is ridiculous. So many women use this as a way to make friends and have support with their kids and such outside a male dominant workplace. To take that away from them is sad. There is barely any other resources here for women to make friends and do things with other women with like hobbies and such. As prior active duty it makes me rethink being apart of thus. I didn't have any friends and so did others I have met in the group. We have loved this but now some of them won't be welcomed back is rude."

"Keep up the great work!"

Public Relations

Not in attendance.

No report provided

Old Business:

New Business:

Honorary President - Expectations, brought up a board member from two years ago who has been aggressive with some of the current board members regarding her desire to serve on the board. The board discussed behavior expectations (also found in the Bylaws and Constitution) for not only the board members but the general membership as well.

DISCUSSION: All in attendance agreed that aggressive, mean behaviors will not be acceptable.

Position handover, email access



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DISCUSSION: Please change passwords and set recovery email to fwcsc@gmail.com.

Calendar

DISCUSSION: previously discussed and voted on. The location of basket auction was discussed. (Possibly move from on post venue to the St. Robert Community center.)

BOG Recruitment

DISCUSSION: Please help recruit for open positions.

Super Sign-up Membership Drive

DISCUSSION: Discussed under VP.

First General Membership Meeting/Mixer

DISCUSSION: We need to decide on a theme and start moving forward with it. Check for items in the cage before purchasing new items for decorating/themes.

Honorary President, Vice President, and Advisor comments:

Honorary President:

1. I am NOT a fan of drama and would rather talk things out. Please always feel free to reach out with any concerns you have...even if it is with me. I cannot try to fix an issue I do not know exists.
2. We are all busy....jobs, children, spouses. Sometimes the responsibilities associated with volunteering can be a bit overwhelming. One thing I have found works for me is assigning two or three days a week, an hour or so at a time, to work on club business. If this is something that works for you, share your schedule with us. If we ask for something, we know that you will get to it on 'your day' to work on club business. Emergencies will pop up. If you can work that in, fabulous, but if not...we should all work together to get it taken care of. On the flip side, we all need to respect each other's 'club business time'. We need to give each other some grace.
3. Filling in for Administrative Officer this month and I noticed that the board reports came across in three different formats making 'copy and paste' into the minutes challenging. Is there any way to make the format a word document so copy and paste will work? Or is it just my technological ineptness?

Alibis:

Vote on last month's minutes: Administrative Officer was unable to attend so the minutes voting will need to wait until next month.

Board of Governors Reports:

Vendor Relations Chair

2. **Volunteer Hours Since Last Meeting**
-0
3. **Current Projects/ Planning Considerations (Challenges/ Suggestions/ Issues)**
- Establishing a list of Vendors for upcoming events
4. **Goals for upcoming mevents have at least three vendors for Sign-up event**

Activities Chair (*position vacant*)

Basket Auction Chair (*position vacant*)

Community Outreach Chair (*position vacant*)



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Craft Fair Chair (*position vacant*)

Programs Chair (*position vacant*)

Scholarship Chair (*position vacant*)

Ways and Means Chair (*position vacant*)

The Board of Governors meeting adjourned at 1343.