

Role Call

Elected Officers

*President - Present	Assistant Treasurer - Vacant
Vice President - Vacant	Public Relations - Absent
Administrative Assistant - Vacant	Volunteer Coordinator - Present
Treasurer - Present	

Appointed Officer

*Parliamentarian - Present

Standing Committee Chairs

Activities Chair - Vacant	Programs Chair - Present
Basket Auction Co-Chairs - Present	Vendor Relations - Present
Community Engagement Chair - Absent	Ways and Means - Vacant
Craft Fair Chair - Vacant	

Advisors

*Honorary President - Present	*Retiree Advisor - Present
*Honorary VP - Present	*Veteran Advisor - Absent

Voting Executive Board members present: 2/3 Quorum established: Yes
Voting BOG members present: 4/7 Quorum established: Yes
(Exec Board 3 members, BOG $\frac{2}{3}$ of BOG, Gen Membership $\frac{1}{4}$ of Gen Membership)
* Non-voting Exec Board/BOG Members

Welcome

Meeting opened at 1203.

1. Vote on March Meeting Minutes
 - a. Motion to approve March Minutes presented by the President.
Seconded by the Treasurer.
Discussion: none
Motion put to vote. Votes: 3 Yay/0 Nay
Motion enacted.
2. Elected Officer Board Reports:
 - a. President
 - i. Motion to engage in sponsorship agreement with DFMWR to continue attendance at the Newcomers Community Fair through May 31, 2025.
Seconded by the Treasurer.
Discussion: Per IMCOM Headquarters guidance all non-federal entities, commercial businesses, non-profits, non-state and/or non-federal

programs are required to have a current sponsorship agreement to be onsite at Newcomers Community Fair.

- i. Sponsorship for this event is an in-kind item provided instead of monetary payment. The value associated with the item is the retail value of the item(s) provided. This can be gift cards to local eateries, gift bag, moving needs, etc.
- ii. Newcomer sponsorship fees for FY25 are below.
 1. (2) \$50+ prizes per month for a table onsite, logo recognition, logo on the passports handed to participants, and verbally recognized when prizes are given out.
 2. (1) \$50+ prize per month for logo recognition and verbally recognized when prize given out.
- iii. Recommend offering four (4) Mixer ticket/opportunity prize ticket vouchers valued at \$25 each each month to meet sponsorship fee option #1 through May 31, 2025. Vouchers would be valid through October 31, 2025 allowing for May's recipients time to utilize the vouchers.
Motion put to vote. Votes: 4 Yay/ 0 Nay
Motion is enacted.

- ii. Motion to amend Constitution Article III, Section A. 4 to add Service Members as Associate Members.

Seconded by the Programs.

Discussion: This will allow female service members to participate in the Spouses Fort Leonard Wood Area Kickball Association. Add 4.c. to read, Service Members assigned to Fort Leonard Wood in a permanent or temporary duty status.

Motion put to vote. Votes: 4 Yay/0 Nay

Motion is enacted.

- iii. Motion to amend Constitution Article III, Section D.3 which reads, All participants in Special Activity Clubs must be paid members of the FWCSC at the time of participation. To read, persons eligible for membership in the FWCSC may attend only one Special Activity Club meeting per membership year as a guest. After that, they must be members of the FWCSC to continue attending. Participants in the Spouse Fort Leonard Wood Area Kickball Association MUST be FWCSC members in good standing prior to participating in the league.

Seconded by the Programs Chair.

Discussion: Ensure Program Chair, Activities Chair, and sub-club leaders are maintaining sign in rosters to track member and guest attendance ensuring guests only participate in one club activity as a guest.

Motion put to vote. Votes: 4 Yay/ 0 Nay

Motion is enacted.

b. Vice President - Vacant (prepared by the President)

Current Membership:

114 members (62 Returning/52 New)

109 Active Members

5 Associate Members

c. Treasurer/Assistant Treasurer - no report provided

d. Public Relations - no report provided

e. Volunteer Coordinator - no report provided

3. Appointed Officer Board Report

Parliamentarian

a. Executive Board slate announced on March 26, 2025 at the General Membership Meeting/Mixer.

President: Carey Killea, Roksana Maas, Paula Tackett

Vice President: Jaira Jenkins, Stella Kammer

Financial Officer: Carey Killea, Genesis Roberts

Public Relations: Delinda Giles, Stella Kammer

Volunteer Coordinator: Jennifer Heard

Administrative Assistant: Genesis Roberts, Candice Cartwright

b. Voting for the 2025-2026 Executive Board will take place at the April mixer on April 23rd. Voting will take place using a QR code that will be linked to a Google Form. Ballot is created and ready to go live on April 23rd.

c. Candidates have been asked for a Bio/Picture to spotlight them on Social Media before voting.

d. Do we want to review and amend the Bylaws and Constitution? It is not needed but we are allowed to amend and submit before the General Membership for approval. Review needs to be done NLT Sunday, April 20th to allow time for amendments to be sent out to GM.

(Article XII- Amending the Constitution, Section B)

e. Bylaws and Constitution Review meeting date?

4. Standing Committee Chair Board Reports:

a. Activities Chair - Vacant (prepared by the President)

i. Sub-club activities

1. Book Club: April 21

2. Bunco: April 4 & May 2

3. Craft Club: April 8 & 10, May 8 & 13

4. Lunch Bunch: undecided

5. Outdoor Adventure Club: No leader.

6. Spouses Kickball Club (SKC): Season is scheduled to begin April 11 pending MOA revision.

- ii. Rolla Caravan - April 3 8:45am-2:30pm

29 RSVPs

Event is rain or shine. Received an email from Aimee Campbell this morning

- b. Basket Auction Chairs - no report provided
- c. Community Engagement - no report provided
- d. Craft Fair Chair - Vacant
 - Gross Profit \$15,765.00
 - Net Profit \$13,730.50
- e. Programs Chair - no report provided
- f. Vendor Relations - no report provided
- g. Ways and Means Chair - Vacant (Prepared by the President)
 - There were no sales in March.

5. Old Business:

- a. Executive Board nominations closed March 26. Slate announced March 26 at the General Membership Meeting.
- b. Standing Chair applications are open thru May 31.

6. New Business:

- a. Executive Board elections
- b. Volunteer Appreciation Dinner

7. Upcoming Events:

April 3	Rolla Caravan
	Grant & Scholarship Committee Meeting
April 4	Bunco
April 8 & 10	Craft Club
April 22	Snack in a Pack
April 23	General Membership Mixer/ Volunteer Appreciation Dinner/Executive Board Election
May 2	Bunco
May 6	Grant & Scholarship Committee Meeting
May 6 & 13	Craft Club
May 7	BOG Meeting/Left Seat-Right Seat with incoming board
May 9	Blood Drive
May 21	General Membership Mixer/2025-2026 Executive Board Announced/Grant & Scholarship Ceremony

8. Advisor comments:

- a. Honorary President assisted the Community Engagement Chair by scanning 33 grant applications and consolidating applications into a spreadsheet for the review

process. Total requested in grant applications is \$48,242.57.

b. Retiree Advisor thanked the Basket Auction Committee for a job well done.

9. Alibis:

a. Treasurer/Assistant Treasurer

i. Operational Fund (in rears): \$24,683.27

ii. Philanthropic Fund (in rears): \$2,193.32

iii. Zeffy Payout of \$23,651.00 scheduled for 4/7/25 to make Operational Fund \$48,334.27

iv. From the Basket Auction, PCC payment of \$3,099.86 is outstanding. A check was written today

v. We should be approximately \$45,234.41 after those transactions clear, but a few Sharing is Caring payments need to be made.

vi. We took \$2,000 out for petty cash for the BA (\$400 in 1s, \$1000 in 5s, and \$600 in 10s). I had \$100 in 1s and \$100 in 5s for cash on hand

vii. Approximately \$1000 was needed.

viii. \$31,457 was raised for the Basket Auction

ix. Gold Sponsor 18/18 Tickets Sold for \$1,500

Rose Gold Sponsor 7/7 Tickets Sold for \$500

Donor In-Kind Tickets 28/26 \$0

Platinum Sponsor Tickets Sold 8/8 for \$1,000

General Admission Tickets Sold 67/77 for \$2,025

Platinum In-Kind Tickets 10/10 \$0

Wine and Whiskey Pull Tickets Sold 57/50 for \$1,425

Opportunity Prize Tickets Sold 208 for \$1,040

Reserved Table for 8 Tickets Sold 72/72 for \$2160

Rose Gold In-Kind 1 for \$0

Silver Sponsor Tickets Sold 13/12 for \$1000

Baskets/Live Auction for \$21,699

x. Budgeted \$6,000 for the BA, but we spent \$5,189.61

Printing Budget \$260, over budget for spending \$391.50

Catering Budget \$3,100, under budget for spending \$3099.86

Basket Supplies/Items Budget for \$1,640, under budget for spending \$1,057.81

Décor Budget for \$1,000, under budget for spending \$640.44

xi. Card payments \$23,846

Cash payments \$1,597

Check Payments \$2,514 night of, \$6,014 total

xii. Total Net Revenue of **\$26,267.39**

Return Of Investment = ((Amount raised – Amount spent)/Amount Spent) x 100

ROI = ((\$31,457-\$5,189.61)/\$5,189.61) x 100 = 506.15%

Standard that fundraising should be around \$0.20 for every dollar raised

Cost/Earnings = Cost Per Dollar Raised

5189.61/31457 = \$0.16

"Gold Standard" of CPDR is \$0.20 to \$0.35 according to the Better Business Bureau

xiii. Motion to amend the member conduct to reflect BOG conduct

Seconded by the Vendor Relations Chair.

Discussion: Members should adhere to the same standards of conduct as the BOG.

Motion put to vote. Votes: 4 Yay/ 0 Nay

Motion is enacted.

b. Volunteer Coordinator - no report provided

year to date 1778 volunteer hours

335.5 March volunteer hours

approx 50 volunteers to be recognized

need to get donors and sponsors from President

catering - video GF pasta bar

c. Basket Auction Chairs

AAR to be held on April 26 from 2-6pm at the St James Winery

Gross Profit: \$31,457.00

Net Profit: \$25,970.49

d. Community Engagement - no report provided

Next meeting is Thursday, April 3, same location/time, awaiting Teams link from Chair.

Need to know when will grant and scholarship recipients be identified? Need info NLT April 21.

Need to contact High Schools to determine when scholarship award ceremonies are.

President asked the Community Engagement Chair on April 1 if she needed to pass on the duties of grant and scholarship review to another member due to relocating.

e. Programs Chair -

April theme celebrating service

no vendors

budget - 1,800

Location of May Mixer OTCC

Vendors at the May Mixer yes

f. Vendor Relations

March vendors were well received. No vendors for the April Mixer.

g. Discussed total funds to be dispersed for grants & scholarships, \$41,894.31. All positions need to review their budget and plan/make purchases by April 21. All unused operational funds will be transferred to the philanthropic fund at the end of

the board year.

10. Meeting adjourned at 1414.