

Role Call

Elected Officers

*President - Present	Assistant Treasurer - Present
Vice President - Vacant	Public Relations - Present
Administrative Assistant - Vacant	Volunteer Coordinator - Present
Treasurer - Present	

Appointed Officer

*Parliamentarian - Present

Standing Committee Chairs

Activities Chair - Vacant	Programs Chair - Present
Basket Auction Chair - Present	Vendor Relations - Present
Community Engagement Chair - Absent	Ways and Means - Vacant
Craft Fair Chair - Vacant	

Advisors

*Honorary President - Present	*Retiree Advisor - Present
*Honorary VP - Absent	*Veteran Advisor - Not Present

Voting Executive Board members present: 4/6 Quorum established: Yes
Voting BOG members present: 7/13 Quorum established: Yes
(Exec Board 3 members, BOG $\frac{2}{3}$ of BOG, Gen Membership $\frac{1}{4}$ of Gen Membership)
* Non-voting Exec Board/BOG Members

Welcome

Meeting opened at 1202.

1. Vote on November and January Minutes
 - a. Motion to approve November Minutes presented by the President.
 Seconded by the Volunteer Coordinator.
 Discussion: none
 Motion put to vote. Votes: 3 Yay/0 Nay
 Motion enacted.
 - b. Motion to approve January Minutes presented by the President.
 Seconded by the Volunteer Coordinator.
 Discussion: none
 Motion put to vote. Votes: 3 Yay/0 Nay
 Motion enacted.

2. Elected Officer Board Reports:

a. President

1. Current Actions/Planning Considerations:
 - a. MOMC Palooza, April 26, 2025
 - b. Mid-Year Budget approved by General Membership
 - c. Basket Auction
 - d. Nominations
2. Motions to be presented: none

b. Vice President - vacant

c. Treasurer/Assistant Treasurer

1. Operational Fund (in rears): \$17,381.47
Philanthropic Fund (in rears): \$2,693.32
2. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues):
 - a. Mid-year budget review was approved by the Board.
 - b. January's Mixer was planned for members to vote on the Mid-Year Budget Review, but a quorum was not met in January Mixer. Plan for this to happen at February's Mixer.
 - c. Wi-Fi concerns for tap to pay for the Basket Auction at PCC.
 - d. Going forward, please include your Position and the Subcategory on reimbursements or requests to make budget tracking easier. If you have multiple categories in one purchase, please pair them in subtotals or separate sheets for accurate reporting.
 - e. Discuss the auditor and if the board would be interested in exploring other options. *Discussed seeking different accountant options for the following board year.*
4. Motions to be presented: none

d. Public Relations

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues):
 - a. MWR reached out about Month of the Military Child (MOMC) Palooza 2025 participation. It is in April. The POC, Lanni Adams, Commercial Sponsorship & Advertising Coordinator said that last year FWCSC provided in-kind items. (printed email exchange and sponsorship information she provided). *Discussion - we can support if there is no fee associated.*
 - b. Need to start advertising as soon as possible for elections for the next board year. If you have any input, please share so Kita can discuss with PR committee. *Discussion - Parliamentarian is working Executive Board and Standing Chair nominations.*
 - c. Contact directory and Yearbook. What is the process? When does it get published? What are executive board and general members role in it? *Discussion - President will compile directory. Year book is a*

printed, bound scrapbook type item provided to the President and Honorary President at the MAY General Membership Meeting. One copy is created for historical reference.

- d. Challenges: No access to website to edit add, or see insights, still getting acclimated to role and learning more about what can or should be done as PR. *Discussion - Access information provided.*
- e. FaceBook Overview: # FB posts made last month: 24 # post reach: highest reach was 2.6k (scholarship & grants post, 1k (congratulations MSOY candidates) # post engagement: In last 28 days 20,090 views -- 4,408 reach -- 384 content interaction # new followers: 16 # of reactions: over 200 # of comments: 20 # of shares: 32 # link clicks: 54 # unfollows: 9 *Discussion - Can we identify those who unfollow and reach out to determine why they unfollowed?*
- f. IG Overview: From Dec. 31 – Jan 29 465 views, 32 interactions, 4 new followers, 15 shared content (7 posts, 8 stories).
- g. WhatsApp Overview: # of announcements: 9 # of likes: 25
- h. Public Relations Committee: 5 member
Hospitality & Basket Auction PR Committee (6 members) working on designing flyers, advertisement, donor/sponsor recognition tiers, etc.

4. Motion to participate in MOMC Palooza this year.

Seconded by the Volunteer Coordinator.

Discussion: We can support if there is no fee associated.

Motion tabled until more information is obtained.

e. Volunteer Coordinator

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues):

Total volunteer hours for FWCSC Year to Date:

Hospitality #108.25 since June 2024 Last Month: #17.75

Scholarship Committee: 5

a. Upcoming Volunteer Opportunities:

b. Snack in a pack- 25 February 2025

Basket Auction Committee - Next meeting 10 February

Basket Auction -29 March 2025

c. Upcoming meeting (TBD) with President and Programs Chair to plan the Volunteer Appreciation, which will be during April Mixer.

d. Working with Basket Auction Chair to arrange for the volunteers to assist with Basket Auction

e. Volunteer Appreciation Dinner planning update: No updates yet, Will plan a meeting with the President soon to plan.

3. Motions to be presented: none

3. Appointed Officer Board Report

Parliamentarian - no report received

4. Standing Committee Chair Board Reports:

- a. Activities Chair - Vacant
- b. Basket Auction Chair - no report received; meeting agendas & minutes attached
- c. Community Engagement - no report received
- d. Craft Fair Chair - AAR attached
- e. Programs Chair

1. Current Actions/Planning Considerations (Challenges/ Suggestions/ Issues):
Needs: 2 Heavy Duty Storage Bins (\$150) and 1 heavy duty back drop stand (\$200)

- a. Mixer Themes by Month: *See attached files*
- b. Last Month's Mixer: Murder Mystery (*Full Mixer attendance in attached files*)
 - 1. Total # RSVPs: 18 # Refunds: 0 # No Shows: TBD
 - 2. Total Mixer Expense/Profit: \$176
- c. Quarterly Sharing is Caring Partner: Pulaski County Homeless Coalition
 - 3. Total cash donations received to date: \$ TBD
 - 4. Total in kind donations received to date: \$TBD
 - 5. Donation presentation: Wednesday, January 22, 2024 at 11:00am
- d. Quarterly Sharing is Caring raffle item: Kindle E- Reader
- e. Last Quarter Sharing is Caring raffle item: Coach Purse
Total donations received: \$TBD
- f. Decorating Committee: # members 10 ppl
- g. Volunteer Coordinator and I will be collaborating on the April Volunteer Recognition Event.

2. Motions to be presented:

- a. Motion to approve 4th Quarter Sharing is Caring Partner - Snack in a Pack.
Seconded by the Volunteer Coordinator.
Discussion: none
Motion put to vote. Votes: 7 Yay/0 Nay
Motion enacted.
- b. Motion to approve purchasing 2 Heavy Duty Storage Bins (\$150) and 1 heavy duty backdrop stand (\$200).
Seconded by the Volunteer Coordinator.
Discussion: Purchase backdrop stand now and storage bins in May.
Motion put to vote. Votes: 7 Yay/0 Nay
Motion enacted.

f. Vendor Relations

- 1. Current Actions/Planning Considerations (Challenges/ Suggestions/Issues):
 - a. Participate with BasketAuction Committee, Snack in the Pack
 - b. Secure Vendors for March's Mixer

2. Motions to be presented: none

g. Ways and Means Chair - Vacant

5. Old Business: Mid Year Budget Review

6. New Business: MOMC Palooza, April 26, 2025

7. Upcoming Events:

Feb 6 Grant & Scholarship Committee Meeting

Feb 7 Bunco

Feb 10 Basket Auction Committee Meeting

Feb 11 Craft Club

Feb 13 Craft Club

Feb 24 Basket Auction Committee Meeting

Feb 25 Snack in a Pack

Feb 26 Board Reports Due

General Membership Meeting

March 4 Grant & Scholarship Committee Meeting

March 5 BOG Meeting

March 7 Bunco

8. Advisor comments:

a. Honorary President - Spouse Kickball Club pending final review.

9. Alibis:

Parliamentarian:

10. Meeting adjourned at 1402.