

# Portofino of Vacaville Homeowners Association

*C/O C & C Property Management*

## NOTICE

### Board of Directors Meeting

**Wednesday April 2<sup>nd</sup>, 2025, 6:00 pm**

### Vacaville Three Oaks Community Center

1100 Alamo Dr. Vacaville CA 95687

## MEETING AGENDA

#### 1. 6:00 pm Call to Order

- |                       |                  |
|-----------------------|------------------|
| i. Dana Rhodes        | <i>President</i> |
| ii. Michelle Jones    | <i>Secretary</i> |
| iii. Kevin Knoepfle   | <i>Director</i>  |
| iv. Racquel Cabungcal | <i>Director</i>  |
| v. Danine Harden      | <i>Director</i>  |

#### 2. 6:00 pm - Open Homeowners Forum

*Members may comment or ask questions during open forum and will be given a maximum of 5 minutes each. Once open forum is complete, members may stay on to observe the meeting.*

#### 2. Approval of Minutes

- ☐ February 5<sup>th</sup>, 2025 Board Meeting
- ☐ March 6<sup>th</sup>, 2025 Special meeting

#### 3. Approval of Financial Reports

- ☐ Through the February 28<sup>th</sup>, 2025 accounting period

#### 4. Open Business

- ☐ Amended CC&R's and Bylaws - Status
  - i. Draft/Status new Online voting Policy
- ☐ Common Area / Landscape
  - i. Work Order status report – New bark
  - ii. Walkthrough Follow up
    - a. Proposals for new work
    - b. Placement of new trees
- ☐ Policies and Procedures
  - i. Amendments to Fine Policy- Member review

#### 5. New Business

- ☐ HOA Director Election
  - i. Welcome new directors
  - ii. Election of Officers
- ☐ Lien Resolutions
  - i. Delinquent Assessments

#### 6. Adjournment

#### Executive Session

- CC&R Report - Hearings, fines, further actions
- Member Correspondence – Neighbor Disputes, tree request
- Collection Matters

**Visit our Website! [www.vacavilleportofino.org](http://www.vacavilleportofino.org)**

C & C Property Management 425 Merchant Street, Suite 101, Vacaville California 95688  
707-447-6088 FAX 707-447-2831 Email: rich@ccpropmgmt.com